

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JULY 6, 2021

The regular meeting of the Devils Lake City Commission was held July 6, 2021 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, and Rob Hach. Commissioner Jacob Volk was absent.

Pledge of allegiance was recited.

President Johnson recognized the following employees for their years of service:

Scott Cruse – Airport Senior Operator – 15 years
Terry Johnston – City Administrator – 15 years; and
Cory Estenson – Public Utilities Operator II - 5 years

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held June 21, 2021 and of special/budget City Commission meeting held June 28, 2021. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Officer Dallas, School Resource Officer (SRO), requested to change the bike license fee from \$1.00 to \$5.00. The SROs have no funding to purchase items for educational activities. The increased revenue would be used for events such as red ribbon month, post prom, bike drives, and etc. Discussion followed on using money from the advertising/promotion fund or matching the dollar amount from registrations. Consensus of the City Commission was to leave the bike license fee at \$1.00 so it is affordable for everyone.

Commissioner Robbins moved to approve transferring \$2,500.00 to the School Resource Officers for discretionary funding. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

The City Attorney reviewed the request from Proz Inc. to allow minors in for dining during the Cal Ripken tournament. Current State law does not allow minors in bar establishments, and the law does not change until 2022. Therefore, the City cannot approve the requesting according to law.

Commissioner Hamre – Everything was fine in Public Utilities.

Commissioner Hach – The City Assessor said everything was fine

Commissioner Robbins - The City Engineer said everything was fine.

The Police Captain reported there were six fireworks calls.

Commissioner Robbins inquired about how the Law Enforcement Center was to have their preliminary budget reviewed by the City Commission since previously it was noted the LEC budget should be approved by the City before the City's budget meetings. Discussion followed on the joint powers agreement needing to be in place before the budget could be approved. Consensus of the City Commission was to hold a special meeting at noon on July 14, 2021 to discuss the joint powers agreement and the LEC budget.

President Johnson – The Public Works reported everything was fine

The City Auditor stated everything was fine.

The City Administrator indicated everything was fine.

The Fire Chief requested to start a new employee at 8A with him moving to 9A after successfully completing the six-month probationary period.

Commissioner Hamre moved to approve hiring Anthony Harris at an 8A with him moving to a 9A after successfully completing the six-month probationary period. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

It was noted the flags should be out for the 4th of July.

The City Attorney is working on the ordinance for the Board of Adjustment and the Planning Commission.

The Commission requested a new flag be placed at the intersection of Hwy 2 & 20.

The City Administrator reviewed the salary study. To move all employees below 90% up one grade would cost about \$44,000.00 . To get all employees over 90% with the detectives and captain getting two grades would cost \$64,000.00. To get all employees to 95% would cost \$136,000.00. Discussion followed on the 4% cost-of-living plus the grade change would be a 10% increase for the employee. Police officers would not receive a grade change since they are at 93% if the first option was approved. Also discussed was not filling a Police Department position to cover the changes for that department, and the change in Sanitation for the Grade 5 to a Grade 5/7 with fees covering the costs. Consensus of the City Commission was to wait until all Commissioners were present to make a motion, and to add salary study to the special meeting on July 14, 2021.

Commissioner Robbins moved to approve the consent agenda which included the following:
Permits for the month of June 2021.

The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Hach moved to approve payment of Estimate No. 1 to Elshaug Concrete Construction for 2021 Curb, Gutter & Sidewalk in the amount of \$11,942.22 as recommended by the City Engineer. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Robbins moved to approve extending the loan guarantee of \$500,000.00 to Western State Bank for Summer's Manufacturing with the guarantee expiring on January 15, 2022. The motion was seconded by Commissioner Hamre. Commissioner Hach abstained. Discussion followed on the guarantee being for old loans. The motion carried.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:
2021 2nd quarter economic report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:35 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT