

Minutes of the Devils Lake City Commission
June 28, 2022

The regular meeting of the Devils Lake City Commission was held on July 5, 2022 with the following members present: President Moe, Rob Hach, Shane Hamre, Dale Robbins, and Jason Pierce.

Commissioner Hamre moved to approve the minutes of the regular Commission meeting held on June 20, 2022. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the minutes of the special Commission meeting held on June 28, 2022. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The City Administrator opened two bids from Ironhide Equipment for the Skidsteer – Sanitation Department. The first bid was for \$60,296.92 and this machine has high flow. The second bid was for \$58,679.80 and this machine was without the high flow option. Commissioner Hamre motioned to refer the bids to the Engineer for review. Commissioner Pierce seconded the motion and the motion carried.

The City Administrator opened two bids from Wagner Construction for Project 220301 – Stromquist Storm Sewer. The first bid came in at \$555,777. The second bid came in at \$524,241. The difference between these two are the type of pipe that would be used. Commissioner Robbins motioned to refer the bids to the Engineer for review. Commissioner Hamre seconded the motion and the motion carried.

Final Subdivision Plat for Prairie Rose Estates – The City Engineer mentioned that everything was included in the packet received. Commissioner Hach motioned to approve the Final Subdivision Plat for Prairie Rose Estates. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Commissioner Hamre – The City Engineer communicated that there was no update for the Utilities Department.

Commissioner Hach – The City Engineer communicated that there was no update for Sanitation Department.

Commissioner Robbins – The City Engineer communicated that the storm sewer project on 17th St is a very narrow area and it would mean that fences and trees would have to be moved to complete this project.
The City Engineer communicated that the timeframe on street work in into August.

Commissioner Pierce – The Fire Chief communicated that there was no update for the Fire Hall.

The City Administrator communicated that the Auditing Department is almost done with the 2021 Financials. He also communicated that Rob Johnson from the Lake Region Law Enforcement Center sent over invoices for release of quarterly funds. 911 Authority was for \$58,477. Commissioner Robbins motioned to approve the 911 Authority Funds. The motion was seconded by Commissioner Hach. The third quarter payment carried unanimously on a roll call vote. The Law Enforcement Center quarterly release was for \$23,336.75. Commissioner Robbins

motioned to approve the Lake Region Law Enforcement funds. The motion was seconded by Commissioner Pierce. The third quarter payment carried unanimously on a roll call vote.

Visitors/Delegations

Bridgette has been in the Devils Lake area for 21 years and mentioned that she has interest in the statues that use to be by the underpass at Roosevelt Park. She mentioned that she believes that they are in storage, President Moe confirmed that they are. President Moe mentioned that they are hoping to find an appropriate location to put them at. He communicated that it may take establishing a committee and possibly a fundraiser to make this possible, but that it will hopefully be something that can get done. The City Administrator communicated that he will follow up with the park district regarding the statues, along with President Moe.

Addendum to Agreement with Proz End of the Line – The City Administrator communicated that Proz End of the Line owns a few square feet of the right-of-way. Proz End of the Line will be adding on further North. Commissioner Hamre motioned to approve the addendum to agreement with Proz End of the Line. The motion was seconded by Commissioner Pierce, and the motion carried unanimously.

1st reading of Ordinance 980 – Fire Code

1st reading of Ordinance 981 – International Building Code

1st reading of Ordinance 982 – Office of Code Administrator

Resolution for Authorizing Agent – The City Administrator communicated that President Moe needs to be an authorized signature on the City of Devils Lake bank accounts so that he is able to sign. Commissioner Hamre motioned to approve the Resolution for Authorizing Agent. The motion was seconded by Commissioner Hach. The motion carried unanimously on a roll call vote.

Rates and Fees for Mowing – The City Administrator communicated that some mowing of properties identified as nuisances are being contracted out. The City Administrator recommended the City charges the property owner at the rate of what the contractor charged plus a 20% administration fee. Commissioner Robbins motioned to approve the recommendation. The motion was seconded by Commissioner Pierce, and the motion carried unanimously.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Piece. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION