

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD NOVEMBER 1, 2021

The regular meeting of the Devils Lake City Commission was held November 1, 2021 at 5:30 P.M. with the following members present: President Richard Johnson, Shane Hamre, Dale Robbins, Rob Hach and Jack Volk. None were absent.

Pledge of allegiance was recited.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held October 18, 2021. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Dustin Dimmler, Chief Pilot of UAS Joint Team, and Officer Dallas, Police Officer and member of UAS Joint Team, appeared before the City Commission to discuss the need for another drone. The Joint Team is currently operating under the Sheriff's Department since they have a wider jurisdiction, but the other law enforcement leaders have situational awareness of any activity occurring. Currently, the team has access to two functioning drones, but neither drone can be used in the lake. The Joint Team is looking to buy a bigger drone to withstand more wind and with a longer flight time. Information was presented on what the drones have been used for and the potential to use the drone for other activities – mapping cemetery, surveying streets, etc.

Commissioner Volk moved to approve purchasing a UAS in the amount of \$24,500.00 for the UAS Joint Team. The motion was seconded by Commissioner Hamre. The City Commission asked to have updates from the UAS team on activities. On roll call all Commissioners voted aye, and the motion carried unanimously.

Commissioner Hamre – The City Engineer reported the water tower will be rinsed, disinfected and tested. It should be filled by the end of the week

Commissioner Hach – Everything was fine in Sanitation.

The City Assessor stated everything was fine.

Commissioner Volk – Public Works is dealing with Covid and testing procedures.

Commissioner Robbins - The Police Chief reported on the pursuit through town.

The City Engineer stated the gravel roadway is being completed this week at Remington St. Curb, gutter and pavement is planned for next year. Discussion followed on the Stromquist area. Storm sewer will be installed at Stromquist in 2022 with curb and gutter in 2023. Discussion continued on drainage in the area. Discussion was also held on the remaining gravel roads – 9th Ave SE and 4th St south of Walnut and other scattered areas.

President Johnson - The City Auditor stated everything was fine.

The Fire Chief reported twenty-three calls of service and thirty-three station tours for October 2021.

The Fire Chief discussed the issue with the base station for the sirens. He has received a quote for replacing the base.

The Fire Chief stated three employees had to travel on short notice for required training.

Commissioner Robbins moved to approve the short notice, emergency basis travel for the three Fire Department employees. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Fire Chief requested out-of-state travel for five employees to inspect the new truck.

Commissioner Robbins moved to approve out-of-state travel for Fire Department employees for the final inspection on the pumper truck. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The Fire Chief requested to declare truck 202 as surplus and offer it for sale with the proceeds going towards the purchase of the new truck.

Commissioner Volk moved to declare truck 202 as surplus and offer it for sale with the proceeds going towards the purchase of the new truck as recommended by the Fire Chief. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Fire Department is reviewing the IFC codes. FAA has extended the deadline for adopting the codes to early 2023. The ordinances will need to be rewritten for the new codes.

Discussion was held on the radios and the problems with the repeaters. The Police Department has been switching radios when purchasing new vehicles. Dual radios are in cars 4 and 7. The issue will be the cost to replace the twenty-four portable radios.

Commissioner Hamre moved to allow the Fire Chief to purchase a base not to exceed \$3,000.00. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The City Attorney announced he would be retiring as City Attorney at the end of the year.

The City Commission thanked Tom Traynor for his years of service as City Attorney.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Permits for the month of October 2021;
2. Permit to sell alcoholic beverages at a special event submitted by Ye Olde Tavern for the Lucas Wakefield wedding dance on January 15, 2022 at the Memorial Building;
3. Permit to sell alcoholic beverages at a special event and a public dance permit submitted by Ye Olde Tavern for the Devils Lake Rural Fire Department raffle on December 3, 2021 at the Memorial Building; and
4. Permit to sell alcoholic beverages at a special event and a public dance permit submitted by Ye Olde Tavern for the Devils Lake Volunteer Fireman Department fishing tournament on January 27, 28, and 29, 2022 at the Memorial Building.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer reviewed the change order for the west via duct. Included in the change order were additional cost for the NW retaining wall because of the MDU line and installation of dowel bars. A contract reduction (liquidated damages) was also included. The net change is \$42,469.56 with the city's 6.6% share at \$2,803.00.

Commissioner Volk moved to approve Change Order No 13 to Lunda Construction Company for the west via duct in the amount of \$42,469.56 as recommended by the City Engineer. The motion was seconded by Commissioner Robbins. Discussion was held on if this would be the last change order. The motion carried unanimously.

The City Commission reviewed the letter from the Ramsey County Commission requesting to meet to discuss a joint powers agreement between the City and County for the Law Enforcement Center. Since no Ramsey County Commissioners were in attendance, the City Commission could only speculate on what specific items the County wished to discuss and if the shortfall referred to was related to the rent. Items touched on were renting versus paying for maintenance of the building, scope of discussions for a joint meeting, needing to see other regional agreements for centers, strategic plan for the center, remodeling versus a new building and the future of federal inmates.

Consensus of the City Commission was to have the City Auditor draft a letter to Ramsey County asking for an agenda for the proposed meeting.

Commissioner Hamre moved to approve the engagement of Northland Securities as underwriter with the issuance of Refunding Improvement Bonds, Series 2022A as recommended by the City Auditor. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The bills for the Law Enforcement Center and E-911 Authority were discussed. The line item will be over budget, but money is available under the boardings budget line item. Discussion followed on paying the bills now or later in the fourth quarter.

Commissioner Hach moved to approve \$52,665.75 for the fourth quarter payment to Lake Region Law Enforcement Center for percentage of use revenue and the Lake Region E-911 Authority for joint powers revenue. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Volk. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:
City Auditor monthly report.

There being no further business to come before the Commission, Vice President Hamre adjourned the meeting at 6:45P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT