

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD AUGUST 16, 2021

The regular meeting of the Devils Lake City Commission was held August 16, 2021 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, and Shane Hamre. Commissioners Rob Hach and Jacob Volk were absent.

Pledge of allegiance was recited.

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held August 2, 2021. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins – The City Engineer reported on the following:

1. Start of water tower project delayed until Aug 23rd;
2. Excavation completed for Corp of Engineer's lift station and site construction to begin; and
3. Strata will return later this week to begin asphalt placement.

Discussion followed on the length of time to complete asphalt work, on the work to be done at the golf course and if the golf course would be ready in time for the asphalt.

The Police Chief stated Trevor Elfman has been hired.

Commissioner Hamre – The City Engineer stated Public Utilities was fine. Water is operating in pressure mode (operating with pumps).

President Johnson – The City Engineer indicated Public Ways continues to paint and patch.

The City Engineer said everything was fine in Sanitation.

The City Auditor stated everything was fine.

The City Administrator reported a trucking company out of Cando would be receiving a lot in the industrial park.

The Fire Chief stated a pressure sensor was installed at the fire station to monitor while operating in pressure mode.

The Fire Chief reported on the department's monthly activities - completed 15 inspections, had 28 calls of service, fixed 7 streetlights and participated in National Night Out.

The City Attorney said everything was fine.

The City Assessor said remodeling is being done at Eventide for Sanford Clinic.

The 1st reading of Ordinance No 975 – minors in licensed premises was held. The City Attorney stated the ordinance follows State law. Discussion was held on adding an effective date to the ordinance.

The 2nd reading of Ordinance No 973 – group homes definition was held.

Commissioner Robbins moved to approve Ordinance No 973 – group homes definition - An ordinance which upon adoption shall add as a definition of group homes the following, and to also add to Chapters 17.16, 17.20, 17.24, 17.28 and to delete from section 17.28.030 "Group Homes." The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

The 2nd reading of Ordinance No 974 – special use was held.

Commissioner Robbins moved to approve Ordinance No 974 – special use, An ordinance which upon adoption shall amend, modify, and add to those ordinances which have been codified as sections 17.08.020, 17.80.030, 17.84.020 and 17.84.030 of the Devils Lake Municipal Code. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Hamre moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to cancel Check No 121070 dated August 3, 2021 in the amount of \$445.96 to Gerrells & Company Inc (General-Police Departments-Ammunition & Lake Region Narcotics Task Force- Task Force Grant-Miscellaneous)– the check included a duplicate invoice and will be reissued;
2. Parade permit submitted by Devils Lake High School for September 11, 2021 at 10:00 a.m.; and
3. Reappointment of Chuck Nelson and Gary Wilhelmi to the Devils Lake Parking Authority for five-years term expiring June 30, 2026.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of Estimate No. 2 to Strata Corporation for the citywide mill and overlay in the amount of \$100,583.96 as recommended by the City Engineer. The motion was seconded by Commissioner Hamre. Discussion followed on the asphalt pricing staying the same and on adding parking lots to the list of projects to be done. On roll call all Commissioners voted aye, and the motion carried.

The City Administrator reviewed the payment requests from the Law Enforcement Center. There are enough funds available in the budget for the 3rd quarter, but we will need to wait on the 4th quarter payment until we review the amount paid for boardings for the year.

Commissioner Robbins moved to approve \$52,665.75 for the second quarter payment to Lake Region Law Enforcement Center for percentage of use revenue and the Lake Region E-911 Authority for joint powers revenue. The motion was seconded by Commissioner Hamre. On roll call all Commissioners voted aye, and the motion carried.

The City Assessor reviewed the process for selling city owned parcels. If the value is over \$2,500.00, the City needs to request bids. Discussion followed on the need for affordable homes, the availability of the lots in Smith's Subdivision and on bidding all lots at once.

Commissioner Robbins moved to declare parcel 39-0000-00667-000 as surplus and offer it for sale on bids. President Johnson called for a second three times. The motion died for the lack of a second.

Commissioner Hamre moved to deny the request from Geoff Skjerva to purchase parcel 39-0000-00667-000. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the list of bills as submitted. The motion was seconded by Commissioner Hamre. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:

Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:20 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT