

Taxicab/Limousine Driver Guidelines:

****Note: Applicant must be over 18 years of age and cannot be a registered offender**

Step 1 - Do drug test. Drug tests can be done at Altru Clinic (662-2158), Premier Healthcare (662-8662), or at the Law Enforcement Center (662-0700). If you choose to get it done at the LEC you must make an appointment and the cost is \$25.00. False positive results can be resubmitted to a certified lab. If a drug test is failed, the applicant **may never re-apply**. City Hall will get an email from the Chief of Police as to the results of the drug test if the test is done at LEC. If the drug test is done at either of the other two locations, the drug test results must be attached to the application form. If the applicant passes then do Step 2. **Drug tests are only valid for a period of 30 days.** Applications not submitted within the time period are required to take a new drug test.

Step 2 - Fill out taxicab/limousine driver's application form and pay the \$15.00 fee (non-refundable) .

Step 3 - Wait for approval of application from the Chief of Police once approved do Step 4.

Step 4 - Go the City Hall to pay the additional \$25.00 fee (non-refundable).

Step 5 - Call the LEC to make an appointment to have an ID badge made. There is no additional fee for the badge; it is part of the application fee. **When an applicant quits driving for the Taxicab/Limousine, the ID badge must be returned to City Hall.**



**City of Devils Lake
Devils Lake Police Department
Application for Taxi/Limousine Driver License**

TAXI/LIMOUSINE LICENSE #: _____ NEW () RENEWAL ()

NOTE TO APPLICANT: Your request for this Taxi/Limousine Driver's License requires us to conduct a records check which takes no less than three (3) days. As soon as the records check has been completed, your application will then be forwarded to the Chief of Police for approval/disapproval. Applicant must be over 18 years of age and cannot be a registered offender.

****NOTE: Drug screening test must be completed prior to applying (only valid for 30 days)**

First time application fee is \$15.00. Upon approval the applicant will pay an additional \$25.00. Yearly renewal fee is \$25.00 payable at time of application. **All fees are NON-REFUNDABLE.**

FALSE STATEMENTS OR OMISSIONS ON THIS APPLICATION IS GROUNDS FOR DISAPPROVAL OF YOUR REQUEST FOR TAXI/LIMOUSINE DRIVER'S LICENSE.

The undersigned respectfully applies for a license as a taxi/limousine driver in the City of Devils Lake, and in support of such application make the following statements and representations:

NAME (in full): _____

ALIAS/MAIDEN NAME: _____

DATE OF BIRTH: _____ SOCIAL SECURITY # : _____

SEX: _____ HEIGHT: _____ WEIGHT: _____

HAIR COLOR: _____ EYE COLOR: _____ COMPLEXION: _____

CURRENT ADDRESS: _____

PREVIOUS STATES YOU HAVE HAD A DRIVERS LICENSE: _____

PREVIOUS ADDRESS: _____

PREVIOUS EMPLOYMENT: _____ FROM TO

TELEPHONE NUMBER: _____ FROM TO
PLACE OF BIRTH: _____

DRIVERS LICENSE NUMBER: _____ STATE: _____

EXPIRATION DATE: _____ CLASS: _____

PREVIOUS TAXI DRIVERS/LIMOUSINE LICENSE (S):

City & State	# Years	City & State	# Years

COMPANY YOU WILL BE DRIVING FOR: _____

HAVE YOU EVER BEEN ARRESTED OR CHARGED WITH ANY CRIMINAL VIOLATIONS IN THE PAST FIVE (5) YEARS? If yes, list date(s), court(s) & disposition(s) :

HAVE YOU RECEIVED ANY TRAFFIC CITATIONS IN THE PAST FIVE (5) YEARS? If yes, list date(s), court(s), & disposition(s): _____

I hereby declare that the above information is TRUE and CORRECT. I also authorize the Devils Lake Police Department to query any records regarding credit, employment, or criminal history on me.

I UNDERSTAND THAT I MUST DISPLAY AT ALL TIMES A FORM OF ID WHICH WILL CONTAIN A PHOTOGRAPH, SIGNATURE, AND LICENSE NUMBER ISSUED BY THE CITY. THIS ID BADGE MUST BE TURNED BACK INTO THE CITY IF I AM NO LONGER EMPLOYED BY THE ABOVE TAXICAB/LIMOUSINE SERVICE.

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICIAL USE ONLY – To be completed by Devils Lake Police Department

APPLICATION PROCESSED BY: (records personnel) _____

RECORDS CHECK – (teletypes attached) _____

CRIMINAL HISTORY: _____

TRAFFIC HISTORY: _____

DLPD CHECK: _____

This application has been APPROVED / DISAPPROVED.

COMMENTS: _____

Chief of Police or Designee

Date