

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD MAY 20, 2019

The regular meeting of the Devils Lake City Commission was held Monday, May 20, 2019 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Pledge of allegiance was recited.

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held May 6, 2019. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for Street Improvement District 69-19 – 8th Ave NE & 9th St NE. The following bids were opened and read:

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|---|------------------|-------------------------------|
| 1. Bituminous Paving Inc - Ortonville, MN | Bid \$477,548.00 | License No 4129 A Bid Bond 5% |
| 2. Strata Corporation – Grand Forks, ND | Bid \$367,975.00 | License No 693 A Bid Bond 5% |
| 3. Knife River Materials – Bemidji, MN | Bid \$442,913.75 | License No 1001 A Bid Bond 5% |

Commissioner Volk moved to accept the bids as read, and refer them to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Volk – The Public Ways Supervisor reported street sealing and patching is being done. A durapatcher was rented and is working well. He will also be demoing an asphalt milling recycler.

The Public Ways Supervisor stated the downtown flowers and cemetery were being prepared for Memorial Day.

Commissioner Robbins – The City Engineer said the downtown project started. Public information meetings will be held every other Wednesday at 5:30 p.m. at City Hall.

The preconstruction meeting for Highway 2 will be held this Thursday. Strata was awarded the contract.

As for the west underpass, we are waiting for an update with the engineer.

The Police Chief stated a Facebook issued was addressed. Police presence will be at the schools until 9 a.m.

The Police Chief indicated the department would be back at full staff in 2 weeks.

Commissioner Hamre - The Public Utilities Supervisor requested to hire a new employee at a Grade 7B with the option of going to up to a Grade 7C upon acquiring his CDL.

Commissioner Robbins moved to approve hiring Alex Beecroft at a Grade 7B due to his experience with the possibility of going to a Grade 7C upon acquiring his CDL. The motion was seconded by Commissioner Hamre. Discussion followed on recent hires starting at a C or D. The motion carried unanimously.

The Public Utilities Supervisor stated hydrant flushing would start next week.

Commissioner Hach – The City Assessor stated everything was fine.

President Johnson - The City Auditor stated everything was fine.

The City Administrator received a request from USDA-NRSC to use city property for training on June 12 and June 13.

Commissioner Volk moved to approve the use of city property permit and training site permission letter agreement submitted by USDA-NRCS for June 12-13, 2019 for an area east of fire training tower. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Fire Chief requested out-of-state travel for Cory and Nate to attend training in Baltimore, MD from June 13th through June 18th.

Commissioner Robbins moved to approve out-of-state travel for Cory and Nate to attend training in Baltimore, MD from June 13th through June 18th as recommended by the Fire Chief. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The Fire Chief indicated they responded to a fire at the Burdick arena. There was quite a bit of smoke damage.

The Fire Chief stated one person has been hired for Shade Tree, and another person is being interviewed tomorrow. The crew will start trimming next Wednesday.

The City Attorney said everything was fine.

The City Engineer recommended awarding the 2019 asphalt and street repair bid to Tri-State Paving for all items except for the hot mixed asphalt. Hot mix will be purchased from either Tri-State Paving or Strata since the amount needed is small.

Commissioner Hamre moved to award the 2019 asphalt and street repair to Tri-State Paving of Grand Forks, ND for paver patch at \$150/ton, asphalt street repair (5") at \$90/square yard, asphalt street repair (7") at \$110/square yard, asphalt street opening (5") at \$90/square yard and asphalt street opening (7") at \$110/square yard and to award HMA to either Tri-State Paving of Grand Forks, ND at \$85/ton or Strata Corporation of Grand Forks, ND at \$80/ton as recommended by the City Engineer. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The City Engineer recommended awarding the 2019 Curb, Gutter & Sidewalk bid to Elshaug Concrete Construction.

Commissioner Volk moved to award the 2019 Curb, Gutter & Sidewalk bid to Elshaug Concrete Construction LLC of Devils Lake, ND in the amount of \$64,728.75 as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer recommended awarding the mini excavator bid to Ironhide Equipment since the bid from Butler did not meet all of the specifications. Discussion followed on the extended hoe and angle blade and the needs of the departments for using the equipment.

Commissioner Volk moved to approve awarding the mini excavator bid to Bobcat of Devils Lake, ND in the amount of \$56,544.24 since the bid from Butler did not meet specifications as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

The City Engineer recommended awarding the street improvement bid for Walnut St E to the low bidder, Knife River. Discussion followed on prior work experience with Knife River on previous projects.

Commissioner Robbins moved to award the Street Improvement District70-19 to Knife River of Bemidji, MN in the amount of \$565,247.26 as recommended by the City Engineer. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Appointment of Nancy Conkins and Tiffany Sebelius with terms expiring on June 30, 2021 and reappointment of Brianne Langton, Suzie Kenner and Ryan Arndt with terms expiring on June 30, 2022 as members of the Devils Lake Beautification Committee;

2. Permit to sell alcoholic beverages at a special event submitted by Ye Olde Tavern for a wedding dance for Cole Dimmler on July 20, 2019 at the Memorial Building;
3. Permit to sell alcoholic beverages at a special event and a public dance permit submitted by Ye Olde Tavern for 2019 Rib Fest on July 20, 2019 at Roosevelt Park; and
4. Permit to sell alcoholic beverages at a special event submitted by Ye Olde Tavern for a wedding dance for Sam Erickstad on August 31, 2019 at the Memorial Building.

The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Robbins moved to approve the 2019 BCBS Statement of Work for health club credit. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Hach moved to approve the EAP Full Service Contract for Services for Employee Assistance Program through The Village Business Institute as recommended by the City Administrator. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Volk moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. Fire Department monthly report; and
2. Municipal Court monthly report.

The City Engineer noted the engineer's estimate for Street Improvement #70-19 was \$539,503.50.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:10 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT