

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD NOVEMBER 16, 2020

The regular meeting of the Devils Lake City Commission was held as a web hosted meeting on Monday, November 16, 2020 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Rob Hach and Jacob Volk. Commissioner Shane Hamre was absent.

Commissioner Volk moved to approve the minutes of the regular City Commission meetings held October 19, 2020 and November 2, 2020. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for sidewalk snow and ice removal. The following bid was opened and read:

1. Minnie H Snow Removal – Devils Lake, ND			
	Quantity	Unit Price	Extended Price
MOBILIZATION			
Mobilization	35 sites	\$30/site	\$1,050.00
SNOW & ICE REMOVAL			
Sidewalks up to 6' width	1,500 LF	\$1.25/lineal foot	\$1,875.00
Sidewalks over 6' width	400 LF	\$1.75/lineal foot	\$ 700.00
ICE MELT/SAND			
Sidewalks up to 6' width	250 LF	\$.50/lineal foot	\$ 125.00
Sidewalks over 6' width	125 LF	\$.75/lineal foot	\$ 93.75
CLEARING SNOW OR ICE ON SIDEWALK RAMPS			
Pedestrian ramps up to 6' width	20 each	\$20/ramp	\$ 400.00
Pedestrian ramps over 6' width	10 each	\$25/ramp	\$ 250.00
		TOTAL BID	\$4,493.75

Commissioner Volk moved to accept the bid as read, and refer it to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Lisa Crosby, Director of Lake Region Heritage Center, appeared before the City Commission to discuss the Lake Region Arts Festival event being planned for June 19, 2021. The plan is to have a few food vendors and maybe a beer garden. Discussion followed on the food vendors not needing permits based on supporting a public-spirited organization. All this will depend on the pandemic situation at that time.

The City Commission discussed decorating the light poles downtown. The City Engineer was concerned about damage being down to the new poles. Consensus of the City Commission was to not have the poles decorated.

Commissioner Robbins – The City Engineer recommended approving the bid from Minnie H Snow Removal/Dakota Washmaster for sidewalk snow and ice removal in the amount of \$4,493.75. The unit prices are the same as last year.

Commissioner Robbins moved to approve accepting the low bid from Minnie H Snow Removal/Dakota Washmaster of Devils Lake for the sidewalk snow and ice removal in the amount of \$4,493.75. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The Police Chief indicated the enforcement of the mask mandate will focus on educating the public.

Commissioner Volk – The Public Ways Supervisor reported they have been working on equipment and signs.

Commissioner Hach – The memo from the City Engineer and Sanitation Supervisor recommending fees and rates for disposing of trees and branches at the disposal site at the south end of 8th Ave SE was reviewed. Currently, residents can dispose of trees for free, and nonresidents are charged \$5.00 per cubic yard. The new rates and fees would limit resident to 2 cubic yards for free and then charge \$2.50 per cubic yards for anything in excess of 2 yards. Commercial

tree contractors would be charged \$2.50 per cubic yard for trees and branches from within the City and \$5.00 per cubic yard for trees and branches from outside of the City. Commissioner Volk was opposed to charging city residents. Commissioner Robbins inquired about monitoring it and was concerned about the time that would be spent reviewing the video from the camera. Also discussed was how commercial haulers would make arrangements to dump and changing the amount for residents from 2 cubic yards to 10 cubic yards.

Commissioner Hach moved to approve the disposal fees for the trees and branches as follow – City residents up to 2 cubic yards free and anything over to cubic yards would be \$2.50/CY; nonresidents \$5.00/CY; commercial tree haulers \$2.50/CY from within city and \$5.00/CY from outside of city. The motion was seconded by Commissioner Robbins. On roll call, Commissioners Hach and President Johnson voted aye. Commissioners Volk and Robbins voted nay. The motion failed.

The City Engineer and Sanitation Supervisor will review the recommendation and change the language for the next meeting.

The City Assessor reported the operator of Sunnyside Childcare Center had been granted permission to replace some flooring in the city-owned building. She purchased the flooring; however, some of the old tile and mastic have asbestos. She has received an estimate for \$7920.00 to remove the flooring. Since the expense will be paid by the City, it needs City approval. However, the City Assessor thinks the price is high so he would like to get another estimate, but the operator has been waiting quite a while for approval.

Commissioner Volk moved to approve the removal of the flooring at Sunnyside Childcare Center contingent upon the City Assessor getting another estimate and going with the lowest responsible bidder with the cost not to exceed \$8,000.00. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Auditor reported everything was fine.

The City Administrator indicated the City should receive about 2 ½ million dollars in December from the Prairie Dog funding. The City did receive a second Covid-19 payment for law enforcement personnel.

The City Administrator noted the fourth quarter billings from the Law Enforcement Center will be reviewed in December.

The Fire Chief said the department will be getting a new truck through the source well program. It will be ordered by December, but it will take a year to build. There is an annual fee associated with the source well program.

City Attorney stated everything was fine.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to call for bids for a 2021 1 ½ ton cab and chassis to be opened on Monday, December 7, 2020 at 5:30 P.M. at City Commission web hosted meeting as recommended by the Public Ways Supervisor; and
2. Gaming site authorization submitted by St Joseph School for June 18, 2021 at the Knights of Columbus Hall – 522 4th St NE.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of Estimate No. 2 – Final to Elshaug Concrete Construction for 2020 Curb, Gutter & Sidewalk in the amount of \$11,097.82 as recommended by the City Engineer. The motion was seconded by Commissioner Volk. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Hach moved to approve payment of Estimate No. 5 to Kemper Construction for Watermain Improvement District 25-20 -8th St NE in the amount of \$36,960.81 as recommended by the City Engineer. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Volk moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:
Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:15 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT