Taxicab/Limousine Driver Guidelines:

**Note: Applicant must be over 18 years of age and cannot be a registered offender

- **Step 1** Fill out taxicab/limousine driver's application form. Return the application to City Hall and pay the \$35.00 fee (non-refundable). City Hall will then send the application form down to the Police Department.
- Step 2 The Police Department will do the background and driving record checks.
- Step 3 The Police Department will contact the applicant as to whether they passed the background and driving records check or not. If the applicant did not pass, the application will be sent back to City Hall. If the applicant passed, they will inform them to do the drug test. Drug tests can be done at Altru Clinic (662-2158), CHI Devils Lake Clinic (662-8662), or at the Law Enforcement Center (662-0700). False positive results can be resubmitted to a certified lab. If a drug test is failed, the applicant may never re-apply. All drug test results must be brought to the Police Department. If the applicant passes the drug test, the application will be forwarded to the Chief of Police. If the applicant fails the drug test, the application will be sent back to the City Hall.
- **Step 4** The Chief of Police will approve or deny application.
- **Step 5** The completed application it will be sent back up to City Hall.
- Step 6 City Hall will notify the applicant that their application was approved. Applicant will be given a copy of the approved application and they will be informed that they need to make an appointment with Starr at the LEC to have an ID badge made. City Hall will notify Starr the applicant was approved and an ID can be issued. When an applicant quits driving for the Taxicab/Limousine, the ID badge must be returned to City Hall.



City of Devils Lake Devils Lake Police Department Application for Taxi/Limousine Driver License

TAXI/LIMOUSINE LICENSE #: (Assigned by the Police Department)	
NOTE TO APPLICANT: Your request for this Taxi/Limousine Driver's License requires us to crecords check which takes no less than three (3) days. As soon as the records check has been contained to the contained t	
and the drug test is passed, your application will then be forwarded to the Chief of Police for approval/disapproval. Applicant must be over 18 years of age and cannot be a registered offend	er.
Application fee is \$35.00 payable at time of application. All fees are NON-REFUNDABLE.	
FALSE STATEMENTS OR OMISSIONS ON THIS APPLICATION IS GIF FOR DISAPPROVAL OF YOUR REQUEST FOR TAXI/LIMOUSINE DRIVER'S LICE	
The undersigned respectfully applies for a license as a taxi/limousine driver in the City of Devils in support of such application make the following statements and representations:	Lake, and
NAME (in full):	
ALIAS/MAIDEN NAME:	
DATE OF BIRTH:SOCIAL SECURITY #:	
SEX:WEIGHT:	
HAIR COLOR:EYE COLOR:COMPLEXION:	
CURRENT ADDRESS:	
TELEPHONE NUMBER: PLACE OF BIRTH:	
DRIVERS LICENSE NUMBER:STATE:	
EXPIRATION DATE:CLASS:	
PREVIOUS STATES YOU HAVE HAD A DRIVERS LICENSE:	
PREVIOUS ADDRESS: FROM TO	
PREVIOUS EMPLOYMENT:	
FROM TO	

City & State	# Years	City & State	# Years
COMPANY YOU WIL	L BE DRIVING FO	OR:	
		OR CHARGED WITH AN EARS? If yes, list date(s)	NY CRIMINAL , court(s) & disposition(s):
			AST FIVE (5) YEARS? If
•			Γ. I also authorize the Devi
WILL CONTAIN A PI THE CITY. THIS ID	HOTOGRAPH, SIG BADGE MUST B	· · · · · · · · · · · · · · · · · · ·	NSE NUMBER ISSUED E FO THE CITY IF I AM I
APPLICANT'S SIGNA	ATURE:		DATE:
		pleted by Devils Lake Po	
RECORDS CHECK – (CRIMINAL HISTORY TRAFFIC HISTORY:	teletypes attached)		
DRUG TEST: PASS			
This application has bee	en APPROVED / D	ISAPPROVED.	
COMMENTS:			
Chief of Police	ce or Designee		Date