

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD NOVEMBER 4, 2019

The regular meeting of the Devils Lake City Commission was held Monday, November 4, 2019 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Pledge of allegiance was recited.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held October 21, 2019. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for sidewalk snow and ice removal. The following bids were opened and read:

1. Minnie H Snow Removal – Devils Lake, ND			
	Quantity	Unit Price	Extended Price
MOBILIZATION			
Mobilization	50 sites	\$30/site	\$1,500.00
SNOW & ICE REMOVAL			
Sidewalks up to 6' width	2,000 LF	\$1.25/lineal foot	\$2,500.00
Sidewalks over 6' width	500 LF	\$1.75/lineal foot	\$ 875.00
ICE MELT/SAND			
Sidewalks up to 6' width	500 LF	\$.50/lineal foot	\$ 250.00
Sidewalks over 6' width	125 LF	\$.75/lineal foot	\$ 93.75
CLEARING SNOW OR ICE ON SIDEWALK RAMPS			
Pedestrian ramps up to 6' width	20 each	\$20/ramp	\$ 400.00
Pedestrian ramps over 6' width	10 each	\$25/ramp	\$ 250.00
		TOTAL BID	\$5,868.75
2. Elite Property Services - Cando, ND			
	Quantity	Unit Price	Extended Price
MOBILIZATION			
Mobilization	50 sites	\$25/site	\$1,250.00
SNOW & ICE REMOVAL			
Sidewalks up to 6' width	2,000 LF	\$2.25/lineal foot	\$4,500.00
Sidewalks over 6' width	500 LF	\$2.50/lineal foot	\$1,250.00
ICE MELT/SAND			
Sidewalks up to 6' width	500 LF	\$.75/lineal foot	\$ 375.00
Sidewalks over 6' width	125 LF	\$.85/lineal foot	\$ 106.25
CLEARING SNOW OR ICE ON SIDEWALK RAMPS			
Pedestrian ramps up to 6' width	20 each	\$30/ramp	\$ 600.00
Pedestrian ramps over 6' width	10 each	\$40/ramp	\$ 450.00
		TOTAL BID	\$8,531.25

Commissioner Volk moved to accept the bids as read, and refer them to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk – The City Engineer stated a meeting will be held on a Tuesday or Thursday night to discuss snow removal.

Discussion followed on the Highway 2 punch list to be completed yet this year including having pavement areas paved with either concrete or asphalt, lanes open for public use along with signs and markings and street lights being operational. The traffic signals are scheduled to be shipped December 20th.

Commissioner Volk indicated 28 veteran rides were provided from July through September.

Commissioner Robbins – The City Engineer stated work is being done to close out projects. Also some land acquisition is needed for the embankment project. Discussion followed on pump stations and the flood plain and additional costs that may be incurred.

The Police Chief indicated red ribbon went well. A vaping incident with high THC concentration was discussed.

The City Engineer recommended approving the low bid from Dakota Washmaster for sidewalk snow and ice removal in the amount of \$5,868.75.

Commissioner Hamre moved to approve accepting the low bid from Dakota Washmaster of Devils Lake for the sidewalk snow and ice removal in the amount of \$5,868.75. The motion was seconded by Commissioner Robbins. Discussion was held on if the bid was from Minnie H Snow Removal or Dakota Washmaster. The motion carried unanimously.

The City Engineer stated the Public Utility Department is at full staff. The department is working on draining down the lagoon.

Commissioner Hach – The City Assessor stated everything was fine.

The City Auditor reported everything was fine.

The City Administrator indicated the new computers would be arriving within the next week.

The Fire Chief requested to hire an employee at a 9B. The individual is a current volunteer and has a background in mechanics and electronics.

Commissioner Volk moved to approve hiring Aaron Reamer for the Fire Department at a 9B since he has a background in mechanics and electronics. The motion was seconded by Commissioner Hach. Discussion followed on the position being a Lieutenant/Captain. Commissioners Hach, Robbins, Volk and President Johnson voted aye. Commissioner Hamre opposed. The motion carried.

President Johnson requested the Fire Department to fix the traffic light at 6th St and College Dr. The City Engineer indicated the contractor should be in town on Wednesday to fix it.

City Attorney stated everything was fine.

Brad Barth, Executive Director of Forward Devils Lake, presented a request to extend the guarantee on a loan to Summer's Manufacturing for six months. The merger is not complete yet. Both the Bank of North Dakota and the ND Development Fund have approved the extension.

Commissioner Robbins moved to approve extending the loan guarantee of \$500,000 for Summer's Manufacturing to April 15, 2020. The motion was seconded by Commissioner Volk. Commissioner Hach abstained. The motion carried.

The City Attorney reviewed language for a possible vaping ordinance. The draft followed the smoking ordinance which makes it illegal for those under 18. The definition of a minor will be changed to those under 21. Penalties were discussed. Juvenile court was not possible. Consensus of the Commission was to have a draft ordinance ready for a 1st reading at the next meeting.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Game of chance permits for the month of October 2019; and
2. Gaming site authorization submitted by St Joseph School.

The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

The City Administrator reviewed the request from the Beautification Committee to purchase Christmas decorations for downtown and banners for downtown and Highway 2.

Commissioner Hamre moved to approve the purchase of Christmas decorations for downtown in the amount of \$6,640 and for the purchase of banners for downtown and Highway 2 in the amount of \$9,994 of as recommended by the Beautification Committee. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Hach. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:

City Auditor monthly report

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:15 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT