

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JUNE 1, 2020

The Devils Lake City Commission held a web hosted meeting on Monday, June 1, 2020 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held May 18, 2020. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

5:30 P.M. - This was the time set for the bid opening for custodial service at city hall. The following bids were opened and read:

1. ServiceMaster of Devils Lake, ND Bid \$690.00/month
2. David Rader of Devils Lake, ND Bid \$615.00/month

Commissioner Volk moved to accept the bids as read and refer them to the City Administrator for further review and recommendation. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

5:30 P.M. - This was the time set for a public hearing to review the request to the State for a 5-year extension for the City's Renaissance Zone program.

Commissioner Volk moved to approve submitting an application to the State to extend the City's Renaissance Zone program for an additional 5-year period as recommended by the Devils Lake Renaissance Zone Authority. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins – The City Engineer said work continues on Highway 2. As for the west via duct, he has not heard back from the contractor on when he will be here to finish the work. The bid opening for the watermain replacement will be held at the next meeting. The City Engineer also is working on street repair, street projects and funding.

Commissioner Robbins expressed the Commission's appreciation and support for the Police Department and their work.

The Police Chief discussed attending the funeral for Officer Holter and being called for support in Fargo.

Commissioner Volk – The Street Department is working on alleys and will start patching.

Discussion followed on mosquito control. Ground spraying has not been done yet. They have been larviciding and monitoring.

Commissioner Hamre - The Public Utilities Department is continuing to flush hydrants. They are also looking at improving the security system at the lagoon site. The city crew has also revamped the lemna harvester.

Commissioner Robbins updated the City Commission on the funding situation of the Law Enforcement Center (LEC). The LEC intends to raise the City's rent from \$34,447 to \$59,000 which would include janitorial services and cover common areas. The incarceration rate will increase from \$75 to \$80. Based on the city's average stays, it would cost about \$215,000 for the year. Discussion followed on the shortfall for the LEC, the shortfall for 911, the budget for 911, the SIRN project and on having a special meeting to discuss LEC funding.

Commissioner Hach – The Sanitation Department continues to work on signage.

The City Assessor/Building Official stated the building permits are over \$1 million.

It was noted the dumping site south of town has been signed, but there is still unauthorized dumping. The situation is being monitored

President Johnson - The City Auditor stated everything was fine.

The City Administrator reported on reopening city hall this week and having the June 15th meeting in person.

The City Administrator received a request from Fort Totten Little Theatre about serving beer and wine in Roosevelt Park on the 15 nights they have performances.

The City Administrator stated the bond sale has been changed to the July 6th meeting.

The Fire Chief reviewed the proclamation.

Commissioner Volk moved to proclaim June 6, 2020 as Firefighter Day of Remembrance in the State of North Dakota. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Fire Chief reported on in person training.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Appointing Gary Conkins to a two- year term expiring June 30, 2022 and appointing Renard Bergstrom, Vonda Markestad, Tony Prozinski, Paula Vistad and Brad Barth to four-year terms expiring June 30, 2024 as members of the Devils Lake Renaissance Zone Authority;
2. Authorizing the City Auditor to cancel Check No 117904 dated January 7, 2020 in the amount of \$133.66 to MAS Modern Marketing (General – Police Department - Miscellaneous). The check was issued for a duplicate invoice;
3. Change of date for gaming site authorization submitted by Rotary Club of Devils Lake from July 12, 2020 to September 24, 2020; and
4. Parade permit submitted by Devils Lake Volunteer Fire Department for July 4, 2020 starting at 11:00 A.M.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Brad Barth, Executive Director of Forward Devils Lake, discussed the interest buydown for the expansion of Lake Region Corporation's Child Care. The number of children would increase from 30 to 60 and include 8 new infant slots. The interest buydown will be around \$24,000.

Commissioner Hamre moved to approve the interest buydown up to \$30,000.00 for the expansion of Lake Region Corporation Child Care as recommended by Forward Devils Lake. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk moved to approve paying one-half of the 2020 funding for Forward Devils Lake in the amount of \$26,899.50 as recommended by the City Administrator. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

The Assistant City Attorney state everything was fine.

Discussion was held on staff approving permits that are on the consent agenda. The permits would still be reported to the Commission. A decision was tabled until after the City Attorney reviews the century code to see if it is possible.

Commissioner Volk moved to approve a Resolution to Set the Limit of Liability on the Commercial Blanket Bond of the City of Devils Lake in the amount of \$2,000,000 as recommended by the City Auditor. The motion was seconded by Commissioner Hach, and the motion carried unanimously

Commissioner Volk moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:47 P.M.

**LINDA LYBECK
CITY AUDITOR**

**RICHARD S. JOHNSON
PRESIDENT**