

SPECIAL CITY COMMISSION MEETING  
HELD MARCH 31, 2020

Pursuant to due call and notice thereof, the Board of City Commissioners held a web hosted meeting on Tuesday, March 31, 2020 at 12:00 P.M. with the following members present: Commissioners Dale Robbins, Shane Hamre, Robyn Hach, Jacob Volk and President Richard Johnson. None were absent.

President Johnson stated the purpose of the meeting was to discuss options for the coronavirus.

The City Administrator reviewed the different measures taken by City and the information handed out to employees.

Discussion followed on allowing employees to use existing sick leave, new employees being able to go into the negative on their leave balance and the Federal Families First Coronavirus Response Act, which goes into effect April 1, 2020.

Commissioner Volk moved to approve paying employees up to two weeks' pay without using leave for coronavirus related symptoms (quarantine policy). The motion was seconded by Commissioner Hamre. Discussion was held on working the system, HIPPA, and preparing employee statements. Discussion continued on the time frame of leave. On roll call all Commissioners voted aye, and the motion carried.

Also discussed was the Commission meeting and signing bills. A list for each portfolio will be emailed to the Commissioner to be approved. An executive order by the Governor has done away with the requirement that public meetings have a terminal available for the public for the meetings. President Trump has extended the social distancing to the end of April.

The Police Chief reviewed the contingency plan for the Police Department.

Discussion was held on making the quarantine policy motion retroactive to March 15, 2020.

Commissioner Volk moved to make the quarantine policy retroactive to March 15, 2020. The motion was seconded by Commissioner Hamre. On roll call all Commissioners vote aye, and the motion carried.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 12:30 P.M.

**LINDA LYBECK**  
**CITY AUDITOR**

**RICHARD S. JOHNSON**  
**PRESIDENT**