

MINUTES OF THE DEVILS LAKE CITY COMMISSION  
MAY 16, 2022

The regular meeting of the Devils Lake City Commission was held on May 16, 2022 at 5:30pm with the following members present: President Johnson, Rob Hach, Jack Volk, and Dale Robbins.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held on May 2, 2022. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Administrator opened bids for Two (2) Half Ton 4X4 Crew Cab Pickups. The first bid was from Devils Lake Chrysler and the bid came in at \$43,999.00/pickup. The second bid was from Devils Lake GM and the bid came in at \$43,414.00/pickup. The third bid was from Lake Toyota and the bid came in at \$38,948/pickup. The final bid was from Devils Lake Ford and the bid was \$34,567. Commissioner Volk motioned to refer the bids to the Engineer for review. Commissioner Hach seconded the motion and the motion carried.

There were no visitors or delegations.

Commissioner Robbins – The City Engineer gave an update on the watermain replacement that will happen on the west side of town. City Engineer and City Administrator attended a zoom call with the state water commission. City Engineer mentioned that they will have \$850,000 for this project and that it can offset some other costs as well.

Commissioner Volk – The City Engineer communicated that they are working on the alleys. The City Engineer also mentioned that there is yard damage from snow removal, so they are working on fixing that as well. The City Engineer mentioned that the boulevards are getting pretty build up and it would be nice if they can get cut down in the future. It was also mentioned that part-time help is very difficult to get this year

Commissioner Hach – The Public Works director gave an update on Special Pick-up week operations and garbage pickup moving back into the alley.

President Johnson – The City Engineer communicated that they are going to start flushing out fire hydrants. They will be starting on the West side and working North of 10<sup>th</sup> St. There may be some water discoloration, but that will be due to the flushing. The City Engineer also mentioned that there are going to be tours of the water treatment facility for Central Middle School.

The Police Chief said that their average calls per day is about 23. He also said that the reason the calls are increasing could be due to the weather – the warmer the weather, the more people want to be outside. They have talked to a few apartment owners about cleaning up their areas, hoping this will help with the calls that the Police Department are receiving.

The City Administrator introduced the new Deputy Auditor and thanked the Acting City Auditor for everything that he is doing. The City Administrator also mentioned that the budget requests are due in his office by June 10<sup>th</sup>.

The City Engineer recommended the Award for 2022 Curb, Gutter and Sidewalk bid goes to Elshaug Concrete Construction LLC for \$62,782.00. Commissioner Robbins motioned to approve the award. Commissioner Volk seconded the motion and the motion carried unanimously.

The City Engineer recommended the Award for 2022 Concrete and Asphalt Street Repair bid goes to Tri-State Paving for \$81,900. After review, Commissioner Volk mentioned that the bid showed \$80,400 on the bid that was attached. The City Engineer said that there was a typo but said \$80,400 is the correct amount. Commissioner Volk motioned to approve the award. Commission Hach seconded the motion and the motion carried unanimously.

The City Engineer reviewed the bids for the Two (2) Half Ton 4X4 pickups. He recommended that Devils Lake Ford receives the bid at \$34,567/pickup. Commissioner Volk motioned to approve the bid. Commissioner Robbins seconded the motion and the motion carried unanimously. The City Engineer mentioned that they will get the pickups ordered, but that it will take some time before they will be delivered.

The Assistant Fire Chief gave an update on the Award of Shade Tree Trimming. It was mentioned that it is tough to find help and the best strategy was to bid it out. The Assistant Fire Chief recommended \$34,450 will be needed to get everything done, but the budget is at \$28,555. The City Administrator said there is money in the reserve that can be used to cover the extra costs and that it should not be a problem to get everything done that is needed. Assistant Fire Chief is working with Angry Beaver Tree Service for the tree trimming and removal of tree stumps. It is estimated that there are 11 trees and around 30 stumps that need to be removed. Commissioner Volk motioned to approve the Award of Shade Tree Trimming at \$34,4450. Commissioner Robbins seconded the motion and the motion carried unanimously.

Right-of-Way Agreement with Proz Inc – Update – The City Administrator asked the Commission to approve an update for the Right-of-Way agreement with Proz Inc for an additional 10 years. \$200 would remain the cost per year for this agreement. Commissioner Volk motion to approve the update. Commissioner Hach seconded the motion and the motion carried unanimously.

Resolution to Change Authorization Agent on the City Bank Account – The City Administrator mentioned that the Acting City Auditor will be retiring very soon, and the bank authorization needs to be changed. The City Administrator mentioned that himself and the Deputy Auditor are added to the bank accounts. Commissioner Volk motioned to approve the resolution. Commissioner Robbins seconded the motion and the motion carried unanimously.

Commissioner Volk moved to approve the list of bills as submitted. The motion was seconded by Commissioner Hach. The motion carried unanimously on a roll call vote.

**TERRY JOHNSTON**  
**ACTING CITY AUDITOR**

**RICHARD S. JOHNSON**  
**PRESIDENT OF CITY COMMISSION**