

MINUTES OF THE DEVILS LAKE CITY COMMISSION
MARCH 21, 2022

The regular meeting of the Devils Lake City Commission was held March 21, 2022 at 5:30pm with the following members present: President Johnson, Dale Robbins, Rob Hach, and Jack Volk. Commissioner Shane Hamre was absent.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held March 07, 2022. The motion was seconded by Commissioner Hach and the motion carried unanimously.

Dustin Dimmler of the Lake Region UAS Team provided a demonstration of how their drones work, what they are capable of, and briefed a couple instances when the drone was utilized.

Commissioner Johnson – President Johnson welcomed new City Administrator Spencer Halvorson to the City of Devils Lake. Mr. Halvorson thanked the Commission for the opportunity and said he was looking forward to working with the entire team at the City.

There was an inquiry if the City would be interested in being a sponsor of a grant the VFW is submitting. Commissioner Volk motioned to approve the City being a sponsor on the grant. Commissioner Hach seconded the motion and the motion carried unanimously.

Commissioner Robbins – The City Engineer said everything was good in his department. The Chief of Police gave an update on officers that attended training and the purchase of a new vehicle for the department.

Commissioner Robbins provided a briefing on the Public Access Channel and the equipment used to operate the channel. He proposed the City partner to pay for improved equipment. Commissioner Volk motioned to approve the City pay to purchase equipment for the public access channel. Commissioner Hach seconded the motion and the motion carried unanimously.

Commissioner Hach – The City Engineer said everything was good in the sanitation Department. The City Assessor coordinated set the date for the Board of Equalization meeting for April 14, 2022 at noon in the City Commission Chambers.

Commissioner Volk – The City Engineer said the streets are looking good and the street crews are transitioning into springtime operations.

Mr. Johnston asked for Commission approval to have the authority to offer between Step A and Step F for the Accounts Payable/Payroll Clerk position in the effort to expedite the process in getting the position filled. Commissioner Robbins motioned to approve the request to offer between Step A and Step F for the Accounts Payable/Payroll Clerk position. The motion was seconded by Commissioner Hach and the motion carried unanimously.

The City Administrator proposed that the Commission appoint previous City Administrator Terry Johnston as Acting City Auditor in the interim while the City seeks applicants to fill the recently vacated position. The City Administrator said it is important to have an Acting Auditor to sign on behalf of the City and the appointment would also formalize the responsibilities Mr. Johnston has taken upon himself since the position has been vacated. Commissioner Volk moved to approve appointing Mr. Johnston as Acting City Auditor. Commissioner Robbins seconded the motion and the motion carried unanimously.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Permit to sell alcoholic beverages at a special event submitted by Razor's Edge
2. Permit to sell alcoholic beverages at a special event submitted by Proz End of the Line.

The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Report on COVID Funds Status – The City Administrator provided an update on the balances remaining from the money received from the CARES Act and American Rescue Plan Act over the course of the COVID-19 pandemic.

Resolution Approving Plans and Specifications and Directing Advertisement for Bids for Street Improvement District No 78-22 Walnut St E, Fair St SE, 10th Ave SE, Various Locations. – The City Engineer provided a briefing on the planned project. Commissioner Volk motioned to approve the Resolution. The motion was seconded by Commissioner Robbins and the motion carried unanimously.

Payment of Bills – Commissioner Volk motioned to approve the payment of the list of bills as submitted. Commissioner Hach seconded the motion and the motion carried unanimously.