

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD FEBRUARY 16, 2021

The regular meeting of the Devils Lake City Commission was held Tuesday, February 16, 2021 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Shane Hamre, Dale Robbins and Rob Hach. Commissioner Jacob Volk was absent.

Pledge of allegiance was recited.

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held February 1, 2021. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins – The Police Chief reviewed the three bids for trading in the three vehicles for two used vehicles.

1. Lake Toyota, Devils Lake, ND
 - 2018 Toyota RAV4 XLE Bid \$21,809.00
 - \$1,200.00 trade allowance for 2005 Ford Taurus and 2007 Mercury Montego

 - 2018 Toyota RAV4 XLE Bid \$21,309.00
 - \$6,000.00 trade allowance for 2013 Ford Fusion

 - Total \$43,118.00 less trade allowance \$7,200.00 = \$35,918.00

2. Bismarck Motor Company, Bismarck, ND
 - 2020 Nissan Rogue SV Bid \$20,880.00
 - 2020 Nissan Rogue SV Bid \$20,880.00
 - \$10,453.00 trade allowance for 2005 Ford Taurus, 2007 Mercury Montego and 2013 Ford Fusion

 - Total \$41,760.00 less trade allowance \$10,453.00 + \$159.00 in fees = \$31,466.00

3. Lake Chevy
 - 2018 Buick Envision Premium Bid \$24,500.00
 - \$1,200.00 trade allowance for 2005 Ford Taurus and 2007 Mercury Montego

 - 2019 Buick Envision Essence Bid \$29,500.00
 - \$5,500.00 trade allowance for 2013 Ford Fusion

 - Total \$54,000.00 less trade allowance \$6,700.00 = \$47,300.00

Discussion followed on the differences in vehicles, maintenance and warranty work, no Nissan dealership in Devils Lake, adding certified vehicles to the Lake Toyota bid and accepting the lower local bid since it is not that much higher.

Commissioner Robbins moved to approve accepting the bid from Lake Toyota for the 2 2018 RAV 4s and to have each vehicle certified for \$700.00/vehicle for a total of \$37,318.00. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Police Chief distributed information regarding salary compression for one employee. With the City dropping the Step AA from the payroll scale, new officers especially those with experience are being hired at higher steps than previously. This employee also performs multiple tasks and goes beyond what is expected.

Commissioner Hamre moved to approve moving John Mickelson from a 10C to a 10F effective immediately as recommended by the Police Chief. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Police Chief indicated Alex Schwab was hired and will begin on March 1st. Since Alex has a few years of law enforcement experience, the Police Chief would like to start him at a 10B. Commissioner Hamre questioned hiring a former employee. Discussion followed on the change in dynamics from when he was previously employed with the City.

Commissioner Robbins moved to approve hiring Alex Schwab at a 10B due to experience as recommended by the Police Chief. The motion was seconded by Commissioner Hach. President Johnson, Commissioners Robbins and Hach voted aye. Commissioner Hamre voted nay. The motion carried.

The City Engineer said everything was fine.

Commissioner Hamre – The City Engineer reported a water break on 4th St NE during the extremely cold weather last week.

Commissioner Hach – The City Engineer reported everything was fine in the Sanitation Department.

The City Assessor said everything was fine.

President Johnson - The City Auditor stated everything was fine.

The City Administrator reviewed the timeline for hiring a fire chief. The job description is being updated. Advertising will start March 1st with applications due in April. Interviews will be held in May.

The City Administrator stated he was working on the information to determine the feasibility of building improvements.

The Fire Chief reported a house fire last week.

The City Attorney said everything was fine.

The City Engineer stated mosquito spraying would need to be discussed soon. He also noted snow was hauled downtown for Shiverfest activities in Bridgestone Park.

The 1st reading of Ordinance No. 970- Liquor license was held.

Commissioner Robbins moved to approve the 2020 Budget Amendment No 01-20 – final adjustment to actual as recommended by the City Auditor. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Hamre moved to approve the certification of design for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Hamre moved to approve the certification of railroad for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the certification of responsible charge for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Hamre moved to approve the certification of right-of-way for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hach moved to approve the certification of utilities for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Hamre. Discussion followed on scope of work. The motion carried unanimously.

Commissioner Robbins moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement No 71-20 – 1st St NW between Hwy 2 and 3rd Ave, Walnut St W between Hwy 2 and College Dr, 4th St SW between Hwy 2 and College Dr as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Robbins moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement District No 72-20 - 1st St NE between 8th Ave and 11th Ave, 10th Ave NE between Walnut St and 7th

St, 11th Ave NE between Walnut St and 4th St as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Hamre moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement District No 73-20 - Armour St SE, Kemp Ave SE between Armour St and 3rd Ave, Shamrock Lane between Hwy 2 and Kemp Ave, 3rd Ave SE between Hwy 2 and Kemp Ave, Mogul St SE between 3rd Ave and 5th Ave, 6th Ave SE south of Hwy 2, 5th Ave SE between Mogul St SE and the South City limit line as recommended by the City Engineer. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Hamre moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement District No 74-20 – 8th St NE between 5th Ave and 10th Ave, 9th St NE between 5th Ave and 8th Ave, 6th Ave NE between 7th St and 10th St, 7th Ave NE between 7th St and 10th St as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement District No 76-21 – 15th St NE, 17th St NE, etc as recommended by the City Engineer. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Bids will be opened for the above-mentioned projects at the March 15th meeting. The completion date will be around September 18th.

Commissioner Hach moved to approve the resolution approving plans and specifications and directing advertisement for bids for Street Improvement District No 77-21 – 16th St NW, 5th Ave NW, 8th Ave NW as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Hach. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:
Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:45 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT