

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
HELD JANUARY 18, 2022

The regular meeting of the Devils Lake City Commission was held January 18, 2022 at 5:30 P.M. with the following members present: President Johnson, Dale Robbins, and Jack Volk. Commissioner Rob Hach was absent.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held January 3, 2022. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

**5:30 P.M.** – This was the time set for the bid opening for the sale of the 2002 fire truck. No bids were received.

Some cities are interested in the truck, but do not have funds available right now. Discussion followed on placing the truck for sale on the online auction with a minimum price.

Commissioner Volk moved to advertise the 2002 fire truck online with a minimum price of \$65,000.00. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre joined the meeting via telephone.

Steven Zimmer, Planning Consultant, was unable to attend the meeting. The City Assessor reviewed the summary sent by Mr. Zimmer regarding grant dollars and pursuing the completing of a comprehensive plan. Options provided by Mr. Zimmer were to not pursue funding for a comprehensive plan at this time; to apply for Partners in Planning (PiP) Grant by January 31<sup>st</sup>; or not to apply for PiP and work on a grant package including the required information in preparation for opening of EDA grant.

Commissioner Volk moved to approve not to apply for a Partners in Planning grant and work on a grant package including the required information in preparation for opening of EDA grant as recommended by Steven Zimmer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Volk informed the commission about a leak at Kenner Dental and commended the Public Utilities department on their work.

**Commissioner Volk** – The City Engineer said crews have worked many hours removing snow. Discussion followed on where snow is to be placed when residents are moving snow.

**Commissioner Robbins** – The City Engineer said everything was fine.

The Police Chief reported the department is instituting a fitness plan known as the Montana physical abilities test. It will be mandatory participation for the department and after one year it will be a mandatory pass. Comp hours will be used for compensation. Discussion followed on what the Fire Department does. The Fire Department tests every November.

**Commissioner Hamre** – The City Engineer reviewed the situation where a house had sewer backup in November. Since raw sewage is a health hazard, and it was from a blocked sewer main, the Public Utilities Supervisor told the owner to contact Service Master for cleanup, and the City would pay the bill.

Commissioner Volk moved to approve paying Service Master for the sewer backup at the Boe residence. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

**President Johnson** – The Sanitation Supervisor requested to start the new hire at a 5C.

Commissioner Robbins moved to approve hiring Andrew Adams at a 5C and upon satisfactory completing his probation he would be eligible to go to a 5D as recommended by the Sanitation Supervisor. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The City Auditor reported everything was fine.

The City Administrator reviewed the interview schedule.

The Fire Chief reported the new truck was delivered.

The City Attorney said everything was fine.

Commissioner Volk moved to approve the consent agenda which included the following:

Gaming site authorizations submitted by Lake Region Community College Foundation of Devils Lake for June 28, 2022 at Lake Region State College – 1801 College Dr N; for October 28, 2022 at Hofstad Ag Center – 1801 College Dr N, and from August 15, 2022 through March 31, 2023 at the Devils Lake Sports Center – 1601 College Dr N.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The request for the Lake Region E-911 Authority for \$233,908.00 for joint powers revenue and from Lake Region Law Enforcement Center (LEC) for \$93,347.00 for percentage of use revenue were reviewed.

Commissioner Volk moved to approve paying one quarter of the amount budgeted for the Lake Region Law Enforcement Center for percentage of use revenue and the Lake Region E-911 Authority for joint powers revenue for a total of \$81,813.75. The motion was seconded by Commissioner Robbins. On roll call all Commissioners vote aye, and the motion carried.

Commissioner Hamre moved to approve the 2022 mileage rate of \$.585 if using own vehicle because City vehicle is unavailable or \$.18 if using own vehicle and City vehicle is available. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Commissioner Volk moved to approve the Pledge of Assets and a Certified Copy of the Board of Directors Meeting minutes submitted by Bremer Bank as recommended by the City Auditor. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Bill Fahey, financial advisor, reviewed the bond sale held today. The City will save around \$59,000.00.

Commissioner Robbins moved to approve the certificate of minutes relating to Refunding Improvement Bonds, Series 2022A and resolution authorizing the issuance and establishing the terms and conditions of \$1,255,000 Refunding Improvement Bonds, Series 2022A as recommended by Bill Fahey. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The City Engineer reviewed the temporary employee pay schedule.

Commissioner Volk moved to approve changing the temporary employee salary schedules to \$11.00-\$14.50 for Level One, \$14.50-\$16.50 for Level Two and \$16.50-\$19.00 for Level Three. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Volk moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

Municipal court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:45 P.M.

**LINDA LYBECK  
CITY AUDITOR**

**RICHARD S. JOHNSON  
PRESIDENT**