



Monday, June 17, 2024
5:30PM CST

Devils Lake Jobs Development Authority
Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Pledge of Allegiance
- 2) Call to Order
- 3) Approval of Minutes – May 20, 2024
- 4) Housing Incentive Fund – Single Family Housing Pilot Program Application

Directly following JDA Meeting

City Commission Meeting Agenda
Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Call to Order
- 2) Approval of Minutes – June 3, 2024

Awards and Proclamations

- 1) N/A

Public Hearings – 5:30 PM

- 1) N/A

Bid Openings – 5:30 PM

- 1) N/A

Visitors or Delegations

**Limited to five minutes per guest, unless extended by presiding officer*

- 1) Devils Lake Rodeo Club – Brandon Padilla
- 2) Lake Region Public Library Annual Report

Commission Portfolios

- 1) N/A

Old Business

- 1) N/A

Consent Agenda

- 1) N/A

New Business

- 1) 2nd reading Ordinance #995 – Heavy Industrial District
- 2) Award Shade Tree Bid to Angry Beaver Tree Service
- 3) Appointments to Shade Tree Committee

- 4) Appointments to Historic Preservation Commission
- 5) Budget Amendment 23-08 – Budgeted to Actuals
- 6) Designate Official Town Newspaper
- 7) Liquor License Approvals for July 1, 2024 – June 30, 2025
- 8) Resolution to Set the Limit of Liability on Commercial Blanket Bond of the City of Devils Lake

Citizen Comment

- 1) N/A

Informational Items

- 1) 2023 Year End Financial Report

Motion to approve payment of the list of bills as submitted.

The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.

Minutes of the Devils Lake Jobs Development Authority
May 20, 2024

The regular meeting of the Devils Lake Jobs Development Authority was held on May 20, 2024 with the following members present: President Moe, Jason Pierce, Dale Robbins, and Rob Hach.

Jason Pierce moved to approve the minutes of the regular Jobs Development Authority meeting held on April 15, 2024. The motion was seconded by Dale Robbins, and the motion carried unanimously.

BND Flex Pace Request – Crowbar Properties – Brad Barth, Executive Director of Forward Devils Lake, communicated that this buydown request would be up to \$12,000 for Crowbar Properties. He mentioned that this project will help with the purchase of a 4th street downtown building and continue to progress in keeping downtown Devils Lake a vibrant community attraction. Chris, with Labor Inbound, gave an update on what he does and how Crowbar Properties will be beneficial. Jason Pierce made a motion to approve the BND Flex Pace buydown request. Dale Robbins seconded the motion. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION

Housing Incentive Fund Allocation Plan Addendum Plan for Single-Family Housing Pilot



Planning and Housing Development Division
2624 Vermont Ave
PO Box 1535
Bismarck, ND 58502-1535

800-292-8621 or 701-328-8080
800-435-8590 (Spanish)
711 (Voice or TTY)

www.ndhfa.org • hfainfo@nd.gov

This recipient does not discriminate in admission or access to, or treatment or employment in, its federally assisted programs and activities. Accommodations: Individuals who require accommodations including translated documents, an alternate format, or to request a copy of the plan may contact:

504 Coordinator:
Wayne Glaser
North Dakota Housing Finance Agency
2624 Vermont Avenue
Bismarck ND 58504
800-292-8621 or 701-328-8080
800-435-8590 (Spanish)
711 (Voice or TTY)



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I. INTRODUCTION

The North Dakota Housing Finance Agency (NDHFA) is responsible for the administration of the Housing Incentive Fund program (HIF) for the State of North Dakota.

The program was established by the 62nd Legislative Assembly under chapter 54-17 of the North Dakota Century Code (NDCC).

In the 68th Legislative Assembly (2023), the legislature added the eligible activity new construction, rehabilitation, preservation, or acquisition of a single-family housing project in a developing community or a community land trust project.

The NDHFA is responsible for developing guidelines for the use of HIF. These guidelines were developed with input from NDHFA partners and stakeholders and finalized through a formal public hearing process.

II. DEFINITIONS

Developing Community: An incorporated city with a population less than 20,000 per the most recently available Annual Estimate of Residential Population for Incorporated Places provided by the U.S. Census Bureau.

Developing Rural Community: An incorporated city with a population less than 5,000 per the most recently available Annual Estimate of Residential Population for Incorporated Places provided by the U.S. Census Bureau.

Recipient: Eligible recipients include units of local, state, and tribal government; local and tribal housing authorities; community action agencies; regional planning councils; and nonprofit organizations residential housing. Individuals may not receive direct assistance from the fund.

Single-Family Project: New construction or rehabilitation of 1-4 family dwelling units. The dwelling unit must not be a residence (primary or secondary) of any interested party.

III. GENERAL PROVISIONS

Amount of Funding

A total of \$1,750,000 has been made available.

Method of Allocation

Applications will be accepted on a first come first served basis. Applications will be reviewed for financial feasibility, developer assistance gap analysis, experience, readiness to proceed, and market need. The amount of funding provided will be dependent on the developer subsidy analysis calculation. Funding will be provided in the form of a forgivable construction loan.

Additional Appropriation

Program availability and additional funding depends on legislative appropriation. Funding made available to the single-family development activities will be determined following legislative appropriations.

Eligible Project Costs

Funds may be used for rehabilitation or new construction costs of a Single-Family Project. Projects undertaken by an active Community Land Trust (CLT) may exclusively cover acquisition activities. The

project must be in a developing rural community or be both owned and developed by an active community land trust.

Maximum Award

A total of \$1,750,000 in funding is available. HIF single-family development awards will be determined based on a developer subsidy analysis. The maximum HIF award to any single entity is \$500,000.

Maximum Developer Subsidy per unit

The maximum per unit funding may not exceed the amount necessary to cover the calculated developer subsidy gap.

Maximum Developer Fee

Fees to developers that complete developments funded under HIF Single-Family may not exceed 15% of the total development costs (rehabilitation and new construction projects) excluding the value of the land if acquisition funds are provided. Acquisition only projects are limited to a 5% developer fee. This amount may be reduced if there is an identity of interest between the developer and the contractor working on the development.

Application Process

Application Deadline

Applications with relevant attachments must be submitted to NDHFA. Applications will be accepted beginning March 1, 2024, and will be evaluated on a first come, first served basis.

Application Requirements

New Construction and Rehabilitation Applications must provide the following:

1. General Information and Budget
 - a. Narrative description summarizing the project.
 - b. Floor plan and front exterior elevation for each proposed unit which reflects the exterior building composition.
 - c. Letters from local utility providers confirming each site has access to the following services: water and wastewater, sewer, electricity, garbage disposal and natural gas.
 - d. Documented site control of each proposed lot (recorded warranty deed and executed settlement statement) or contract option for the purchase of the lot that is valid for at least 120 days.
 - e. Real estate valuation of the land or dwelling (if rehabilitation). This valuation can be provided by a certified appraiser or a licensed Realtor.
 - f. Development Budget and Developer Subsidy Financial Calculation with the following required assumptions
 - i. Total developer fee cannot exceed 15% of the total development costs.
 - ii. Sales price of homes to be calculated based on appraised value or maximum available construction loan commitment from a local lender for properties located in Developing Communities or Developing Rural Communities. OR
 - iii. For Community Land Trust applications, the sales price of the home as determined by the maximum allowable mortgage capacity of a borrower whose income is at or below 120% AMI.

This section should describe all sources of public and private funds that will be used to finance the project. Applicants must provide a gap calculation to support the HIF Single-Family funding request. Total HIF funding may not exceed \$120,000 per unit.

2. Capacity and Experience
 - a. Experience narrative and resume.
 - b. Organizational structure documentation including 501c3 status.
3. Need
 - a. Describe the current housing conditions of the community.

Acquisition Only Applications (CLT ONLY)

1. Narrative of the project indicating the total amount requested with an estimated number of homes to be purchased and sold with the revolving line of credit.
2. Capacity and Experience
 - a. Experience narrative and resume.
 - b. Organization structure documentation including 501c3 status.

A non-refundable application fee of \$250 payable to North Dakota Housing Finance Agency is due at the time of application.

Application Review Process

Applications will be reviewed by NDHFA to determine completeness. All applicants must respond to NDHFA clarification requests within five (5) business days from receipt. Failure to meet this deadline will cause the application to be deemed incomplete and the application will not be reviewed further.

Applications will then be reviewed to determine if the application meets the minimum threshold requirements and eligibility requirements. Applications will be awarded on a first come first served basis. If multiple applications are received at the same time the following priority status will be given:

1. Developing Rural Community proposal
2. Non-Profit Developer
3. Community Land Trust

Timeframe for Commencement and Completion of Activities

All HIF Single-Family awards must be expended within 24 months of the financial award start date. Project completion is defined as all construction and rehabilitation activities being completed, all activity funds are expended, and all final inspections have been completed. A certificate of occupancy is generally required for a new construction project, unless the local jurisdiction in which the property resides does not issue such a certificate then a New Construction Certificate is required.

IV. PROPERTY STANDARDS

At minimum, properties must meet the NDHFA Minimum Rehabilitation and Property Standards applicable to single-family developments. <https://www.ndhfa.org/wp-content/uploads/2022/04/MinimumRehabandPropertyStandards4.22.pdf>

V. FORM OF AWARD

New Construction/Rehabilitation Awards: Awards will be provided to a developer in the form of a forgivable construction loan. The construction loan will carry zero (0) percent interest. A mortgage will be filed against each property. Upon completion of the unit and sale to a subsequent homebuyer, for use as their principal residence, the portion of the mortgage related to the sold property will be satisfied. At the time of the subsequent sale, the developer subsidy gap calculation will be recalculated to determine if any HIF repayment is required at sale.

The award will be a straight line of credit. Additional units and awards must be applied for separately.

Community Land Trust Acquisition Only Awards: Awards will be provided in the form of a revolving line of credit. Program income earned from the sale of acquired homes may be retained by the recipient but must be used for HIF Single-Family eligible activities.

VI. ACCESS TO FUNDS

Applicants must provide a signed, written draw request, which includes the amount requested and invoice documentation. Five percent (5%) of the per unit subsidy will be held and released in the final draw with submission of project completion certifications.

Community Land Trust Acquisition Only projects must provide a purchase agreement with an estimated closing date and amount of funds needed. Funds will be provided at acquisition settlement.

VII. DISCLAIMER OF NDHFA LIABILITY

NDHFA seeks to allocate sufficient HIF assistance to make a project economically feasible. Such decision shall be made solely at the discretion of NDHFA, but in no way represents or warrants to any applicant, investor, lender, or others that the property is feasible, viable, or of investment quality.

No member, officer, agent, or employee of NDHFA shall be personally liable concerning any matters arising out of, or in relation to, the allocation of HIF assistance.

VIII. MODIFICATION OF THE PLAN

The NDHFA Executive Director may make minor modifications deemed necessary to facilitate the administration of HIF or to address unforeseen circumstances. Further, the Executive Director is authorized to waive any conditions on a case-by-case basis for good cause shown. As a matter of practice, NDHFA will document any waivers from the established priorities and selection criteria of the Plan and will make this documentation available to the public, upon request.



**HOUSING INCENTIVE FUND (HIF)
SINGLE-FAMILY HOUSING APPLICATION**
PLANNING AND HOUSING DEVELOPMENT DIVISION
SFN 62451 (02/24)

APPLICANT(S) INFORMATION

Applicant/Organization Type			
<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Local Government	<input type="checkbox"/> Tribal Organization	<input type="checkbox"/> Community Land Trust
Other (specify)			
Applicant Name		Federal Taxpayer ID	
Federal UEI Number (if available)		Contact Person	
Mailing Address		City	State ZIP Code
Telephone Number	Email Address	County	

CAPACITY AND EXPERIENCE

Include a narrative labeled Experience Narrative detailing the experience of the applicant in developing single-family housing projects. The narrative should provide examples of completed projects.

Attach the following documents:

- Organizational Structure Documents
- Non-Profit Status
- Proof of Good Standing ND Secretary of State

PROJECT NEED

Describe the current housing conditions of the community.

GENERAL PROJECT INFORMATION

Project Name

Type of Activity

Attach a narrative describing the proposed project.

New construction of single-family housing;

Rehabilitation of existing uninhabitable single-family housing;

Rehabilitation of existing of habitable single-family housing;

Adaptive reuse of existing non-residential building(s) that create new single-family housing;

Property Information

Address of Property(ies)	City	State	ZIP Code
--------------------------	------	-------	----------

Number of Units in the Project	County
Type of Unit	
<input type="checkbox"/> Semi-Detached <input type="checkbox"/> Duplex <input type="checkbox"/> Townhomes/Rowhomes <input type="checkbox"/> Detached Single-Family <input type="checkbox"/> Other	
Construction Type	
<input type="checkbox"/> Site-Built <input type="checkbox"/> Modular* <input type="checkbox"/> Panelized* <input type="checkbox"/> Other* (specify)	
If not site-built, provide manufacturer and manufacturing location	

Provide copies of the plans and specifications for each unit proposed.

Real Estate Evaluation (Rehabilitation)

Projects proposing rehabilitation must provide a unit evaluation. This can be provided by a certified appraiser or a licensed Realtor.

Site Information

Does the applicant currently control the site? If yes, provide evidence.
<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, is there a plan to purchase through:
<input type="checkbox"/> Purchase Option <input type="checkbox"/> Purchase Contract Expiration Date (attach copy of contract/option)
Is the site currently located in the city limits?
<input type="checkbox"/> Yes <input type="checkbox"/> No
Check all utilities which are presently located up to or on the site
<input type="checkbox"/> Public Water <input type="checkbox"/> Private Well <input type="checkbox"/> Public Sewer <input type="checkbox"/> Private Septic <input type="checkbox"/> Electric <input type="checkbox"/> Natural Gas

Provide letters from local utility providers confirming utility access.

Indicate any environmental factors present or in proximity impacting this site, or "None":
<input type="checkbox"/> None <input type="checkbox"/> 100-yr floodplain <input type="checkbox"/> Airport <input type="checkbox"/> High tension wires <input type="checkbox"/> High noise level <input type="checkbox"/> Wetlands <input type="checkbox"/> Hazardous waste <input type="checkbox"/> Railroad tracks w/in 300ft <input type="checkbox"/> Industrial Site <input type="checkbox"/> Creek, river, or lake frontage
Is the site properly zoned?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, describe the current process and steps taken to resolve the zoning and provide an estimate of when zoning will be resolved.

PROPOSED BUDGET

Describe the single-family project budget including how many homes and the amount requested for each home.
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Provide a summary of the project costs including site acquisition, construction/rehabilitation costs, soft costs and developer profit. Total developer fee cannot exceed 15% of the total development costs.

Detailed Budget Summary	Total Cost
Land Acquisition	
Total Development Costs	

Per Unit Subsidy Calculation

Total development costs per unit	
Minus the lesser of the sales price per unit, the maximum construction loan per unit or appraised value	
Equals the development subsidy gap per unit	

Sources of Funds

Identify all Sources of Funds

Name of Lender or Other Source of Funds	Amount of Funds	Type of Fund (Loan/Grant)	Interest Rate, Amortization

PROJECT TIMETABLE

Provide an estimate of the following project milestones.

Activity	MM/DD/YY
Acquisition	
Zoning/Plat Approval	
Tax Abatement Approval	
Environmental Start Date	
Site Plan Approval	
Building Permit	
Closing and Disbursement of Bridge or Pre-Development Financing	
Closing and Disbursement of Construction Financing	
Construction Start	
Construction Completion	
Sale of Unit	

APPLICANT CERTIFICATION

The Undersigned Hereby Acknowledges the Following:

1. That this application provided by NDHFA to applicants for funding, including all sections herein relative to project costs, operating costs, and determinations of the amount of assistance necessary to make the project financially feasible, is provided only for the convenience of NDHFA in reviewing applications; that completion hereof in no way guarantees eligibility for the funding; and that any notations herein describing the requirements are offered only as general guides and not as legal authority;
2. That the undersigned is responsible for ensuring that the proposed project will, in all respects, satisfy all applicable requirements of the HIF program and any other requirements imposed upon it by NDHFA at the time of commitment, should one be issued;
3. That NDHFA may request or require changes in the information submitted herewith, and may substitute actual figures for any estimated figures provided therein by the undersigned and may commit assistance, if any, in an amount different from the amount requested;
4. That commitments are not transferable without prior approval by NDHFA;
5. That the requirements for applying for assistance and the terms of any commitment thereof is subject to change at any time by federal or state law, federal, state or NDHFA regulation, or other binding authority; and
6. That a commitment will be subject to certain conditions to be satisfied prior to closing and disbursement of funds.
7. The Applicant shall not, in the provision of services, or in any other manner, discriminate against any person on the basis of race, color, creed, religion, sex, national origin, age, familial status or handicap; and

Further, the Undersigned Hereby Certifies the Following

8. The applicant shall ensure that all construction complies with the accessible and adaptive design and construction requirements of the Fair Housing Act; and

9. That, to the best of its knowledge and belief, all factual information provided herein or in connection herewith is true and correct and all estimates are reasonable and can be obtained from any source named herein; and
10. That it will at all times indemnify and hold harmless NDHFA against all losses, costs, damages, expenses, and liabilities of any nature or indirectly resulting from, arising out of or relating to NDHFA's acceptance, consideration, approval, or disapproval of this request and the issuance or non-issuance of HIF assistance in connection herewith; and
11. That it provides NDHFA the right to exchange information with other parties as deemed appropriate by NDHFA.
12. **That the applicant, developer, sponsor, contractor, or any other member of the Development Team, including any of their owners, partners, or board members have not been convicted of, entered an agreement for immunity from prosecution for, or pleaded guilty, including a plea of nolo contendere, to a crime of dishonesty, moral turpitude, fraud, bribery, payment of illegal gratuities, perjury, false statement, racketeering, blackmail, extortion, falsification or destruction of records, nor are they currently debarred from contracting opportunities by any agency of the federal or state of North Dakota governments.**

IN WITNESS WHEREOF, the undersigned, being a duly authorized agent of the Applicant, has caused this document to be executed in its name on this day of , 20 .

I declare and affirm under the penalties of perjury that the information contained in this application is, to the best of my knowledge and belief, in all things complete, true, and correct.

Legal Name of Applicant	By (Name of Authorized Representative)
Title	
Signature	Date

JEFFREY ST. NE.

NOTE: NW CORNER IS 0.73 SOUTH OF MONUMENT

N88°40'28"E 730.15

N00°37'07"E 32.83

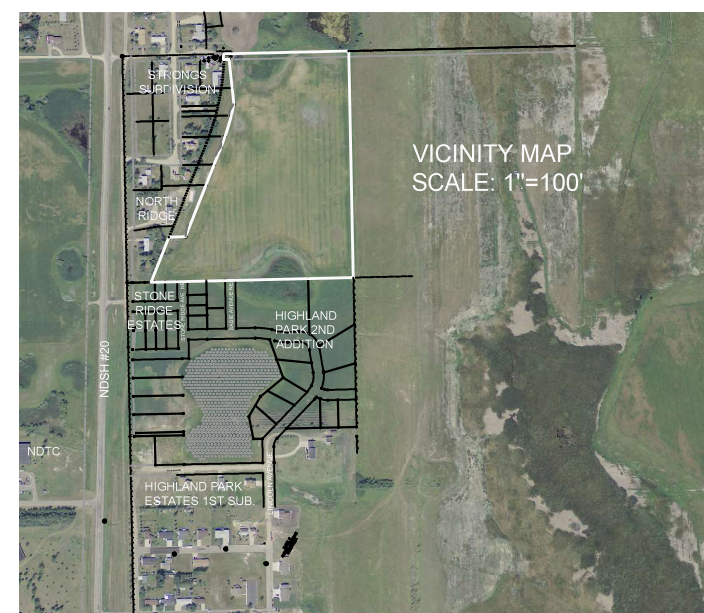
S88°34'24"W 32.90

Existing Pond

COMMUNITY ESTATES
 A PART OF THE NW1/4NE1/4
 SECTION 27, TOWNSHIP 154 NORTH, RANGE 64 WEST
 RAMSEY COUNTY, NORTH DAKOTA
 PRELIMINARY PLAT

DESCRIPTION:
 I, David K. Hovendick, Registered Land Surveyor in the State of North Dakota do hereby certify that this is a true and correct representation of a parcel of land surveyed by me or under my direct supervision and that monuments have been set in the ground for future surveys.
 A parcel of land situated in the NW1/4NE1/4, Section 27, Township 154 North, Range 64 West of the 5th principal meridian, Ramsey County, North Dakota more particularly described as follows: Beginning at the Northeast corner of Highland Park 2nd Addition to the City of Devils Lake, thence S88°40'21"W along said 2nd Addition 1181.09 feet, thence N21°34'28"E along the Westerly line of an abandoned Burlington Northern Railroad, 283.03 feet, thence N88°41'32"E along the Southerly line of North Ridge Subdivision, 98.75 feet, thence N21°32'41"E along the Easterly line of North Ridge Subdivision and parcels of land conveyed in Document numbered 226995 and 222319, 563.51 feet, thence along the Easterly line of parcels of land conveyed in Documents numbered 222319 and 222318, along a simple curve to the left having a radius of 1494.79 feet with a delta angle of 9°59'09" for an arc length of 260.52 feet along a chord bearing of N16°35'20"E, thence N88°10'45"E along the Easterly line of parcels of land conveyed in Document numbered 222319, 262.37 feet, thence S88°34'24"W along the Northerly line of a parcel of land conveyed in Document number 222318, 32.80 feet, thence N00°37'07"E along the Easterly line of Strongs Subdivision, 33.06 feet to an existing monument found at the centerline of Jeffrey Street, thence N88°43'55"E, 730.03 feet to the Northeast corner of said NW1/4NE1/4, thence S01°11'45"E along the Easterly line of said NW1/4NE1/4, 1321.13 feet to the point of beginning. Said parcel of land contains 25.75 acres, more or less.

DAVID K. HOVENDICK DATE
 ND REGISTRATION #3612



Single-Family
 HIF Homes

Phase 2



GRAPHIC SCALE
 0 60 120
 1 INCH = 60 FEET

- FOUND IRON PIN
- REBAR SET WITH CAP
- BOUNDARY LINE
- PROPOSED LOT LINE
- 1/4 LINE
- 1/4 1/4 LINE
- ADJACENT PROPERTY LINE
- RIGHT OF WAY LINE
- TEL TELEPHONE PEDESTAL
- ELC ELECTRICAL BOX
- MANH MANHOLE
- FIRE FIRE HYDRANT
- WATER WATER FLUSH VALVE
- UTILITY UTILITY EASEMENT LINE
- UTILITY UTILITY HATCH
- BITUMINOUS BITUMINOUS SURFACE

LSS Inc.
 David K. Hovendick
 Professional Surveyor
 Registration No. 3612
 507 3rd Street NE
 Devils Lake, ND 58301
 701-662-8065
 lss@gondtc.com

Client Name
 Dennis Gleason
 PO BOX 1080
 Devils Lake, ND 58301
 701-739-8836

PROJECT No.
 2016039

Minutes of the Devils Lake City Commission
June 3, 2024

The regular meeting of the Devils Lake City Commission was held on June 3, 2024 with the following members present: President Moe, Jason Pierce, and Rob Hach.

Commissioner Pierce moved to approve the minutes of the regular Commission meeting held on May 20, 2024. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

2024 Asphalt and Concrete Street Repair – The City Administrator communicated that one bid was received from Tri-State Paving in the amount of \$92,700. Commissioner Pierce made a motion to refer the bid to the Engineering Department. Commissioner Hach seconded the motion, and the motion carried unanimously.

Commissioner Hach – The City Engineer communicated that there is not an update for the Sanitation Department. The City Assessor communicated that he has started working on annual assessments.

Commissioner Hamre - The City Engineering communicated that is not an update for the Utility Department.

Commissioner Robbins – The City Engineer recommended the award to Tri-State Paving in the amount of \$92,700. Commissioner Hach made a motion to approve the recommendation. Commissioner Pierce seconded the motion. The motion carried unanimously on a roll call vote. The City Engineer mentioned that the watermain project is continuing on the south side of town.

Commissioner Pierce – The Fire Chief communicated that they did fill the boot over Devils Run and raised about \$6,400. He mentioned that the NDFA Convention will be in Devils Lake Thursday-Friday. He also mentioned that the 4th of July firework show is planned for the 4th, but if it gets rained out it will be on July 5th.

Commissioner Pierce thanked Helen for lining up the plaque for Stan Orness, all of the volunteer firemen who participated in fill the boot, and he mentioned that Devils Run had around 860 cars.

The Police Chief communicated that they will be doing interview for their open position on Wednesday.

The City Administrator communicated that he is working with department heads on the 2025 budget plans. He also mentioned that Nodak did not accept the line of credit from the City of Devils Lake, so the Park District will have to go through a bank. He also gave a brief update on the airport and where they are at with the FAA.

The City Attorney communicated that he did not write the ordinance that is on the agenda, but he did look it over. He mentioned that he would meet with the City Assessor to go over it if he would like. He also mentioned that the transition from the previous City Attorney is going well.

1st Reading Ordinance #995 – Heavy Industrial District

Commissioner Hach moved to approve the list of bills as submitted. The motion was seconded by Commissioner Pierce. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON

JIM MOE

CITY ADMINISTRATOR/AUDITOR

PRESIDENT OF CITY COMMISSION



**LAKE
REGION**
public library

2023

ANNUAL REPORT

Lake Region Public Library

LAKE REGION PUBLIC LIBRARY GOVERNANCE

Devils Lake City Commission

- Jim Moe, Mayor
- Rob Hach
- Shane Hamre
- Jason Pierce
- Dale Robbins

The mission of the Lake Region Public Library is to enrich our citizens and communities through expanding access to innovation, information, ideas, and inspiration.

Ramsey County Commission

- Jeff Frith, Chair
- Lee Gessner
- Bill Hodous
- Blaine Volk
- Paul Wilhelmi

Lake Region Public Library Board of Directors

- Jessica Fish, President
- Daniel Howell, Vice-President
- Paulette Paulson, Secretary
- Cali DeMarce
- Lee Gessner
- Dale Robbins
- Benjamin Scallon

The Lake Region Public Library Board of Directors is responsible for establishing the mission and vision for the library, determining the policies implemented to govern the library, hiring and evaluating the Library Director, advocating for the library, and overseeing the finances of the library.

Library Staff

- Maddie Cummings, Library Director
- Trista Beatty, Assistant Director
- LaVae Haaland, Children's Librarian
- Katiri Bjornson, Circulation Assistant
- Samantha Bischof, Circulation Assistant

Contact Us

423 7th St NE
 Devils Lake, ND 58301
 (701)662-2220
www.devilslakendlibrary.com

Hours

Monday - Wednesday, Friday
 9:00 am - 6:00 pm

Thursday
 9:00 am - 7:00 pm

Saturday
 10:00 am - 3:00 pm



2023 AT A GLANCE

PROGRAM SAMPLES



2,355
Total open hours



35,573
Total visitors **UP 42%**



34,940
Total physical items in the collection



1,914
Total active cardholders



176
Total programs **UP 25%**



3,074
Total program attendance **UP 165%**



“I really liked to see all the new activities this year - yoga and gardening and painting - keep that stuff up!”



AN AVERAGE DAY IN THE LIBRARY IN 2023



101
People visited the library



19
People used a computer



94
Items circulated



60
Questions asked of library staff

2023 STATISTICS & CIRCULATION

+ 1,618

Physical items added to the collection

/ 2,155

Physical items removed from the collection

☁ 4,483

Digital items added to the collection

🌐 18,236

Website visits

💻 5,572

Public computer sessions

f 26,920

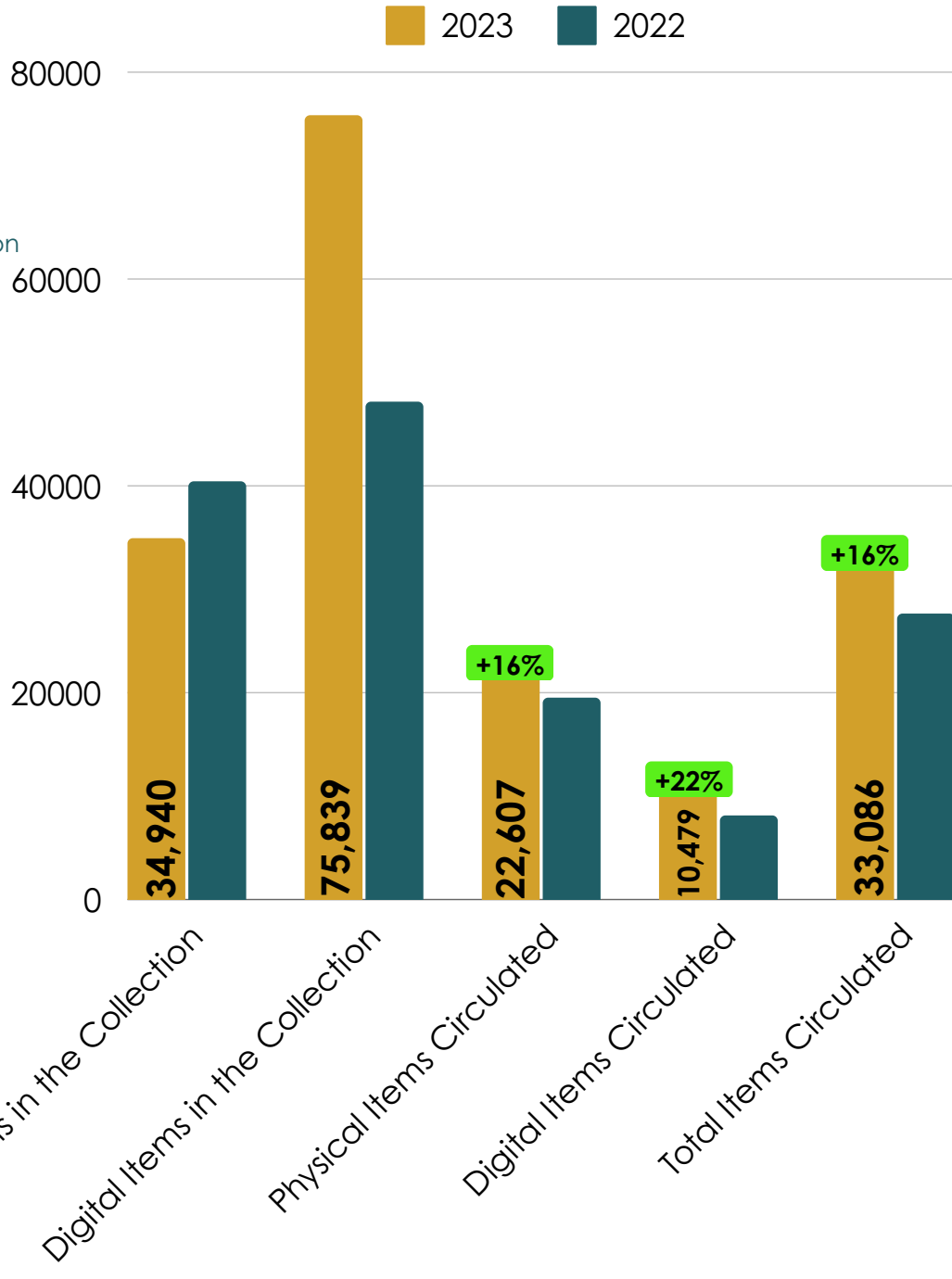
Facebook page interactions

📖 250

Summer Reading Program participants

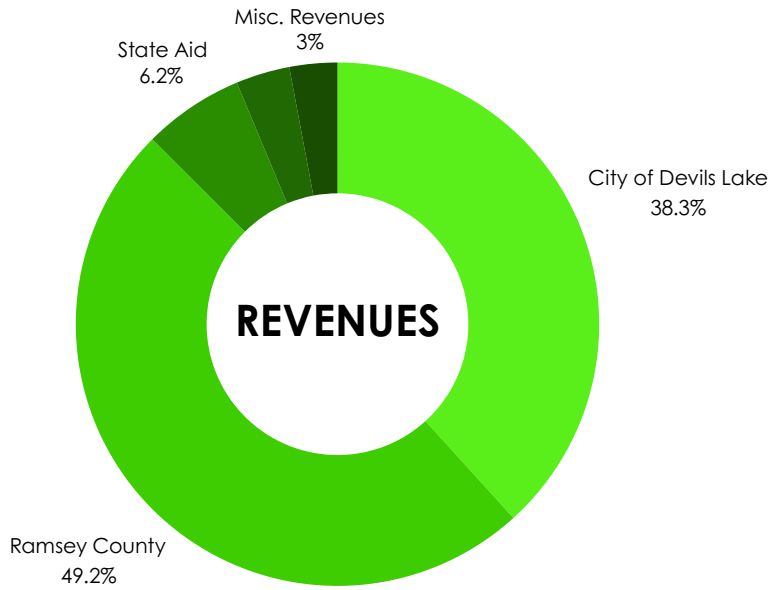
🕒 288,601

Total minutes logged during SRP



“Under the new leadership of Maddie and Trista, there has been a ton of wonderful changes including access to feminine products, all sorts of inclusive books and programming, as well as the introduction of the Library of Things. Given the limited space, I’m not sure it could be expanded, but the Library of Things is a phenomenal opportunity to continue to expand upon. This gives so many access to hobbies or items they may not otherwise be able to try. I also see the library expanding upon its awesome summer activities like yoga and Zumba. Book club has also been a nice addition despite my being unable to take advantage.”

2023 FISCAL REPORT



- City of Devils Lake: \$103,621
- Ramsey County: \$133,266
- State Aid: \$16,868
- Grants/Private Donations: \$9,030
- Misc. Revenues: \$7,998

TOTAL REVENUES

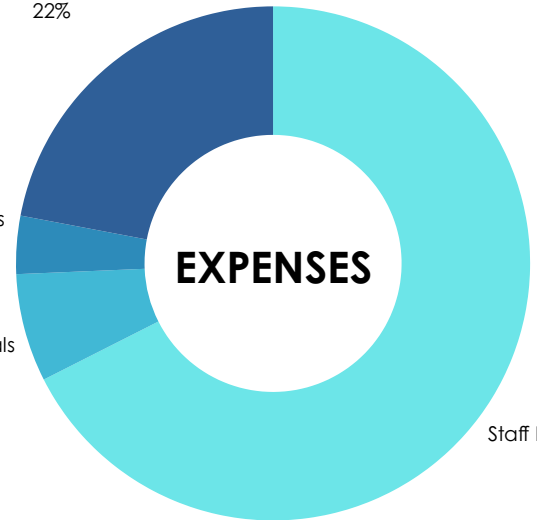
\$270,783

- Staff Salaries & Benefits: \$194,562
- Print & Physical Materials: \$19,574
- Digital Materials & Databases: \$10,512
- Building & Maintenance: \$63,433

Building/Maintenance
22%

Digital Materials/Databases
3.6%

Print/Physical Materials
6.8%



Staff Expenditures
67.5%

TOTAL EXPENSES

\$282,825



FROM MADDIE

2023 was a truly great year for so many reasons. It was the first year since 2020 that there was no turnover in full-time staff. It was the year we implemented the first Summer Reading Program for adults, with amazing success and even greater feedback. **It was also the first year that the number of visitors to the library was remotely close to the numbers we saw before COVID-19 changed the world in 2020.**

Of course, the best part of 2023 was the milestone we hit on December 22nd- **the 20th anniversary of the Lake Region Public Library!** Succeeding the Carnegie Library just across the street which had been open since 1910, the Lake Region Public Library was meant to be a fully accessible facility that had more space for programs and collections for patrons of all ages and abilities to enjoy. **As we celebrate 20 years of fulfilling that goal, the facility has begun to show signs of aging that need to be addressed.**

At the end of 2023, due to its yearly issues and unsustainability of the many patches and small fixes over the past 20 years, **the Lake Region Public Library Board of Directors unanimously voted to approve the replacement of the HVAC system at the Lake Region Public Library.** With three of six heat pumps not working at all and therefore one heat pump needing to heat three zones of the building, it was costing thousands of dollars a year in maintenance that ultimately should have been replaced years ago. We have been working with Total Heating and Air to replace the HVAC system and completed two of three phases, with only the replacement of the final heat pump and main unit remaining. **The building is reliably warm and cool as needed, maintains a comfortable and appropriate humidity for housing tens of thousands of books, and is controllable by staff with a push of a button as opposed to an out-of-town control company.**

With the most pressing building issue taken care of, **the next steps are addressing accessibility challenges and cosmetic changes.** Thanks to incredibly generous grants from the North Dakota State Library and the American Library Association, in 2024 the Lake Region Public Library will be **painting the interior of the library, installing a remote access point** for secure entrance to the library's Community Room outside of regular hours, **working with the Deaf and Hard of Hearing Community** to better improve our services and programs for all patrons, and **amending and adding our mobility-accessible entrances.** We are so excited for all these initiatives and look forward to a busy year!

I would like to thank **Commissioner Robbins** and **Spencer, Brina, Jessica, Saraye,** and the **rest of the staff at the City of Devils Lake** for all their help and collaborating with the Lake Region Public Library for the past year, and I am really looking forward to seeing where our partnership takes us in years to come.



Maddie Cummings, Library Director

Email

701.662.2220

Shipping Containers in Heavy Industrial Zoning

- Shipping containers are required to have a move in permit to assure it meets zoning.
- Shipping containers must be placed on a solid base of packed gravel, concrete, or pavement to prevent animal harborage.
- Shipping containers must comply with all zoning setbacks.
- Shipping containers are restricted to a maximum size of 320 SQFT.
- Shipping containers will be limited to one story in height.
- Shipping containers that are permanent are to be taxed as real property.



ORDINANCE NO. 995

AN ORDINANCE, WHICH UPON ADOPTION, SHALL AMEND CHAPTER 17.56 OF THE DEVILS LAKE MUNICIPAL CODE, AND WHICH ORDINANCE SHALL FURTHER CREATE A NEW SECTION TO THE DEVILS LAKE MUNICIPAL CODE, WHICH WILL BE SECTION **17.56.020(R)**.

BE IT ORDAINED, by the City Commission of the City of Devils Lake, North Dakota, pursuant to the Home Rule Charter of the City of Devils Lake as follows, Section **17.56.020**, shall be amended and shall now provide as follows:

17.56.020 Permitted uses.

- A. Accessory uses;
- B. Agricultural chemical production and storage;
- C. Animal hospitals and kennels;
- D. Any industrial or manufacturing operations provided that: (1) Dust, fumes, odors, smoke, vapor, noise, lights and vibration shall be confined within the I-HVY district, and (2) Outdoor storage, equipment and refuse areas shall be concealed from view from abutting rights-of-way and adjoining residential districts;
- E. Any production, processing and treatment of products such as battery and tire service, concrete and asphalt products, dairy processing, bottling works, ice and cold storage plants, machine and sheet metal shops provided that all operations be conducted entirely in enclosed buildings;
- F. Building material and supply establishments;
- G. Contractor's yards and construction shops;
- H. Asphalt and concrete patching plants and concrete casting;
- I. Feed and seed stores;
- J. Frozen food lockers;
- K. Electric power production and substations;
- L. Fuel sales establishment including bottle gas;
- M. Public utility buildings including water and waste water facilities and accessories;
- N. Radar stations and towers;
- O. Radio and television stations and studios;
- P. Salvage yards provided with appropriate solid fencing material at least six feet high and shall not be located within five hundred feet of any residential area;
- Q. Storage and warehousing establishments;
- R. Storage containers (Conex boxes, TriCons, Milvans, etc.) as approved by the building inspector

- S. Storage yard but not salvage yards;
- T. Watchman and caretaker living areas;
- U. Weighing stations;
- V. Wholesaling establishments.

Passed First Reading: June 3, 2024

Passed Second Reading: _____

Final Passage and Adoption: _____

CITY OF DEVILS LAKE

By: _____
Jim Moe, President
Devils Lake City Commission

ATTEST:

Spencer Halvorson
City Administrator/Auditor

devils lake

Shade Tree

Date: June 13, 2024

To: President Moe and City Commissioners

From: Devils Lake Shade Tree *RC*

Re: Tree trimming bid

The Devils Lake Shade Tree Committee took action at their June 13, 2024 meeting to recommend awarding the tree trimming bid to Angry Beaver Tree Service for \$18,000 to trim all trees west of College Drive between 4th St NW and Firebird Lane NW, and trees north of 10th St NE. Further recommendation is to award for \$3,000 for trimming all alleys in said areas.

Also recommended award to Angry Beaver Tree Service includes removal of trees and stumps on boulevards as needed at a cost of \$200/small tree; \$500/medium tree; \$900/large tree; \$150/stump removal.

devils lake

Shade Tree

Date: June 13, 2024

To: President Moe and City Commissioners

From: Devils Lake Shade Tree *JL*

Re: Appointment of members

The Devils Lake Shade Tree Committee took action at their June 13, 2024 meeting to recommend reappointment of Terry Wallace and Sara Laite as members of the Committee, and appointment of Jessica Kuntz as a member of the Committee. Their terms shall expire June 30, 2027.

City of Devils Lake Historic Preservation Commission
c/o Doug Goulding
327 15th Ave SE
Devils Lake, ND 58301

May 29, 2024

Spencer Halvorson, City Auditor
City of Devils Lake
PO Box 1048
Devils Lake, ND 58301-1048

Re: Appointment of members - Recommendation to City
Commissioners

Dear Mr. Halvorson:

The following members of the City of Devils Lake Historic
Preservation Commission have resigned their positions:

Dan Wakefield
Kristin Kenner

The following members have requested reappointment to the
Commission:

Doug Goulding
Susan Goulding
Mary Lundy

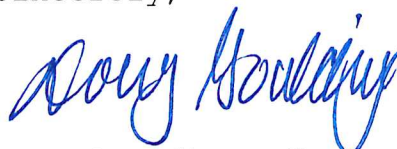
The Commission recommends the appointment of the following to
serve on the Commission:

Beau Cummings
John Dumont
Vincent Knuth

The Historic Preservation Commission requests and recommends
that (1) the City Commissioners reappoint Doug Goulding and Susan
Goulding to an additional term on the Historic Preservation
Commission, and (2) the City Commissioners appoint Beau Cummings,
John Dumont, and Vincent Knuth to a new term on the Historic
Preservation Commission.

Thank you.

Sincerely,



Doug Goulding, Chair

REVENUES

		Original Budget	Amendment	Amended Budget
1000	GENERAL	\$ 7,618,673	\$ 88,914	\$ 7,707,587
SPECIAL REVENUE FUNDS				
2001	HIGHWAY DISTRIBUTION	\$ 427,500	\$ 118,339	\$ 545,839
2003	CITY SHARE SPECIAL ASSESSMENT	\$ -	\$ 113	\$ 113
2006	EMERGENCY	\$ -	\$ -	\$ -
2008	CEMETERY	\$ 147,380	\$ (2,445)	\$ 144,935
2010	TEMPORARY EMPLOYEES FUND	\$ 70,000	\$ (5,829)	\$ 64,171
2012	EQUIPMENT RESERVE	\$ 343,835	\$ 168,764	\$ 512,599
2021	SPECIAL ASSESSMENT CITY PROPERTY	\$ -	\$ 60	\$ 60
2034	ECONOMIC DEVELOPMENT	\$ 294,000	\$ 244,940	\$ 538,940
2039	FIRE HOMELAND SEC GRANT	\$ -	\$ -	\$ -
2042	ASSET FORFEITURE BUY FUND	\$ -	\$ -	\$ -
2043	ND DOT POLICE GRANTS	\$ -	\$ 10,935	\$ 10,935
2044	OPIOID SETTLEMENT	\$ -	\$ 4,081	\$ 4,081
2046	BACK THE BLUE GRANT	\$ -	\$ 28,387	\$ 28,387
5001	SPECIAL ASSESSMENT DEFICIENCY	\$ -	\$ -	\$ -
8002	LIBRARY	\$ 277,023	\$ (15,299)	\$ 261,724
8006	PARKING AUTHORITY	\$ 27,400	\$ (11,200)	\$ 16,200
8008	CITY BEAUTIFICATION	\$ 25,000	\$ -	\$ 25,000
8009	DL HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
8010	JOB DEVELOPMENT AUTHORITY	\$ 64,428	\$ (35,431)	\$ 28,997
8012	SAAF GRANT	\$ -	\$ 8,133	\$ 8,133
8013	LAKE REGION GROWTH	\$ 245,000	\$ 228,054	\$ 473,054
8015	AIRPORT HANGER	\$ 12,000	\$ -	\$ 12,000
	TOTAL	\$ 1,933,566	\$ 741,603	\$ 2,675,169

CAPITAL PROJECT FUNDS

4019	FLOOD PROTECTION 1-96	\$ -	\$ 300,000	\$ 300,000
4033	WEST VIA DUCT	\$ -	\$ 18,319	\$ 18,319
4100	PUB. BUILDINGS RESERVE	\$ -	\$ -	\$ -
4105	PARK DISTRICT LOAN	\$ -	\$ 83,333	\$ 83,333
4220	SI 73-20 CHANGE ORDER	\$ -	\$ -	\$ -
4312	WM IMPR #25-20 - 8TH ST NE	\$ -	\$ -	\$ -
4313	2021 WATER TOWER MAINT	\$ -	\$ -	\$ -
4314	WM IMPR 27-22	\$ -	\$ 532,858	\$ 532,858
4315	WM 28-23 & WM 29-23	\$ -	\$ -	\$ -
4351	2022 CURB GUTTER SIDEWALK	\$ -	\$ 67,833	\$ 67,833
4352	2023 CURB GUTTER SIDEWALK	\$ -	\$ 86,318	\$ 86,318
4509	STR IMPR 58-15 - 16TH & 17TH ST SE	\$ -	\$ 74,478	\$ 74,478
4516	STR IMP 67-18-5TH AVE NE & 14TH ST NE	\$ -	\$ 102,235	\$ 102,235
4520	STR IMPR 70-19 - WALNUT ST E 8TH AVE NE 1ST	\$ -	\$ 1,063	\$ 1,063
4527	STR IMP 77-21 - 16TH ST, 5TH & 8TH AVE	\$ -	\$ -	\$ -
4528	STR IMP 78-22	\$ -	\$ 901,657	\$ 901,657

4529	COLLEGE DRIVE MILL AND OVERLAY	\$	-	\$	-	\$	-
4530	220101 MILL AND OVERLAY	\$	-	\$	255,552	\$	255,552
4531	14 ST NE & 14 AVE NE GR. OVERLAY	\$	-	\$	-	\$	-
4532	STROMQUIST STORM SEWER	\$	-	\$	455,872	\$	455,872
4533	17TH ST SE, 16TH ST SE	\$	-	\$	-	\$	-
TOTAL		\$	-	\$	2,879,518	\$	2,879,518
DEBT SERVICE FUNDS							
2030	PENALTY & INTEREST SPECIAL ASSMT	\$	1,000	\$	8,932	\$	9,932
2033	INFRASTRUCTURE	\$	1,092,000	\$	16,071	\$	1,108,071
2045	MUNICIPAL INFRASTRUCTURE	\$	1,000,000	\$	152,742	\$	1,152,742
5005	NON-BONDED DEBT SERVICE	\$	51,134	\$	174,518	\$	225,652
5101	SEWER SEPARATION #1	\$	-	\$	98	\$	98
5476	SALES TAX REV BONDS 2010	\$	210,000	\$	(2,715)	\$	207,285
5481	SALES TAX REV BONDS 2015	\$	378,000	\$	(129,258)	\$	248,742
5483	DEF IMPR WARRANT 2017	\$	57,981	\$	42,880	\$	100,861
5484	SALES TAX REV BONDS 2017	\$	168,000	\$	(85,086)	\$	82,914
5485	REF IMPR BOND 2017	\$	48,671	\$	(5,916)	\$	42,755
5486	DEF IMPR WARRANT 2019	\$	69,460	\$	(14,900)	\$	54,560
5488	SALES TAX REV BOND 2019	\$	147,000	\$	(43,358)	\$	103,642
5489	REF IMP BOND 2020A	\$	359,220	\$	63,707	\$	422,927
5492	REF IMP BONDS OF 2021A	\$	313,520	\$	127,166	\$	440,686
5493	REF IMP BONDS OF 2022A	\$	191,263	\$	10,518	\$	201,781
TOTAL		\$	4,087,249	\$	315,399	\$	4,402,648
PROPRIETARY FUNDS							
5490	LANDFILL CLOSURE	\$	-	\$	-	\$	-
6001	WATER	\$	1,529,500	\$	58,567	\$	1,588,067
6002	SEWER	\$	1,180,628	\$	90,074	\$	1,270,702
6003	SANITATION	\$	2,297,750	\$	(12,532)	\$	2,285,218
6006	WATER SOURCE REPLACEMENT	\$	270,000	\$	79,674	\$	349,674
TOTAL		\$	5,277,878	\$	215,783	\$	5,493,661
INTERNAL SERVICE FUND							
8011	SELF INSURANCE	\$	820,500	\$	(28,516)	\$	791,984
TOTAL		\$	820,500	\$	(28,516)	\$	791,984
COMPONENT UNIT FUND							
9000	DEVILS LAKE REGIONAL AIRPORT	\$	598,734	\$	686,755	\$	1,285,489
9029-9041	DL REGIONAL AIRPORT - GRANTS	\$	-	\$	3,841,059	\$	3,841,059
TOTAL		\$	598,734	\$	4,527,814	\$	5,126,548
COMPONENT UNIT FUND							
9200	JOBS DEVELOPMENT AUTHORITY (NEW)	\$	-	\$	52,846	\$	52,846
9201	JDA - GROWTH FUND (NEW)	\$	-	\$	512,211	\$	512,211
TOTAL		\$	-	\$	565,057	\$	565,057

	AGENCY FUND			
9500	LAKE REGION NARCOTICS TASK FORCE	\$ 237,180	\$ (179,813)	\$ 57,367
	TOTAL	\$ 237,180	\$ (179,813)	\$ 57,367
	GRAND TOTALS:	\$ 20,573,780	\$ 9,125,759	\$ 29,699,539

EXPENSES

		Original Budget	Amendment	Amended Budget
1000	GENERAL	\$ 7,925,489	\$ 8,323	\$ 7,933,812
SPECIAL REVENUE FUNDS				
2001	HIGHWAY DISTRIBUTION	\$ 493,072	\$ (21,636)	\$ 471,436
2003	CITY SHARE SPECIAL ASSESSMENT	\$ -	\$ -	\$ -
2006	EMERGENCY	\$ -	\$ -	\$ -
2008	CEMETERY	\$ 136,555	\$ 13,807	\$ 150,362
2010	TEMPORARY EMPLOYEES FUND	\$ 70,000	\$ (5,556)	\$ 64,444
2012	EQUIPMENT RESERVE	\$ 329,500	\$ 64,765	\$ 394,265
2021	SPECIAL ASSESSMENT CITY PROPERTY	\$ -	\$ 60	\$ 60
2034	ECONOMIC DEVELOPMENT	\$ 394,000	\$ 162,719	\$ 556,719
2039	FIRE HOMELAND SEC GRANT	\$ -	\$ -	\$ -
2042	ASSET FORFEITURE BUY FUND	\$ -	\$ -	\$ -
2043	ND DOT POLICE GRANTS	\$ -	\$ 9,689	\$ 9,689
2044	OPIOID SETTLEMENT	\$ -	\$ -	\$ -
2046	BACK THE BLUE GRANT	\$ -	\$ 22,221	\$ 22,221
5001	SPECIAL ASSESSMENT DEFICIENCY	\$ -	\$ -	\$ -
8002	LIBRARY	\$ 282,780	\$ (3,962)	\$ 278,818
8006	PARKING AUTHORITY	\$ 31,600	\$ (10,473)	\$ 21,128
8008	CITY BEAUTIFICATION	\$ 24,200	\$ (9,145)	\$ 15,055
8009	DL HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
8010	JOB DEVELOPMENT AUTHORITY	\$ 64,428	\$ 50,383	\$ 114,811
8012	SAAF GRANT	\$ -	\$ 24,998	\$ 24,998
8013	LAKE REGION GROWTH	\$ 193,470	\$ 1,047,049	\$ 1,240,519
8015	AIRPORT HANGER	\$ 10,500	\$ 718	\$ 11,218
	TOTAL	\$ 2,030,105	\$ 1,345,637	\$ 3,375,742

CAPITAL PROJECT FUNDS				
4019	FLOOD PROTECTION 1-96	\$ -	\$ 145,193	\$ 145,193
4033	WEST VIA DUCT	\$ -	\$ -	\$ -
4100	PUB. BUILDINGS RESERVE	\$ -	\$ 1,124	\$ 1,124
4105	PARK DISTRICT LOAN	\$ -	\$ 1,000,000	\$ 1,000,000
4220	SI 73-20 CHANGE ORDER	\$ -	\$ 2,175	\$ 2,175
4312	WM IMPR #25-20 - 8TH ST NE	\$ -	\$ 513,568	\$ 513,568
4313	2021 WATER TOWER MAINT	\$ -	\$ 76,695	\$ 76,695
4314	WM IMPR 27-22	\$ -	\$ 698,065	\$ 698,065
4315	WM 28-23 & WM 29-23	\$ -	\$ 1,272,629	\$ 1,272,629
4351	2022 CURB GUTTER SIDEWALK	\$ -	\$ -	\$ -
4352	2023 CURB GUTTER SIDEWALK	\$ -	\$ 86,318	\$ 86,318
4509	STR IMPR 58-15 - 16TH & 17TH ST SE	\$ -	\$ -	\$ -
4516	STR IMP 67-18-5TH AVE NE & 14TH ST NE	\$ -	\$ -	\$ -
4520	STR IMPR 70-19 - WALNUT ST E 8TH AVE NE 1ST	\$ -	\$ -	\$ -
4527	STR IMP 77-21 - 16TH ST, 5TH & 8TH AVE	\$ -	\$ 2,135	\$ 2,135
4528	STR IMP 78-22	\$ -	\$ -	\$ -
4529	COLLEGE DRIVE MILL AND OVERLAY	\$ -	\$ 3,559	\$ 3,559

4530	220101 MILL AND OVERLAY	\$	-	\$	-	\$	-
4531	14 ST NE & 14 AVE NE GR. OVERLAY	\$	-	\$	84,223	\$	84,223
4532	STROMQUIST STORM SEWER	\$	-	\$	455,872	\$	455,872
4533	17TH ST SE, 16TH ST SE	\$	-	\$	101,491	\$	101,491
TOTAL		\$	-	\$	4,443,046	\$	4,443,046
DEBT SERVICE FUNDS							
2030	PENALTY & INTEREST SPECIAL ASSMT	\$	-	\$	60	\$	60
2033	INFRASTRUCTURE	\$	1,055,639	\$	11,686	\$	1,067,325
2045	MUNICIPAL INFRASTRUCTURE	\$	-	\$	1,670,777	\$	1,670,777
5005	NON-BONDED DEBT SERVICE	\$	-	\$	542,190	\$	542,190
5101	SEWER SEPARATION #1	\$	-	\$	-	\$	-
5476	SALES TAX REV BONDS 2010	\$	168,040	\$	8,710	\$	176,750
5481	SALES TAX REV BONDS 2015	\$	283,685	\$	(1,228)	\$	282,458
5483	DEF IMPR WARRANT 2017	\$	48,641	\$	(14,598)	\$	34,043
5484	SALES TAX REV BONDS 2017	\$	146,001	\$	(18,157)	\$	127,844
5485	REF IMPR BOND 2017	\$	59,147	\$	4,493	\$	63,640
5486	DEF IMPR WARRANT 2019	\$	64,253	\$	(590)	\$	63,664
5488	SALES TAX REV BOND 2019	\$	94,774	\$	(1,500)	\$	93,274
5489	REF IMP BOND 2020A	\$	303,500	\$	(2,255)	\$	301,245
5492	REF IMP BONDS OF 2021A	\$	342,000	\$	1,295	\$	343,295
5493	REF IMP BONDS OF 2022A	\$	153,800	\$	895	\$	154,695
TOTAL		\$	2,719,480	\$	2,201,778	\$	4,921,258
PROPRIETARY FUNDS							
5490	LANDFILL CLOSURE	\$	-	\$	33	\$	33
6001	WATER	\$	1,564,953	\$	(3,676)	\$	1,561,277
6002	SEWER	\$	1,311,702	\$	(100,153)	\$	1,211,549
6003	SANITATION	\$	2,274,852	\$	52,293	\$	2,327,145
6006	WATER SOURCE REPLACEMENT	\$	-	\$	74,066	\$	74,066
TOTAL		\$	5,151,507	\$	22,562	\$	5,174,070
INTERNAL SERVICE FUND							
8011	SELF INSURANCE	\$	777,750	\$	(126,927)	\$	650,823
TOTAL		\$	777,750	\$	(126,927)	\$	650,823
COMPONENT UNIT FUND							
9000	DEVILS LAKE REGIONAL AIRPORT	\$	567,300	\$	(15,189)	\$	552,111
9029-9041	DL REGIONAL AIRPORT - GRANTS	\$	-	\$	9,166,513	\$	9,166,513
TOTAL		\$	567,300	\$	9,151,324	\$	9,718,624
COMPONENT UNIT FUND							
9200	JOBS DEVELOPMENT AUTHORITY (NEW)	\$	-	\$	-	\$	-
9201	JDA - GROWTH FUND (NEW)	\$	-	\$	-	\$	-
TOTAL		\$	-	\$	-	\$	-

		AGENCY FUND					
9500	LAKE REGION NARCOTICS TASK FORCE	\$	221,572	\$	(104,901)	\$	116,671
	TOTAL	\$	221,572	\$	(104,901)	\$	116,671
GRAND TOTALS:		\$	19,393,203	\$	16,940,842	\$	36,334,045

Agenda Item: Designate Official Town Newspaper

Submitted By: Spencer Halvorson, City Administrator/Auditor

Staff Recommended Action: Designate the *Devils Lake Journal* as the Official Town Newspaper

Per NDCC 40-01-09, the governing body of the City is to designate the City's official newspaper every year. As would be consistent with standard practice, the newspaper published within the City is typically designated as the towns newspaper.

The City's longtime official newspaper has been the *Devils Lake Journal*.



CITY OF DEVILS LAKE

PERMIT & LICENSE HOLDERS
EFFECTIVE JULY 1, 2024 - JUNE 30, 2025

LIC #	RETAIL LIQUOR LICENSE HOLDERS - \$2,325.00	CLASS
1	ELKS LODGE #1216	1
2	VETERANS OF FOREIGN WARS, POST NO. 756	1
4	KNIGHTS OF COLUMBUS BUILDING ASSOC.	1
7	APPLE LAKE, INC. - DBA/APPLEBEE'S NEIGHBORHOOD GRILL AND BAR	2
11	COUNTY BOTTLE SHOP, INC./DBA LIQUOR LOCKER - ROBERT, BETH, & JAMES LEEVERS	4
12	RAZOR RAY'S RAZOR'S EDGE, LLC - RAYMOND BELFORD	4
13	NELLIE'S BAR & LOUNGE, INC. - CHUCK AND HELEN NELSON	4
14	COUNTY BOTTLE SHOP, INC. - ROBERT, BETH, AND JAMES LEEVERS	4
15	YE OLDE TAVERN, LLC - SHANE AND LISA DISETH	4
16	MIDWAY PROPERTIES, INC. - DBA/LAKES LIQUOR - JAMES MELLON & BRYAN GOEHRING	4
17	OZARK SPIRITS, LLC - DBA/WALMART, INC. #1695	4
18	THIRSTY'S, LLC. - SARAH BERGERON	4
19	PROZ, INC. - DBA/PROZ END OF THE LINE - RICHARD & LOUISE PROZINSKI	4
20	POP'S PACKAGE STORE, LLC - ROBERT AND DARLA MILLER	4
23	KAEREN ACCOMMODATIONS, INC - DBA/FIRESIDE INN & SUITES - MITCHELL AND CAROL RHEN	4
24	RESTAURANT OPERATIONS, INC. - DBA/THE RANCH STEAKHOUSE - JOEL ELVRUM	2
30	ANNA'S COCINA, INC. - ANNA QUINONEZ	2

LIC #	HOTEL LICENSE HOLDERS - \$1,500.00	CLASS
27	LAKE REGION HOTEL GROUP, LLC - DBA/COBBLESTONE HOTEL AND SUITES	8

LIC #	RETAIL WINE/BEER ONLY LICENSE HOLDERS - \$500.00	CLASS
26	COYOTE PZZERIA-CITY PLAZA PROPERTIES, LLC	6
28	OLD MAIN STREET CAFE-PETER AND DARLENE HOFFART	6

LIC #	MICRO-BREWERY LICENSE-\$700.00	CLASS
1	BLACK PAWS BREWING COMPANY, LLC-JEB OEHLKE	X

	PAWNBROKER LICENSE HOLDERS - \$50.00	CLASS
	BEAVER'S PAWN SHOP, INC.-ROGER & FERN BEAVER	1

	RIFLE RANGE PERMIT HOLDER - \$10.00
	LAKE REGION SHOOTING SPORTS ASSOCIATION

	TAXICAB/LIMOUSINE LICENSE HOLDERS FIRST CAB \$25, ADDITIONAL CAB \$10, DRIVER \$35
	JET'S TAXI SERVICE-GARY REIGER

**NO DELIQUENT TAXES

**RESOLUTION TO SET THE LIMIT OF LIABILITY ON THE COMMERCIAL
BLANKET BOND OF THE CITY OF DEVILS LAKE, NORTH DAKOTA**

WHEREAS, The Board of City Commissioners of the City of Devils lake, North Dakota (The "City") finds and determines that it is necessary to keep the current level of liability on the Commercial Blanket Bond at \$2,000,000.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Under ND Century Code #40-13-02, the bond must be an amount fixed by the governing body of the City, and set by resolution each year, normally in June. The amount should be at least equal to 25% of the average amount of money that has been subject to the auditor's control during the preceding fiscal year as determined by the total of the daily balances of the auditor for the calendar year divided by the figure three hundred or the sum of 250,000 whichever is least.

Adopted this 17th day of June, 2024.

ATTEST:

CITY OF DEVILS LAKE

Spencer Halvorson
City Administrator/Auditor

Jim Moe, President
Devils Lake City Commission

The motion for the adoption of the foregoing resolution was duly made by Commissioner _____, seconded by Commissioner _____ and upon vote being taken thereon, the following voted in favor: Commissioners _____, the following voted against the same: _____, and the following were absent: _____; whereupon said resolution was declared duly passed and was signed by the President of the City Commission and by the City Auditor.

FUND BALANCE REPORT - December 2023

FUND	NAME	BEG. BAL	REVENUES	TRAN. IN	EXPENSES	TRAN. OUT	BALANCE	P&L
1000	GENERAL	3,740,283	5,950,530	1,757,057	7,890,592	43,219	3,514,059	(226,224)
	TOTAL GENERAL FUND	3,740,283	5,950,530	1,757,057	7,890,592	43,219	3,514,059	(226,224)
2001	HIGHWAY DISTRIBUTION	393,542	509,663	36,177	371,436	100,000	467,945	74,404
2003	CITY SHARE SPECIAL ASSESSMENT	(474)	113	0	0	0	(361)	113
2006	EMERGENCY	72,957	0	0	0	0	72,957	0
2008	CEMETERY	148,424	139,935	5,000	133,317	17,045	142,997	(5,427)
2010	TEMPORARY EMPLOYEES FUND	7,468	0	64,171	64,444	0	7,195	(273)
2012	EQUIPMENT RESERVE	2,814,392	106,698	405,901	0	394,265	2,932,725	118,334
2021	SPECIAL ASSESSMENT CITY PROPERTY	0	0	60	60	0	0	0
2034	ECONOMIC DEVELOPMENT	371,353	538,940	0	92,779	463,940	353,574	(17,779)
2042	ASSET FORFEITURE BUY FUND	2,927	0	0	0	0	2,927	0
2043	ND DOT POLICE GRANTS	(680)	10,935	0	9,689	0	566	1,246
2044	OPIOID SETTLEMENT	1,642	4,081	0	0	0	5,723	4,081
2046	BACK THE BLUE GRANT	0	28,387	0	22,221	0	6,166	6,166
5001	SPECIAL ASSESSMENT DEFICIENCY	49,652	0	0	0	0	49,652	0
8002	LIBRARY	106,832	261,724	0	277,618	1,200	89,738	(17,095)
8006	PARKING AUTHORITY	52,708	16,200	0	19,928	1,200	47,781	(4,928)
8008	CITY BEAUTIFICATION	47,662	5,000	20,000	13,050	2,005	57,607	9,945
8009	DL HISTORICAL PRESERVATION	5,290	0	0	0	0	5,290	0
8010	JOB DEVELOPMENT AUTHORITY	55,814	58,997	0	60,765	54,046	0	(55,814)
8012	SAAF GRANT	16,865	8,133	0	24,998	0	0	(16,865)
8013	LAKE REGION GROWTH	767,465	9,114	463,940	717,108	523,411	0	(767,465)
8015	AIRPORT HANGER	65,647	12,000	0	782	0	76,865	11,218
	TOTAL SPECIAL REVENUE FUNDS	4,979,484	1,709,920	995,248	1,808,194	1,557,113	4,319,346	(660,139)
4019	FLOOD PROTECTION 1-96	(3,903,948)		300,000	145,193	0	(3,749,140)	154,808
4033	WEST VIA DUCT	(18,319)	0	18,319	0	0	0	18,319
4105	PARK DISTRICT PROJECT	0	83,333	0	1,000,000	0	(916,667)	(916,667)
4220	SI 73-20 CHANGE ORDER	(2,175)	0	2,175	0	0	0	2,175
4312	WM IMPR #25-20 - 8TH ST NE	(513,568)	0	513,568	0	0	0	513,568
4313	2021 WATER TOWER MAINT	(421,771)	0	0	0	0	(421,771)	0
4314	WM 27-22	(566,904)	532,858	0	601,780	96,285	(732,111)	(165,207)
4315	WM 28-23 & 29-23	0	0	0	1,097,094	175,535	(1,272,629)	(1,272,629)
4351	2022 CURB GUTTER SIDEWALK	(67,833)	0	67,833	0	0	0	67,833
4352	2023 CURB GUTTER SIDEWALK	0	0	86,318	74,412	11,906	0	0
4509	STR IMPR 58-15 - 16TH & 17TH ST SE	222,333	74,478	0	0	0	296,811	74,478
4516	STR IMP 67-18-5TH AVE NE & 14TH ST NE	(102,235)	0	102,235	0	0	0	102,235
4520	STR IMPR 70-19 - WALNUT ST E 8TH AVE NE 1ST	(1,063)	0	1,063	0	0	0	1,063
4527	STR IMP 77-21 - 16TH ST, 5TH & 8TH AVE	(88,483)	0	0	2,135	0	(90,618)	(2,135)
4528	STR IMP 78-22	(901,657)	0	901,657	0	0	0	901,657
4529	COLLEGE DRIVE MILL AND OVERLAY	(91,165)	0	0	3,559	0	(94,724)	(3,559)
4530	220101 MILL AND OVERLAY	(255,552)	0	255,552	0	0	0	255,552
4531	14 ST NE & 14 AVE NE GR. OVERLAY	(7,925)	0	0	84,223	0	(92,148)	(84,223)
4532	STROMQUIST STORM SEWER	0	0	455,872	392,993	62,879	0	0
4533	17th ST SE, 16th ST SE PROJECT	0	0	0	101,491	0	(101,491)	(101,491)
	TOTAL CAPITAL PROJECT FUNDS	(6,720,265)	690,669	2,704,593	3,502,879	346,605	(7,174,486)	(454,222)
2030	PENALTY & INTEREST SPECIAL ASSMT	64,420	9,932	0	0	60	74,291	9,872
2033	INFRASTRUCTURE	440,061	1,108,071	0	131,217	936,108	480,807	40,746
2045	MUNICIPAL INFRASTRUCTURE	3,662,173	1,152,742	0	0	1,670,777	3,144,138	(518,035)
4100	PUB. BUILDING RESERVE	350,000	0	0	1,124	0	348,876	(1,124)
5005	NON-BONDED DEBT SERVICE	422,394	225,952	0	0	542,190	106,156	(316,238)
5101	SEWER SEPARATION #1	3,798	98	0	0	0	3,896	98
5476	SALES TAX REV BONDS 2010	199,601	207,285	0	176,750	0	230,135	30,535
5480	REF IMP BONDS 2014	-	0	0	(400)	400	0	0
5481	SALES TAX REV BONDS 2015	457,117	248,742	0	282,458	0	423,401	(33,716)

5483	DEF IMPR WARRANT 2017	134,047	95,755	5,106	34,043	0	200,865	66,818
5484	SALES TAX REV BONDS 2017	461,227	82,914	0	127,844	0	416,298	(44,930)
5485	REF IMPR BOND 2017	79,844	14,252	42,755	63,640	0	73,212	(6,633)
5486	DEF IMPR WARRANT 2019	179,948	54,560	0	63,664	0	170,844	(9,103)
5488	SALES TAX REV BOND 2019	320,261	103,642	0	93,274	0	330,629	10,368
5489	REF IMP BOND 2020A	81,662	231,409	191,518	301,245	0	203,344	121,682
5492	REF IMP BONDS OF 2021A	964,269	266,124	174,562	343,295	0	1,061,660	97,391
5493	REF IMP BONDS OF 2022A	257,081	180,839	20,942	154,695	0	304,168	47,086
	TOTAL DEBT SERVICE FUNDS	8,077,902	3,982,316	434,883	1,772,847	3,149,535	7,572,720	(505,183)
5490	LANDFILL CLOSURE	33	0	0	0	33	0	(33)
6001	WATER	725,830	1,588,067	0	822,633	738,645	752,620	26,790
6002	SEWER	580,363	1,221,448	49,254	751,262	460,288	639,515	59,152
6003	SANITATION	837,102	2,101,586	183,631	1,693,317	633,828	795,175	(41,927)
6006	WATER SOURCE REPLACEMENT	3,425,467	74,066	275,609	0	74,066	3,701,076	275,609
	TOTAL PROPRIETARY FUNDS	5,568,795	4,985,167	508,493	3,267,211	1,906,859	5,888,386	319,591
8011	SELF INSURANCE	617,939	791,984	0	650,823	0	759,100	141,161
	TOTAL INTERNAL SERVICE FUND	617,939	791,984	0	650,823	0	759,100	141,161
9000	DEVILS LAKE REGIONAL AIRPORT	648,664	1,245,489	40,000	550,111	2,000	1,382,043	733,379
9029-9043	DL REGIONAL AIRPORT - GRANTS	(2,039,488)	3,841,059	0	9,166,513	0	(7,364,942)	(5,325,454)
	TOTAL COMPONENT UNIT FUND	(1,390,824)	5,086,548	40,000	9,716,623	2,000	(5,982,899)	(4,592,075)
9200	JOBS DEVELOPMENT AUTHORITY	0	0	52,846	0	0	52,846	52,846
9201	JDA - GROWTH FUND	0	0	512,211	0	0	512,211	512,211
	TOTAL COMPONENT UNIT FUND	0	0	565,057	0	0	565,057	565,057
9500	LAKE REGION NARCOTICS TASK FORCE	17,801	57,367	0	116,671	0	(41,503)	(59,304)
	TOTAL AGENCY FUND	17,801	57,367	0	116,671	0	(41,503)	(59,304)
	GRAND TOTALS	14,891,116	23,254,503	7,005,332	28,725,840	7,005,332	9,419,779	(5,471,337)

<u>FUND</u>	<u>BEG. BALANCE</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>END BALANCE</u>
General Fund	3,740,283	7,707,587	7,933,812	3,514,059
Highway Distribution	393,542	545,839	471,436	467,945
City Share Special Assessment	(474)	113	0	(361)
Emergency	72,957	0	0	72,957
Cemetery	148,424	144,935	150,362	142,997
Temporary Employees	7,468	64,171	64,444	7,195
Equipment Reserve	2,814,392	512,599	394,265	2,932,725
Speical Assessment on City Property	0	60	60	0
Penalty and Interest on Special Assessments	64,420	9,932	60	74,291
Infrastructure	440,061	1,108,071	1,067,325	480,807
Municipal Infrastructure	3,662,173	1,152,742	1,670,777	3,144,138
Economic Development	371,353	538,940	556,719	353,574
NDDOT Police Grant	(680)	10,935	9,689	566
Opioid Settlement Funds	1,642	4,081	0	5,723
Asset Forfeiture Buy Fund	2,927	0	0	2,927
Back the Blue Grant	0	28,387	22,221	6,166
Special Assessment Deficiency	49,652	0	0	49,652
Construction Funds	(6,720,265)	3,395,262	3,849,484	(7,174,486)
Debt Service	3,911,248	2,146,454	2,184,220	3,873,483
Water Department	725,830	1,588,067	1,561,277	752,620
Sewer Department	580,363	1,270,702	1,211,549	639,515
Sanitation Department	837,102	2,285,218	2,327,145	795,175
Landfill Closure Debt Service	33	0	33	0
Water Source Replacement	3,425,467	349,674	74,066	3,701,076
Library	106,832	261,724	278,818	89,738
Parking Authority	52,708	16,200	21,128	47,781
City Beautification	47,662	25,000	15,055	57,607
Devils Lake Historical Preservation	5,290	0	0	5,290
Jobs Development Authority (old)	55,814	58,997	114,811	0
Jobs Development Authority (new)	0	52,846	0	52,846
Self Insurance	617,939	791,984	650,823	759,100
SAAF Grant	16,865	8,133	24,998	0
Lake Region Growth Fund (old)	767,465	473,054	1,240,519	0
Lake Region Growth Fund (new)	0	512,211	0	512,211
Airport Hanger	65,647	12,000	782	76,865
Lake Region Narcotics Task Force	17,801	57,367	116,671	(41,503)
Component Unit - Airport Operations	648,664	1,285,489	552,111	1,382,043
Component Unit - Airport Projects	(2,039,488)	3,841,059	9,166,513	(7,364,942)
	14,891,116	30,259,835	35,731,171	9,419,779

REVENUES

		Original Budget	Amendment	Amended Budget
1000	GENERAL	\$ 7,618,673	\$ 88,914	\$ 7,707,587
SPECIAL REVENUE FUNDS				
2001	HIGHWAY DISTRIBUTION	\$ 427,500	\$ 118,339	\$ 545,839
2003	CITY SHARE SPECIAL ASSESSMENT	\$ -	\$ 113	\$ 113
2006	EMERGENCY	\$ -	\$ -	\$ -
2008	CEMETERY	\$ 147,380	\$ (2,445)	\$ 144,935
2010	TEMPORARY EMPLOYEES FUND	\$ 70,000	\$ (5,829)	\$ 64,171
2012	EQUIPMENT RESERVE	\$ 343,835	\$ 168,764	\$ 512,599
2021	SPECIAL ASSESSMENT CITY PROPERTY	\$ -	\$ 60	\$ 60
2034	ECONOMIC DEVELOPMENT	\$ 294,000	\$ 244,940	\$ 538,940
2039	FIRE HOMELAND SEC GRANT	\$ -	\$ -	\$ -
2042	ASSET FORFEITURE BUY FUND	\$ -	\$ -	\$ -
2043	ND DOT POLICE GRANTS	\$ -	\$ 10,935	\$ 10,935
2044	OPIOID SETTLEMENT	\$ -	\$ 4,081	\$ 4,081
2046	BACK THE BLUE GRANT	\$ -	\$ 28,387	\$ 28,387
5001	SPECIAL ASSESSMENT DEFICIENCY	\$ -	\$ -	\$ -
8002	LIBRARY	\$ 277,023	\$ (15,299)	\$ 261,724
8006	PARKING AUTHORITY	\$ 27,400	\$ (11,200)	\$ 16,200
8008	CITY BEAUTIFICATION	\$ 25,000	\$ -	\$ 25,000
8009	DL HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
8010	JOB DEVELOPMENT AUTHORITY	\$ 64,428	\$ (35,431)	\$ 28,997
8012	SAAF GRANT	\$ -	\$ 8,133	\$ 8,133
8013	LAKE REGION GROWTH	\$ 245,000	\$ 228,054	\$ 473,054
8015	AIRPORT HANGER	\$ 12,000	\$ -	\$ 12,000
TOTAL		\$ 1,933,566	\$ 741,603	\$ 2,675,169
CAPITAL PROJECT FUNDS				
4019	FLOOD PROTECTION 1-96	\$ -	\$ 300,000	\$ 300,000
4033	WEST VIA DUCT	\$ -	\$ 18,319	\$ 18,319
4100	PUB. BUILDINGS RESERVE	\$ -	\$ -	\$ -
4105	PARK DISTRICT LOAN	\$ -	\$ 83,333	\$ 83,333
4220	SI 73-20 CHANGE ORDER	\$ -	\$ -	\$ -
4312	WM IMPR #25-20 - 8TH ST NE	\$ -	\$ -	\$ -
4313	2021 WATER TOWER MAINT	\$ -	\$ -	\$ -
4314	WM IMPR 27-22	\$ -	\$ 532,858	\$ 532,858
4315	WM 28-23 & WM 29-23	\$ -	\$ -	\$ -
4351	2022 CURB GUTTER SIDEWALK	\$ -	\$ 67,833	\$ 67,833
4352	2023 CURB GUTTER SIDEWALK	\$ -	\$ 86,318	\$ 86,318
4509	STR IMPR 58-15 - 16TH & 17TH ST SE	\$ -	\$ 74,478	\$ 74,478
4516	STR IMP 67-18-5TH AVE NE & 14TH ST NE	\$ -	\$ 102,235	\$ 102,235
4520	STR IMPR 70-19 - WALNUT ST E 8TH AVE NE 1ST	\$ -	\$ 1,063	\$ 1,063
4527	STR IMP 77-21 - 16TH ST, 5TH & 8TH AVE	\$ -	\$ -	\$ -
4528	STR IMP 78-22	\$ -	\$ 901,657	\$ 901,657

4529	COLLEGE DRIVE MILL AND OVERLAY	\$	-	\$	-	\$	-
4530	220101 MILL AND OVERLAY	\$	-	\$	255,552	\$	255,552
4531	14 ST NE & 14 AVE NE GR. OVERLAY	\$	-	\$	-	\$	-
4532	STROMQUIST STORM SEWER	\$	-	\$	455,872	\$	455,872
4533	17TH ST SE, 16TH ST SE	\$	-	\$	-	\$	-
	TOTAL	\$	-	\$	2,879,518	\$	2,879,518
DEBT SERVICE FUNDS							
2030	PENALTY & INTEREST SPECIAL ASSMT	\$	1,000	\$	8,932	\$	9,932
2033	INFRASTRUCTURE	\$	1,092,000	\$	16,071	\$	1,108,071
2045	MUNICIPAL INFRASTRUCTURE	\$	1,000,000	\$	152,742	\$	1,152,742
5005	NON-BONDED DEBT SERVICE	\$	51,134	\$	174,518	\$	225,652
5101	SEWER SEPARATION #1	\$	-	\$	98	\$	98
5476	SALES TAX REV BONDS 2010	\$	210,000	\$	(2,715)	\$	207,285
5481	SALES TAX REV BONDS 2015	\$	378,000	\$	(129,258)	\$	248,742
5483	DEF IMPR WARRANT 2017	\$	57,981	\$	42,880	\$	100,861
5484	SALES TAX REV BONDS 2017	\$	168,000	\$	(85,086)	\$	82,914
5485	REF IMPR BOND 2017	\$	48,671	\$	(5,916)	\$	42,755
5486	DEF IMPR WARRANT 2019	\$	69,460	\$	(14,900)	\$	54,560
5488	SALES TAX REV BOND 2019	\$	147,000	\$	(43,358)	\$	103,642
5489	REF IMP BOND 2020A	\$	359,220	\$	63,707	\$	422,927
5492	REF IMP BONDS OF 2021A	\$	313,520	\$	127,166	\$	440,686
5493	REF IMP BONDS OF 2022A	\$	191,263	\$	10,518	\$	201,781
	TOTAL	\$	4,087,249	\$	315,399	\$	4,402,648
PROPRIETARY FUNDS							
5490	LANDFILL CLOSURE	\$	-	\$	-	\$	-
6001	WATER	\$	1,529,500	\$	58,567	\$	1,588,067
6002	SEWER	\$	1,180,628	\$	90,074	\$	1,270,702
6003	SANITATION	\$	2,297,750	\$	(12,532)	\$	2,285,218
6006	WATER SOURCE REPLACEMENT	\$	270,000	\$	79,674	\$	349,674
	TOTAL	\$	5,277,878	\$	215,783	\$	5,493,661
INTERNAL SERVICE FUND							
8011	SELF INSURANCE	\$	820,500	\$	(28,516)	\$	791,984
	TOTAL	\$	820,500	\$	(28,516)	\$	791,984
COMPONENT UNIT FUND							
9000	DEVILS LAKE REGIONAL AIRPORT	\$	598,734	\$	686,755	\$	1,285,489
9029-9041	DL REGIONAL AIRPORT - GRANTS	\$	-	\$	3,841,059	\$	3,841,059
	TOTAL	\$	598,734	\$	4,527,814	\$	5,126,548
COMPONENT UNIT FUND							
9200	JOB DEVELOPMENT AUTHORITY (NEW)	\$	-	\$	52,846	\$	52,846
9201	JDA - GROWTH FUND (NEW)	\$	-	\$	512,211	\$	512,211
	TOTAL	\$	-	\$	565,057	\$	565,057

		AGENCY FUND			
9500	LAKE REGION NARCOTICS TASK FORCE	\$ 237,180	\$ (179,813)	\$ 57,367	
	TOTAL	\$ 237,180	\$ (179,813)	\$ 57,367	
GRAND TOTALS:		\$ 20,573,780	\$ 9,125,759	\$ 29,699,539	

EXPENSES

		Original Budget	Amendment	Amended Budget
1000	GENERAL	\$ 7,925,489	\$ 8,323	\$ 7,933,812
SPECIAL REVENUE FUNDS				
2001	HIGHWAY DISTRIBUTION	\$ 493,072	\$ (21,636)	\$ 471,436
2003	CITY SHARE SPECIAL ASSESSMENT	\$ -	\$ -	\$ -
2006	EMERGENCY	\$ -	\$ -	\$ -
2008	CEMETERY	\$ 136,555	\$ 13,807	\$ 150,362
2010	TEMPORARY EMPLOYEES FUND	\$ 70,000	\$ (5,556)	\$ 64,444
2012	EQUIPMENT RESERVE	\$ 329,500	\$ 64,765	\$ 394,265
2021	SPECIAL ASSESSMENT CITY PROPERTY	\$ -	\$ 60	\$ 60
2034	ECONOMIC DEVELOPMENT	\$ 394,000	\$ 162,719	\$ 556,719
2039	FIRE HOMELAND SEC GRANT	\$ -	\$ -	\$ -
2042	ASSET FORFEITURE BUY FUND	\$ -	\$ -	\$ -
2043	ND DOT POLICE GRANTS	\$ -	\$ 9,689	\$ 9,689
2044	OPIOID SETTLEMENT	\$ -	\$ -	\$ -
2046	BACK THE BLUE GRANT	\$ -	\$ 22,221	\$ 22,221
5001	SPECIAL ASSESSMENT DEFICIENCY	\$ -	\$ -	\$ -
8002	LIBRARY	\$ 282,780	\$ (3,962)	\$ 278,818
8006	PARKING AUTHORITY	\$ 31,600	\$ (10,473)	\$ 21,128
8008	CITY BEAUTIFICATION	\$ 24,200	\$ (9,145)	\$ 15,055
8009	DL HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
8010	JOB DEVELOPMENT AUTHORITY	\$ 64,428	\$ 50,383	\$ 114,811
8012	SAAF GRANT	\$ -	\$ 24,998	\$ 24,998
8013	LAKE REGION GROWTH	\$ 193,470	\$ 1,047,049	\$ 1,240,519
8015	AIRPORT HANGER	\$ 10,500	\$ 718	\$ 11,218
	TOTAL	\$ 2,030,105	\$ 1,345,637	\$ 3,375,742
CAPITAL PROJECT FUNDS				
4019	FLOOD PROTECTION 1-96	\$ -	\$ 145,193	\$ 145,193
4033	WEST VIA DUCT	\$ -	\$ -	\$ -
4100	PUB. BUILDINGS RESERVE	\$ -	\$ 1,124	\$ 1,124
4105	PARK DISTRICT LOAN	\$ -	\$ 1,000,000	\$ 1,000,000
4220	SI 73-20 CHANGE ORDER	\$ -	\$ 2,175	\$ 2,175
4312	WM IMPR #25-20 - 8TH ST NE	\$ -	\$ 513,568	\$ 513,568
4313	2021 WATER TOWER MAINT	\$ -	\$ 76,695	\$ 76,695
4314	WM IMPR 27-22	\$ -	\$ 698,065	\$ 698,065
4315	WM 28-23 & WM 29-23	\$ -	\$ 1,272,629	\$ 1,272,629
4351	2022 CURB GUTTER SIDEWALK	\$ -	\$ -	\$ -
4352	2023 CURB GUTTER SIDEWALK	\$ -	\$ 86,318	\$ 86,318
4509	STR IMPR 58-15 - 16TH & 17TH ST SE	\$ -	\$ -	\$ -
4516	STR IMP 67-18-5TH AVE NE & 14TH ST NE	\$ -	\$ -	\$ -
4520	STR IMPR 70-19 - WALNUT ST E 8TH AVE NE 1ST	\$ -	\$ -	\$ -
4527	STR IMP 77-21 - 16TH ST, 5TH & 8TH AVE	\$ -	\$ 2,135	\$ 2,135
4528	STR IMP 78-22	\$ -	\$ -	\$ -
4529	COLLEGE DRIVE MILL AND OVERLAY	\$ -	\$ 3,559	\$ 3,559

4530	220101 MILL AND OVERLAY	\$	-	\$	-	\$	-
4531	14 ST NE & 14 AVE NE GR. OVERLAY	\$	-	\$	84,223	\$	84,223
4532	STROMQUIST STORM SEWER	\$	-	\$	455,872	\$	455,872
4533	17TH ST SE, 16TH ST SE	\$	-	\$	101,491	\$	101,491
TOTAL		\$	-	\$	4,443,046	\$	4,443,046
DEBT SERVICE FUNDS							
2030	PENALTY & INTEREST SPECIAL ASSMT	\$	-	\$	60	\$	60
2033	INFRASTRUCTURE	\$	1,055,639	\$	11,686	\$	1,067,325
2045	MUNICIPAL INFRASTRUCTURE	\$	-	\$	1,670,777	\$	1,670,777
5005	NON-BONDED DEBT SERVICE	\$	-	\$	542,190	\$	542,190
5101	SEWER SEPARATION #1	\$	-	\$	-	\$	-
5476	SALES TAX REV BONDS 2010	\$	168,040	\$	8,710	\$	176,750
5481	SALES TAX REV BONDS 2015	\$	283,685	\$	(1,228)	\$	282,458
5483	DEF IMPR WARRANT 2017	\$	48,641	\$	(14,598)	\$	34,043
5484	SALES TAX REV BONDS 2017	\$	146,001	\$	(18,157)	\$	127,844
5485	REF IMPR BOND 2017	\$	59,147	\$	4,493	\$	63,640
5486	DEF IMPR WARRANT 2019	\$	64,253	\$	(590)	\$	63,664
5488	SALES TAX REV BOND 2019	\$	94,774	\$	(1,500)	\$	93,274
5489	REF IMP BOND 2020A	\$	303,500	\$	(2,255)	\$	301,245
5492	REF IMP BONDS OF 2021A	\$	342,000	\$	1,295	\$	343,295
5493	REF IMP BONDS OF 2022A	\$	153,800	\$	895	\$	154,695
TOTAL		\$	2,719,480	\$	2,201,778	\$	4,921,258
PROPRIETARY FUNDS							
5490	LANDFILL CLOSURE	\$	-	\$	33	\$	33
6001	WATER	\$	1,564,953	\$	(3,676)	\$	1,561,277
6002	SEWER	\$	1,311,702	\$	(100,153)	\$	1,211,549
6003	SANITATION	\$	2,274,852	\$	52,293	\$	2,327,145
6006	WATER SOURCE REPLACEMENT	\$	-	\$	74,066	\$	74,066
TOTAL		\$	5,151,507	\$	22,562	\$	5,174,070
INTERNAL SERVICE FUND							
8011	SELF INSURANCE	\$	777,750	\$	(126,927)	\$	650,823
TOTAL		\$	777,750	\$	(126,927)	\$	650,823
COMPONENT UNIT FUND							
9000	DEVILS LAKE REGIONAL AIRPORT	\$	567,300	\$	(15,189)	\$	552,111
9029-9041	DL REGIONAL AIRPORT - GRANTS	\$	-	\$	9,166,513	\$	9,166,513
TOTAL		\$	567,300	\$	9,151,324	\$	9,718,624
COMPONENT UNIT FUND							
9200	JOBS DEVELOPMENT AUTHORITY (NEW)	\$	-	\$	-	\$	-
9201	JDA - GROWTH FUND (NEW)	\$	-	\$	-	\$	-
TOTAL		\$	-	\$	-	\$	-

		AGENCY FUND		
9500	LAKE REGION NARCOTICS TASK FORCE	\$ 221,572	\$ (104,901)	\$ 116,671
	TOTAL	\$ 221,572	\$ (104,901)	\$ 116,671
GRAND TOTALS:		\$ 19,393,203	\$ 16,940,842	\$ 36,334,045

CITY OF DEVILS LAKE 2023 ECONOMIC DATA

TAX COLLECTIONS	2022	2023	CHANGE
General Property Tax	\$ 1,841,175	\$ 1,844,466	0.18%
City Sales Tax	\$ 4,065,728	\$ 4,145,963	1.97%
Restaurant Tax	\$ 308,819	\$ 364,086	17.90%
Lodging Tax	\$ 119,987	\$ 134,591	12.17%
Highway Distribution Tax	\$ 352,426	\$ 362,039	2.73%
State Aid Distribution Tax	\$ 643,748	\$ 728,042	13.09%
OTHER DATA	2022	2023	CHANGE
City of Devils Lake Population	7,192	7,161	-0.43%
Building Permits Issued	16,492,837	7,435,083	-54.92%
Building Permit Revenue	33,476	17,081	-48.97%
Commercial True and Full Valuation	185,096,514	187,036,414	1.05%
Residential True and Full Valuation	244,267,150	254,816,050	4.32%
Value of 1 City Mill	\$ 19,774	\$ 21,476	8.60%
Tax on \$100,000 Home	\$ 1,482	\$ 1,491	0.56%
Year Ending General Fund Balance	\$ 3,740,283	\$ 3,514,059	-6.05%
Year Ending Outstanding Bonds	\$ 12,235,806	\$ 10,869,944	-11.16%
MILL RATES	2022	2023	CHANGE
City of Devils Lake	93.11	93.11	0.00%
Ramsey County	94.46	98.43	4.20%
Devils Lake Public Schools	98.35	98.35	0.00%
Devils Lake Park Board	43.52	41.38	-4.92%
Total	329.44	331.27	0.56%
AVG MILL RATES (12 LARGEST CITIES)	2022	2023	CHANGE
City	79.48	79.43	-0.07%
County	62.65	98.43	57.10%
Schools	123.51	98.35	-20.37%
Park Board	29.93	41.38	38.28%
Total	301.85	302.52	0.22%
TAX PER CAPITA (CITY RESIDENTS)	2022	2023	CHANGE
City of Devils Lake	\$ 262.12	\$ 270.69	3.27%
Ramsey County	\$ 265.92	\$ 286.16	7.61%
Devils Lake Public Schools	\$ 276.87	\$ 285.92	3.27%
Devils Lake Park Board	\$ 122.52	\$ 120.30	-1.81%
Total	\$ 927.44	\$ 963.07	3.84%
AVG TAX PER CAPITA (12 LARGEST CITIES)	2022	2023	CHANGE
City	\$ 406.95	\$ 441.50	8.49%
County	\$ 320.79	\$ 547.14	70.56%
Schools	\$ 632.38	\$ 546.69	-13.55%
Park Board	\$ 153.22	\$ 230.02	50.13%
Total	\$ 1,545.50	\$ 1,681.62	8.81%

SALES TAX COLLECTIONS

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$ 312,987.34	\$ 266,350.29	\$ 186,687.42	\$ 202,710.01	\$ 151,183.32	\$ 262,614.58	\$ 366,138.02	\$ 298,559.60	\$ 277,094.25	\$ 322,811.75
February	\$ 317,183.96	\$ 262,559.46	\$ 354,630.33	\$ 333,467.66	\$ 374,539.43	\$ 307,771.59	\$ 329,238.10	\$ 228,048.66	\$ 422,897.73	\$ 407,358.65
March	\$ 154,615.94	\$ 219,936.23	\$ 259,980.75	\$ 214,643.77	\$ 208,890.81	\$ 225,851.73	\$ 140,595.47	\$ 309,614.88	\$ 268,150.60	\$ 314,774.86
April	\$ 222,826.60	\$ 233,284.58	\$ 232,523.33	\$ 206,163.52	\$ 172,131.08	\$ 177,914.26	\$ 317,055.31	\$ 366,543.67	\$ 273,220.28	\$ 319,006.02
May	\$ 234,481.54	\$ 286,116.64	\$ 222,233.11	\$ 185,893.86	\$ 285,169.08	\$ 285,739.91	\$ 267,593.91	\$ 360,012.95	\$ 210,714.92	\$ 237,329.21
June	\$ 202,640.90	\$ 202,994.46	\$ 267,005.80	\$ 304,812.40	\$ 228,942.48	\$ 255,913.71	\$ 145,560.18	\$ 203,282.51	\$ 402,531.28	\$ 463,492.66
July	\$ 292,422.88	\$ 231,384.61	\$ 260,092.81	\$ 256,616.22	\$ 212,314.82	\$ 178,711.45	\$ 448,564.26	\$ 477,060.57	\$ 362,396.52	\$ 388,003.79
August	\$ 312,252.67	\$ 384,323.36	\$ 255,281.23	\$ 305,217.02	\$ 346,965.19	\$ 475,336.37	\$ 350,558.30	\$ 361,664.29	\$ 258,326.71	\$ 495,206.54
September	\$ 148,767.93	\$ 286,805.39	\$ 345,252.30	\$ 284,579.68	\$ 300,241.90	\$ 286,020.40	\$ 358,267.71	\$ 413,450.90	\$ 549,954.40	\$ 447,693.80
October	\$ 282,416.03	\$ 248,116.05	\$ 267,484.60	\$ 197,408.74	\$ 221,140.80	\$ 314,641.65	\$ 302,132.69	\$ 362,771.30	\$ 347,378.74	\$ 269,397.40
November	\$ 296,060.42	\$ 261,284.55	\$ 272,370.62	\$ 301,808.38	\$ 301,513.47	\$ 326,792.00	\$ 315,616.39	\$ 249,867.41	\$ 337,958.57	\$ 581,755.79
December	\$ 222,487.80	\$ 290,021.69	\$ 283,101.01	\$ 252,118.85	\$ 277,513.18	\$ 173,682.31	\$ 314,672.63	\$ 444,547.17	\$ 355,103.85	\$ 359,494.54
TOTALS	\$ 2,999,144.01	\$ 3,173,177.31	\$ 3,206,643.31	\$ 3,045,440.11	\$ 3,080,545.56	\$ 3,270,989.96	\$ 3,657,992.97	\$ 4,075,423.91	\$ 4,065,727.85	\$ 4,606,325.01
CITY'S PORTION	\$ 2,999,144.01	\$ 3,173,177.31	\$ 3,206,643.31	\$ 3,045,440.11	\$ 3,080,545.56	\$ 3,270,989.96	\$ 3,657,992.97	\$ 4,075,423.91	\$ 4,065,727.85	\$ 4,606,325.01
YTD % Change		5.80%	1.05%	-5.03%	1.15%	6.18%	11.83%	11.41%	-0.24%	1.97%

STATE AID DISTRIBUTION TAX COLLECTIONS

30% To Park Distri	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$ 197,550.74	\$ 247,511.77	\$ 155,531.65	\$ 122,227.15	\$ 129,113.89	\$ 161,606.58	\$ 155,914.29	\$ 131,029.82	\$ 45,341.06	\$ 54,154.71
February									\$ 62,245.23	\$ 64,638.63
March									\$ 40,884.53	\$ 52,509.98
April	\$ 175,472.71	\$ 208,431.90	\$ 134,908.83	\$ 115,502.19	\$ 120,198.72	\$ 135,224.87	\$ 140,698.70	\$ 130,475.36	\$ 41,320.21	\$ 50,286.82
May									\$ 44,158.34	\$ 51,460.52
June									\$ 54,394.72	\$ 63,763.31
July	\$ 190,924.51	\$ 189,310.12	\$ 122,431.97	\$ 125,846.10	\$ 138,188.57	\$ 142,359.36	\$ 121,757.57	\$ 144,095.73	\$ 53,189.19	\$ 62,126.48
August									\$ 54,437.93	\$ 53,782.61
September									\$ 53,445.38	\$ 68,811.40
October	\$ 229,657.88	\$ 174,351.29	\$ 142,847.11	\$ 134,235.91	\$ 158,191.15	\$ 177,105.38	\$ 138,618.22	\$ 47,837.24	\$ 63,400.54	\$ 56,752.06
November									\$ 46,435.69	\$ 58,063.50
December									\$ 56,061.05	\$ 62,670.73
TOTALS	\$ 793,605.84	\$ 819,605.08	\$ 555,719.56	\$ 497,811.35	\$ 545,692.33	\$ 616,296.19	\$ 556,988.78	\$ 663,818.20	\$ 643,747.56	\$ 728,041.89
YTD % Change		3.28%	-32.20%	-10.42%	9.42%	12.94%	-9.62%	19.18%	-3.02%	13.09%

RESTAURANT TAX COLLECTIONS

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$ 25,143.59	\$ 25,967.28	\$ 14,259.31	\$ 10,828.01	\$ 12,743.61	\$ 17,284.73	\$ 24,214.03	\$ 21,607.99	\$ 18,533.41	\$ 25,415.01
February	\$ 14,290.38	\$ 10,344.56	\$ 13,334.70	\$ 22,024.73	\$ 30,414.15	\$ 22,239.28	\$ 23,167.95	\$ 17,159.04	\$ 28,457.43	\$ 26,987.98
March	\$ 21,581.18	\$ 20,357.31	\$ 22,546.49	\$ 20,489.97	\$ 17,284.91	\$ 21,582.70	\$ 16,177.13	\$ 19,075.98	\$ 20,233.49	\$ 25,908.04
April	\$ 17,484.18	\$ 18,437.40	\$ 17,773.09	\$ 20,001.26	\$ 17,192.67	\$ 18,027.34	\$ 27,836.97	\$ 33,381.17	\$ 23,319.02	\$ 27,074.45
May	\$ 20,498.30	\$ 19,221.97	\$ 13,515.50	\$ 12,806.53	\$ 29,763.24	\$ 23,000.21	\$ 17,154.07	\$ 25,697.32	\$ 15,310.05	\$ 24,988.40
June	\$ 17,751.99	\$ 10,298.48	\$ 23,674.73	\$ 32,455.46	\$ 21,588.50	\$ 22,283.91	\$ 15,440.55	\$ 21,249.08	\$ 31,051.92	\$ 28,775.06
July	\$ 22,323.42	\$ 26,920.96	\$ 19,323.19	\$ 19,830.53	\$ 17,076.01	\$ 20,530.02	\$ 27,257.67	\$ 38,311.17	\$ 26,411.00	\$ 23,357.88
August	\$ 31,652.73	\$ 26,146.77	\$ 12,615.73	\$ 28,336.69	\$ 40,834.46	\$ 36,366.46	\$ 32,256.70	\$ 24,334.45	\$ 21,680.57	\$ 40,267.95
September	\$ 14,607.12	\$ 22,295.00	\$ 40,891.75	\$ 28,742.10	\$ 31,212.14	\$ 23,691.29	\$ 27,017.12	\$ 43,189.87	\$ 48,615.88	\$ 41,218.53
October	\$ 37,338.50	\$ 27,921.16	\$ 21,733.86	\$ 18,512.32	\$ 21,200.16	\$ 28,378.67	\$ 26,356.29	\$ 28,877.84	\$ 25,667.08	\$ 29,041.72
November	\$ 24,621.14	\$ 17,502.17	\$ 22,436.24	\$ 31,048.12	\$ 35,146.06	\$ 32,274.60	\$ 23,791.89	\$ 23,626.64	\$ 18,459.39	\$ 36,635.12
December	\$ 15,636.26	\$ 28,468.85	\$ 23,018.52	\$ 24,745.17	\$ 26,140.16	\$ 15,276.65	\$ 26,268.37	\$ 28,520.17	\$ 31,079.27	\$ 34,416.32
TOTALS	\$ 262,928.79	\$ 253,881.91	\$ 245,123.11	\$ 269,820.89	\$ 300,596.07	\$ 280,935.86	\$ 286,938.74	\$ 325,030.72	\$ 308,818.51	\$ 364,086.46
YTD % Change		-3.44%	-3.45%	10.08%	11.41%	-6.54%	2.14%	13.28%	-4.99%	17.90%

Occupancy Tax Collections

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$ 11,812.71	\$ 4,493.78	\$ 5,590.10	\$ -	\$ 5,491.29	\$ 6,128.93	\$ 7,346.49	\$ 7,497.89	\$ 7,325.01	\$ 9,438.26
February	\$ 3,323.65	\$ 2,962.72	\$ 2,860.69	\$ 5,087.57	\$ 7,530.21	\$ 7,153.62	\$ 7,209.23	\$ 2,645.02	\$ 8,396.13	\$ 7,308.81
March	\$ 8,617.43	\$ 4,561.16	\$ 5,019.40	\$ 6,587.28	\$ 4,144.62	\$ 6,505.04	\$ 3,802.63	\$ 5,192.19	\$ 8,228.43	\$ 4,597.59
April	\$ 7,462.44	\$ 4,121.09	\$ 4,879.04	\$ 1,789.70	\$ 9,184.03	\$ 5,372.12	\$ 9,602.12	\$ 12,602.61	\$ 7,457.07	\$ 10,902.59
May	\$ 13,343.94	\$ 2,066.46	\$ 7,115.76	\$ 3,057.44	\$ 9,262.27	\$ 6,101.13	\$ 5,243.33	\$ 6,684.58	\$ 8,755.52	\$ 8,627.45
June	\$ 7,522.22	\$ 2,651.80	\$ 3,569.99	\$ 9,640.68	\$ 5,021.61	\$ 5,838.65	\$ 5,189.91	\$ 6,544.21	\$ 7,100.77	\$ 6,973.16
July	\$ 10,193.12	\$ 8,919.28	\$ 5,389.17	\$ 4,234.81	\$ 6,944.30	\$ 5,337.30	\$ 7,945.83	\$ 12,691.83	\$ 8,684.99	\$ 6,384.15
August	\$ 15,796.21	\$ 13,333.89	\$ 392.48	\$ 14,460.41	\$ 17,554.13	\$ 21,683.89	\$ 13,381.60	\$ 11,487.59	\$ 13,383.61	\$ 15,603.94
September	\$ 11,031.44	\$ 5,202.59	\$ 23,192.25	\$ 19,006.53	\$ 19,537.41	\$ 6,313.36	\$ 11,733.78	\$ 21,286.86	\$ 20,316.28	\$ 22,864.58
October	\$ 23,398.21	\$ 22,575.10	\$ 6,260.46	\$ 4,504.19	\$ 7,827.40	\$ 12,074.14	\$ 7,345.97	\$ 7,097.00	\$ 11,627.30	\$ 12,748.82
November	\$ 10,314.42	\$ 9,697.32	\$ 9,477.25	\$ 14,384.95	\$ 17,529.82	\$ 15,237.65	\$ 9,955.44	\$ 11,443.67	\$ 6,657.00	\$ 15,145.51
December	\$ 9,603.33	\$ 8,106.46	\$ 6,511.94	\$ 9,282.25	\$ 12,083.55	\$ 5,811.25	\$ 9,156.96	\$ 8,485.44	\$ 12,055.10	\$ 13,995.76
TOTALS	\$ 132,419.12	\$ 88,721.65	\$ 80,258.53	\$ 92,035.81	\$ 122,110.64	\$ 103,557.08	\$ 97,913.29	\$ 113,658.89	\$ 119,987.21	\$ 134,590.62
YTD % Change		-33.00%	-9.54%	14.67%	32.68%	-15.19%	-5.45%	16.08%	5.57%	12.17%

HIGHWAY TAX COLLECTIONS

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$ 44,737.88	\$ 50,425.17	\$ 41,757.96	\$ 33,595.36	\$ 37,765.13	\$ 40,103.52	\$ 38,008.01	\$ 38,221.40	\$ 34,699.09	\$ 35,527.97
February	\$ 33,367.59	\$ 33,566.96	\$ 27,451.50	\$ 28,252.91	\$ 31,166.95	\$ 30,781.85	\$ 31,305.09	\$ 28,805.73	\$ 29,119.20	\$ 32,377.65
March	\$ 28,104.67	\$ 30,225.85	\$ 23,811.16	\$ 24,228.90	\$ 26,090.69	\$ 25,968.94	\$ 27,686.37	\$ 24,645.70	\$ 23,554.21	\$ 24,992.57
April	\$ 31,811.40	\$ 33,832.49	\$ 28,739.93	\$ 27,036.79	\$ 28,430.21	\$ 29,020.39	\$ 28,968.39	\$ 30,394.33	\$ 27,238.83	\$ 30,405.45
May	\$ 31,976.36	\$ 31,721.88	\$ 25,917.88	\$ 37,993.26	\$ 28,907.34	\$ 29,569.81	\$ 26,087.43	\$ 29,158.95	\$ 28,022.87	\$ 28,670.40
June	\$ 32,070.22	\$ 28,568.78	\$ 22,015.51	\$ 26,471.62	\$ 29,090.12	\$ 29,040.34	\$ 21,160.42	\$ 21,311.09	\$ 24,656.11	\$ 27,796.98
July	\$ 37,576.05	\$ 34,417.59	\$ 31,479.64	\$ 34,454.19	\$ 33,936.58	\$ 48,103.97	\$ 27,970.15	\$ 29,989.50	\$ 33,380.61	\$ 32,652.27
August	\$ 30,799.29	\$ 21,104.87	\$ 25,548.03	\$ 21,450.06	\$ 27,709.50	\$ 19,961.09	\$ 24,235.28	\$ 22,382.29	\$ 25,273.30	\$ 21,478.28
September	\$ 33,195.84	\$ 31,174.01	\$ 27,236.02	\$ 27,541.25	\$ 29,176.88	\$ 28,652.25	\$ 25,582.48	\$ 27,523.92	\$ 28,166.23	\$ 29,229.66
October	\$ 37,115.73	\$ 32,382.76	\$ 30,673.98	\$ 33,624.08	\$ 34,360.75	\$ 32,964.97	\$ 29,352.99	\$ 30,210.19	\$ 32,539.13	\$ 31,949.47
November	\$ 34,591.92	\$ 28,645.06	\$ 26,719.81	\$ 27,347.73	\$ 29,393.25	\$ 28,269.52	\$ 27,953.39	\$ 27,341.23	\$ 30,225.37	\$ 28,960.51
December	\$ 41,178.22	\$ 36,830.90	\$ 33,776.73	\$ 38,097.20	\$ 34,891.28	\$ 33,665.81	\$ 30,253.66	\$ 37,352.04	\$ 35,551.04	\$ 37,997.82
YTD TOTALS	\$ 416,525.17	\$ 392,896.32	\$ 345,128.15	\$ 360,093.35	\$ 370,918.68	\$ 376,102.46	\$ 338,563.66	\$ 347,336.37	\$ 352,425.99	\$ 362,039.03
YTD % Change		-5.67%	-12.16%	4.34%	3.01%	1.40%	-9.98%	2.59%	1.47%	2.73%

	Interest Rate	Year Issued	Year Due	Amount Authorized	Outstanding		Refinance Debt	Acquired New Debt	Redeemed During Year	Outstanding		Fund Balance 12/31/23
					1/1/2023					12/31/2022		
5476 SALES TAX REVENUE BONDS 2010 Clean Water Loan for Embankment	2.5%	2011	2030	\$ 2,500,000	\$ 1,179,584			\$ 140,000	\$ 1,039,584		\$ 230,135	
5481 SALES TAX REVENUE BONDS OF 2015 WSS # 60-15 - Genex & WM 24-15 Various	2-3%	2015	2028	\$ 2,875,000	\$ 1,520,000			\$ 240,000	\$ 1,280,000		\$ 423,401	
5483 DEF WARRANT 2017 WSS # 57-15 McIuve	2%	2017	2032	\$ 625,000	\$ 292,960			\$ 27,975	\$ 264,985		\$ 200,865	
5484 SALES TAX REVENUE BONDS OF 2017 West Via Duct	2%	2017	2032	\$ 1,876,000	\$ 1,149,129			\$ 103,611	\$ 1,045,518		\$ 416,298	
5485 REF IMP. BONDS OF 2017 SI # 60-17 Strmquist, SI# 62-17 CMS Area SI# 65-17 5th Ave SE	2%	2017	2032	\$ 789,000	\$ 570,115			\$ 51,415	\$ 518,700		\$ 73,212	
5486 DEF IMP WARRANT 2019 DT #01-18	2%	2019	2034	\$ 800,000	\$ 650,649			\$ 51,124	\$ 599,525		\$ 170,844	
5488 SALES TAX REVENUE BONDS OF 2019 DT Project (City Share)	2%	2019	2034	\$ 1,180,000	\$ 953,369			\$ 73,435	\$ 879,934		\$ 330,629	
5489 REF IMP. BONDS OF 2020A Ref. of 2011 & 2013 Bonds Agassiz W&S TIF Stoneridge W&S TIF Various Watermains and SI IMP	2%	2020	2027	\$ 2,180,000	\$ 1,425,000			\$ 275,000	\$ 1,150,000		\$ 203,344	
5492 REF IMP. BONDS OF 2021A Ref. of 2014 Bonds Various St. Imp	2%	2021	2037	\$ 3,420,000	\$ 3,240,000			\$ 280,000	\$ 2,960,000		\$ 1,061,660	
5493 REF IMP. BONDS OF 2022A Refunding of 2015 Bonds	2%	2022	2031		\$ 1,255,000			\$ 130,000	\$ 1,125,000		\$ 304,168	
GRAND TOTALS:				\$ 16,245,000	\$ 12,235,806	\$ -	\$ -	\$ 1,372,560	\$ 10,863,245	\$	\$ 3,414,555	

EQUIPMENT RESERVE

	Start 2023	Revenue	Interest	Expense	End 2023
Fire	\$ 69,015		\$ 37,344		\$ 106,360
Police	\$ 105,608		\$ 69,354	\$ 125,204	\$ 49,758
Shade Tree	\$ 12,073				\$ 12,073
17th Lift Station	\$ 5,163				\$ 5,163
Creel Lift Station	\$ 200,987	\$ 18,742			\$ 219,729
Hwy 20 Lift Station	\$ 196,970	\$ 15,560			\$ 212,530
East Bay Lift Station	\$ 30,072				\$ 30,072
Eagle Bend Lift Station	\$ 358,538				\$ 358,538
Street	\$ 380,543	\$ 101,500		\$ 36,177	\$ 445,866
Water	\$ 296,929	\$ 25,000	\$ 24,689		\$ 346,617
Sewer	\$ 178,847	\$ 66,000	\$ 24,689	\$ 49,254	\$ 220,282
Waste Water	\$ 336,410		\$ 24,689		\$ 361,098
Sanitation	\$ 411,728	\$ 75,000		\$ 183,631	\$ 303,097
Inert Landfill	\$ 214,504	\$ 30,033			\$ 244,537
Airport	\$ 17,005			-	\$ 17,005
TOTALS	\$ 2,814,391	\$ 331,835	\$ 180,764	\$ 394,265	\$ 2,932,724

UTILITY COLLECTIONS					
Through 100% of Year					
	2021	2022	2023	YTD % Change	
Water Collections	\$ 1,184,708	\$ 1,104,615	\$ 1,260,797	14.14%	
Sewer Collections	\$ 803,539	\$ 818,149	\$ 910,750	11.32%	
Sanitation Collections	\$ 1,580,706	\$ 1,582,288	\$ 1,631,553	3.11%	
: Special Pickups	\$ 80,783	\$ 87,997	\$ 73,186	-16.83%	
: Landfill/Outside Tipping	\$ 86,079	\$ 90,206	\$ 86,562	-4.04%	
: Roll-off Rental	\$ 185,462	\$ 181,221	\$ 189,966	4.83%	
TOTAL:	\$ 3,921,277	\$ 3,864,477	\$ 4,152,814	7.46%	

UTILITY % OF BUDGET			
Through 100% of Year			
	2023	BUDGET	% OF BUDGET
Water Collections	\$ 1,260,797	\$ 1,220,000	103%
Sewer Collections	\$ 910,750	\$ 810,000	112%
Sanitation Collections	\$ 1,631,553	\$ 1,655,000	99%
: Special Pickups	\$ 73,186	\$ 90,000	81%
: Landfill/Outside Tipping	\$ 86,562	\$ 100,000	87%
: Roll-off Rental	\$ 189,966	\$ 165,000	115%
TOTAL:	\$ 4,152,814	\$ 4,040,000	103%

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
17-Jun-24

VENDOR	AMOUNT DUE
AIRPORT	
ARFF Specialists	\$5,400.00
Benson County Farmer's Press	\$84.50
Champion Media-DL Journal	\$625.00
Dennis Olson	\$250.00
Double Z Broadcasting	\$500.00
Kotaco Fuels	\$235.90
Lakota American	\$107.25
Leevers Foods	\$68.39
Mead & Hunt	\$4,224.77
Midco	\$17.32
MDU	\$345.06
NDTC	\$297.03
Pomp's Tire Service	\$34.05
Scott Cruse	\$2,985.00
Sparklight Advertising	\$1,720.00
Steve Herrick	\$12.00
CITY	
Advance Auto Parts	\$22.04
Advanced Business Methods-Central Business	\$370.91
Alex Air Apparatus	\$20.80
Amazon Capital Services	\$1,301.92
Aramark	\$960.76
Baker & Taylor	\$1,027.31
Bergstrom Electric	\$872.24
Blackstone Publishing	\$191.94
Bremer Bank-Credit Card	\$1,737.91
Butler	\$408.95

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
17-Jun-24

VENDOR	AMOUNT DUE
Caselle	\$1,523.00
Champion Media-DL Journal	\$5,076.59
CNH Industrial Accounts-High Plains Equipment	\$101.25
Colibri System	\$306.88
Coporate Payment Systems-Old Credit Card	\$1,099.93
Corporate Technologies	\$375.00
David Rader	\$633.45
Decorated Wearables	\$3,110.82
Defense Technology	\$205.91
Dept of Enviromental Quality	\$198.60
DL Greenhouse	\$1,435.62
DFW Airport	\$1,450.00
Double Z Broadcasting	\$1,205.00
Exhaust Pros	\$317.00
Farmer's Union Oil	\$18,123.48
Ferguson Waterworks	\$9,504.80
Gerrells	\$1,880.00
Gessner Ironworks	\$847.34
GF Utility Billing	\$26,312.40
Guy Callendar	\$540.00
HE Everson	\$975.21
Hawkins	\$10,473.22
Home of Economy	\$569.90
Ian Ulrich	\$95.52
Information Technology Dept	\$397.70
Intrstate Billing	\$2,900.12
Interstate Towing	\$1,627.23
JB Vending	\$611.70
Joe & Bros Mow for Dough	\$7,650.00
John Setteland	\$1,800.00
Keller's Briteway	\$65.00

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
17-Jun-24

VENDOR	AMOUNT DUE
KLJ Engineering	\$590.71
Lake Region Corporation	\$8,492.00
Lake Region Law Enforcement	\$49,943.73
Land Surveying Services	\$200.00
LEAF	\$759.28
Leevers	\$54.75
Matthew Bender-Lxis Nexis	\$81.60
Mid-Land Excavating	\$2,247.50
Minnie H Express Car Wash	\$225.00
Modern Marketing	\$2,508.05
MDU	\$864.86
National Fire Protection Ass	\$225.00
ND Dept of Health	\$450.00
NDTC	\$1,947.94
ND Dept of Transportation	\$1,045.47
Northstar Auto	\$113.00
Nutrien Ag Solutions	\$3,050.00
O'Reilly's Automotive	\$16.78
ND One Call	\$153.00
Ottertail Power	\$662.11
Pomp's Tire Service	\$2,486.98
Prairie Truck & Tractor	\$53.91
Quadient Leasing	\$333.39
Ramsey Coutny Highway	\$5,832.93
Reslock Printing	\$173.90
RKO Print & Promo	\$3,923.72
Ruthless Pest Control	\$649.98
Sandberg Tech of ND	\$56.00
Schmaltz's Greenhouse	\$24,260.96
Service Tire	\$901.94
Sign Solutions	\$901.02

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
17-Jun-24

VENDOR	AMOUNT DUE
State of Chemistry Lab	\$198.60
Stone's Mobile Radio	\$375.00
Swanston Equipment	\$362.48
The Sherwin Williams Co.	\$1,199.00
Toshiba Business Solutions	\$17.70
Total Heating & Air	\$17,060.00
Tista Beatty	\$7.03
WD Larson Companies-Allstate Peterbilt	\$192.33
Western Asphalt	\$2,929.62
Xpress Bill Pay	\$412.17
Yunker Law Firm	\$8,333.33
TOTAL LIST OF BILLS	\$269,526.49