CITY OF DEVILS LAKE
EXTENSION OF PREMISES APPLICATION FOR A SPECIAL EVENT

Name, address, and license number of the holder of the license: _____

_____

Contact Person: _____ Daytime Phone Number: _____
Date of event: _____ Alternate date in the event of inclement weather: _____
Hours of the event: _____
Describe special event, including reasons why the City should determine that it is a special event:

_____

_____

The holder of a license may not allow the consumption of alcoholic beverages outside of its licensed premises unless the following conditions are met:

The area where the alcoholic beverages are consumed is adjacent to and contiguous to the licensed premises.

The area where the alcoholic beverages are consumed is enclosed, which enclosure shall be approved, in writing, by the Chief of Police. **No minors are present**.

The only alcohol consumed in the area is alcohol which has been dispensed from the licensed premises and the area where alcoholic beverages are consumed shall be open only when the licensed premises are open.

The attached diagram of the licensed premises shall include the area where the alcohol will be consumed and shall be so designated as such an area.

The laws of the State of North Dakota and ordinances of the City of Devils Lake are in no way violated.

Will the event include a public/street dance as defined in Chapter 8.28 of this code, and **if so, an application for a public/street dance must accompany this application**: _____
If the Chief of Police recommends that Police Officers shall be present at the special event, the license holder will be responsible for the cost of hiring those Police Officers to be present.

Will alcoholic beverages be sold outdoors: _____

I understand this permit must be displayed under the same requirements as my above license.

FEE: If no alcoholic beverages are sold outdoors, no fee is required. If alcoholic beverages are sold outdoors, a $75.00 fee per day must accompany application. A $100.00 penalty fee will be charged to all applications which are not submitted to the City Auditor at least 30 days prior to the event.

Date: _____ Name and Title: _____
Print Applicant Name:_____

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Date: _____ Approved: _____ Denied: _____

_____ _____ _____
Police Chief Requires Police Officers Does not require Police Officers

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Date: _____ Approved: _____ Denied: _____

_____
City Administrator

Revised – 3/15