

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD MARCH 2, 2020

The regular meeting of the Devils Lake City Commission was held Monday, March 2, 2020 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Pledge of allegiance was recited.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held February 18, 2020. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

5:30 P.M. – This was the time set for bid opening for structural PPE. The following bids were opened and read:

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| 1. Hendrickson Sales – Rock Lake, ND | Bid \$2,723.68/set \$95,328.80 FXR TECGEN 71 |
| 2. Hendrickson Sales – Rock Lake, ND | Bid \$2,628.73/set \$92,005.55 FXR Armor AP |
| 3. Hendrickson Sales – Rock Lake, ND | Bid \$2,445.77/set \$85,601.95 FXM Armor AP |
| 4. Grand Forks Fire Equipment – Grand Forks, ND | Bid \$2,445.00/set \$85,575.00 |
| 5. Alex Air Apparatus – Alexandria, MN | Bid \$2,349.00/set \$82,215.00 |
| 6. M & T Fire and Safety – Volga, SD | Bid \$2,659.57/set \$93,084.95 PROFIT |
| 7. M & T Fire and Safety – Volga, SD | Bid \$2,501.61/set \$87,556.35 Pride |

Commissioner Hamre moved to accept the bids for the structural PPE as read and refer them to the Fire Chief for further review and recommendation. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

5:30 P.M. – This was the time set for the proposal opening for firefighting helmets. The following proposals were opened and read:

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| 1. Grand Forks Fire Equipment – Grand Forks, ND | Bid \$13,195.00 w/o shield |
| 2. Alex Air Apparatus – Alexandria, MN | Bid \$20,792.50 |
| 3. M & T Fire and Safety – Volga, SD | Bid \$12,110.00 Traditional |
| 4. M & T Fire and Safety – Volga, SD | Bid \$5,214.50 Streamlight |

Commissioner Volk moved to accept the proposals for the firefighting helmets as read and refer them to the Fire Chief for further review and recommendation. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

5:30 P.M. – This was the time set for a public hearing to review a change in zoning from residential medium density to highway commercial for a vacant lot described as Lots 13 & 14, Block 79, OT and located on the NE corner of the intersection of 6th Ave SE and 8th St SE. Hearing and receiving no comments, President Johnson closed the public hearing.

Commissioner Robbins moved to deny the request to change zoning from medium density residential to highway commercial zoning for a vacant lot on the northeast corner of the intersection of 6th Ave SE and 8th St SE as recommended by the Devils Lake Planning Commission. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Commissioner Volk - The Street Department is working on equipment, preparing for street sweeping and advertising for summer help.

Commissioner Robbins – The City Engineer reviewed the new downtown led lights which should be finished this week.

The City Engineer stated DOT plans had been submitted for the urban roads – chip work.

Otter Tail Power was thanked for installing the poles for the sanitation signs.

Traffic lights for Hwy 2 were delivered, but the poles were the wrong color.

The Police Chief will be promoting an officer to detective, and advertising for an officer.

Commissioner Hamre – Public Utilities has been dealing with a water pressure issue at the water treatment plant.

For shade tree, the public works departments will be coordinating to trim trees in the alleys and roadways.

Commissioner Hach –The City Assessor stated the equalization meeting will be held April 14th at noon.

President Johnson - The City Auditor stated everything was fine.

The City Administrator said everything was fine.

The Fire Chief reported on a pickup fire that spread to a trailer.

The State Fire Convention will be held here June 4th, 5th and 6th.

The Fire Chief stated applications for the open position will be taken until Mar 9th.

The City Attorney said everything was fine.

Commissioner Hamre moved to approve the consent agenda which included the following:

1. Game of chance permits for the month of February 2020;
2. Permit to sell alcoholic beverages at a special event submitted by Proz Inc for a dart tournament on March 22 and March 23, 2020 at the Memorial Building;
3. Permit to sell alcoholic beverages at a special event submitted by Proz Inc for the wedding reception and dance for Jacklyn Knowski and Taylor Aasmundstad on April 4, 2020 at the Memorial Building; and
4. Two gaming site authorizations submitted by Lake Region Community College Foundation of Devils Lake from March 1, 2020 through April 1, 2020 at Lake Region State College – 1801 College Dr N for May 14, 2020 at the Ramsey County Memorial Building – 524 4th Ave NE.

The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk moved to approve the 2019 Budget Amendment #01-19 – final adjust to actual as recommended by the City Auditor. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The City Engineer discussed aerial mosquito spraying around July 4th and Labor Day weekend.

Commissioner Volk moved to approve the aerial mosquito spraying contract with Airborne Custom Spraying for two aerial sprayings at \$2.80/acre plus the ferry charge as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Attorney reviewed the separation agreement for a police officer.

Commissioner Hach moved to approve the separation agreement and general release for Chad Engen as recommended by the City Attorney. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Robbins moved to approve the list of bills as submitted. The motion was seconded by Commissioner Volk. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:

City Auditor monthly report – December 2019

The Fire Chief recommended awarding the proposal for helmets to M&T Fire and Safety – Volga, SD. This proposal is slightly higher than the low bid, but the helmets are lighter weight and balance well.

Commissioner Robbins moved to award the proposal for helmets to M&T Fire and Safety of Volga, SD in the amount of \$17,324.50 as recommended by the Fire Chief. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:05 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT