

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF CITY COMMISSIONERS
HELD JUNE 23, 2020

Pursuant to due call and notice thereof, a special meeting of the Board of City Commissioners of the City of Devils Lake, North Dakota was held at the City Office on Tuesday, June 23, 2020 at 12:00 P.M. with the following members present: Commissioners Shane Hamre, Dale Robbins, Rob Hach, Jacob Volk and President Richard Johnson.

The City Administrator administered the Oath of Office to the following:

- Devils Lake Municipal Judge – Peter Halbach
 - Devils Lake Park Commissioner – Lisa Uhlenkamp
 - Devils Lake City Commissioners – Dale Robbins and Shane Hamre
- The meeting was turned over to President Johnson.

President Johnson asked for nominations for Vice President.

Commissioner Robbins nominated Shane Hamre as Vice President of the City Commission. The nomination was seconded by Commissioner Hach, and the motion carried unanimously.

Discussion was held on appointing someone other than City Commissioners to the Law Enforcement Center Board.

Commissioner Volk moved to assign the portfolios as follows:

Commissioner Hach Assessor/Building Official
 Sanitation Department

Commissioner Hamre Sewer Department
 Water Department

Commissioner Robbins Engineering Department
 Police Department

Commissioner Volk Cemetery & Weed Department
 Street Department
 Weed Control

President Johnson City Attorney
 Finance
 Fire Department
 Municipal Judge
 Planning Department
 Water Issues

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre moved to assign the committees as follows:

“City Created” Committees

Commissioner Hach Airport Authority

Commissioner Hamre Parking Authority

Commissioner Robbins Personnel Advisory Committee

Commissioner Volk Shade Tree Committee

President Johnson Personnel Advisory Committee

Renaissance Zone Authority

“Other Groups” Committees

Commissioner Hach North Central Planning Council Board
 Ramsey County Fair Board
 Ramsey County Planning and Zoning Commission
 Senior Meals and Services Board of Directors

Commissioner Hamre Law Enforcement Center Board
 Local Emergency Preparedness Committee
 Senior Commission on Aging

Commissioner Robbins Law Enforcement Center Board
 North Central Planning Council Board (Alternate)
 Northern Plains RC&D

Commissioner Volk Ramsey County Fair Board
 Ramsey County Planning and Zoning Commission

President Johnson Chamber of Commerce Board of Directors
 Community Development Corporation/Forward DL

The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Commissioner Volk moved to appoint the following officers:

City Administrator – Terry Johnston

City Assessor – Mark Lange

City Attorney – Thomas Traynor

City Auditor – Linda Lybeck

City Engineer – Michael Grafsgaard

Fire Chief – James Moe

Police Chief – Joseph Knowski

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre moved to approve the CDBG final application and resolutions for Creative Impressions. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Robbins moved to approve the CDBG final application and resolutions for KD Real Estate LLC. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk moved to approve the gaming site authorization submitted by Lake Region Snowmobile Club for July 1, 2020 through June 30, 2021 at Nellies Bar & Lounge – 301 4th Ave NE. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Volk moved to approve three gaming site authorizations submitted by Devils Lake Blue Line Club Inc for July 1, 2020 through June 30, 2021 at the following locations: Devils Lake Elks 1216 – 425 Highway 2 W; Old Main Street Café – 416 4th St NE; and Razors Edge LLC – 711 Highway 19 W. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Western State Bank request will be tabled until the July 6th meeting because the information is not completed.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 12:30 P.M.

**LINDA LYBECK
CITY AUDITOR**

**RICHARD S. JOHNSON
PRESIDENT**