

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
HELD FEBRUARY 3, 2020

The regular meeting of the Devils Lake City Commission was held Monday, February 3, 2020 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Pledge of allegiance was recited.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held January 21, 2020. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

**5:30 P.M.** – This was the time set for the bid opening for two pickups for Public Utilities. The following bids were opened and read:

1. Marketplace Motors – Devils Lake, ND	Bid	\$30,433 plus fees
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2. Devils Lake Chrysler Center – Devils Lake, ND	Bid	\$26,130
	Bid	\$26,130

Commissioner Hach moved to accept the bids as read and referred them to the Public Utilities Supervisor for further review and recommendation. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

**5:30 P.M.** – This was the time set for a public hearing to review a Renaissance Zone application for renovation of the building at 317 4<sup>th</sup> St NE into a laundromat. Hearing and receiving no comments, President Johnson closed the public hearing.

Commissioner Volk moved to approve the application for a Renaissance Zone project to remodel the building at 317 4<sup>th</sup> St NE into a laundromat as recommended by the Devils Lake Renaissance Zone Authority. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Bill Panos, Director of North Dakota Department of Transportation (DOT), introduced himself to the City Commission and reviewed information on REAL ID, Vision Zero and local transportation projects funded through DOT.

**Commissioner Volk** – The Public Ways Supervisor stated they are working on widening roadways, intersections, and equipment maintenance.

**Commissioner Robbins** – The City Engineer stated the traffic lights on 4<sup>th</sup> St and 6<sup>th</sup> Ave should be operating mid-week.

The City Engineer and City Assessor have been working the Corps of Engineers on possible follow-up projects for floodplain issues.

The Police Chief stated limited calls were received during the fishing tournament.

**Commissioner Hamre** – The Public Utilities Supervisor recommended awarding the bids for the two pickups to the low bidder, Devils Lake Chrysler Center.

Commissioner Robbins moved to award the bids for the two public utilities pickup to Devils Lake Chrysler Center, Devils Lake, ND in the amount of \$26,130.00 for each pickup as recommended by the Public Utilities Supervisor. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The Public Utilities Supervisor indicated there were some leaking curbs stops and electrical problem at a lift that was Nodak’s issue.

**Commissioner Hach** – The City Engineer reported the Sanitation Department cleaned alleys over the weekend and will be working on the signs at the recycling center this week.

The City Assessor said everything was fine.

**President Johnson** - The City Auditor stated everything was fine.

The City Administrator said everything was fine.

President Johnson indicated Matt Berg will be moving to West Fargo and the Fire Department will be advertising to fill his position.

The City Attorney said everything was fine.

The second reading of Ordinance No 966 – accessory buildings was held.

Commissioner Volk moved to approve Ordinance No 966- accessory building, an ordinance, which upon adoption shall amend what has been codified as Section 17.76.040 of the Devils Lake Municipal Code. The motion was seconded by Commissioner Hach, and the motion carried unanimously

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Game of chance permits for the month of January 2020; and
2. Permit to sell alcoholic beverages at a special event submitted by Thirstys for a wedding on February 22, 2020 at the Memorial Building.

The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The City Administrator reviewed the infrastructure plan. Discussion followed on the Industrial Park roads, acquiring land for a public works building and painting the water tower.

Commissioner Volk moved to approve the 2020 projects including \$95,000.00 for Remington and adding \$100,000.00 to land acquisition for location of a public works building. The motion was seconded by Commissioner Hach. Discussion continued on pulling the miscellaneous list. The motion carried unanimously.

Commissioner Volk moved to approve the resolution creating Street Improvement District No 71-20 – Walnut St W between Hwy 2 and College Dr, 4<sup>th</sup> St SW between Hwy 2 and College Dr, 1<sup>st</sup> St NW between Hwy 2 and 3<sup>rd</sup> Ave and ordering the preparation of a preliminary report as recommended by the City Engineer. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Volk moved to approve the resolution creating Street Improvement District No 72-20 – 1<sup>st</sup> St NE between 8<sup>th</sup> Ave and 11<sup>th</sup> Ave, 10<sup>th</sup> Ave NE between Walnut St and 7<sup>th</sup> St, 11<sup>th</sup> Ave NE between Walnut St and 4<sup>th</sup> St and ordering the preparation of a preliminary report as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre moved to approve the resolution creating Street Improvement District No 73-20 – Armour St SE, Kemp Ave SE between Armour St and 3<sup>rd</sup> Ave, Shamrock Lane between Hwy 2 and Kemp Ave, 3<sup>rd</sup> Ave SE between Hwy 2 and Kemp Ave, Mogal St SE between 3<sup>rd</sup> Ave and 5<sup>th</sup> Ave, 6<sup>th</sup> Ave SE south of Hwy 2, 5<sup>th</sup> Ave SE between Mogal St SE and the South City limit line and ordering the preparation of a preliminary report as recommended by the City Engineer. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Commissioner Hamre moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Volk. On roll call all Commissioners voted aye, and the motion carried.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 7:30 P.M.

**LINDA LYBECK  
CITY AUDITOR**

**RICHARD S. JOHNSON  
PRESIDENT**