

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JANUARY 3, 2022

The regular meeting of the Devils Lake City Commission was held January 3, 2022 at 5:30 P.M. with the following members present: President Johnson, Rob Hach and Jack Volk. Commissioners Dale Robbins and Shane Hamre were absent.

President Johnson recognized the following employees for their years of service:

Helen Carlson – Engineering Administrative Tech – 30 years
Matthew Ertelt – Police Sergeant – 20 years
Richard Godman – Sanitation Operator I – 20 years
Michael Grafsgaard – City Engineer – 20 years
Benjamin Harkness – Police Sergeant – 10 years
Nickolas Holter – Police Sergeant – 5 years.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held December 20, 2021. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Rob Johnson and Starr Klemetsrud appeared before the City Commission to discuss the computer aided dispatch system for E-911. Rob indicated it would cost \$180,000.00 which would include licenses for first responders and hardware for dispatch. It does not include hardware for responders' vehicles. Yearly maintenance would be \$16,000.00, and the contract would be for 10 years. The system would reduce redundancy of entering information when on a 911 call, and it would provide more information back to dispatch. Discussion followed on the cost for each entity being based on the number of calls. Commissioners thought each entity should pay a base fee for having the system available and then split the cost based on some formula. It was suggested to use census numbers for the formula.

Commissioner Volk – The City Engineer said everything was fine in Public Ways. Discussion followed on snow removal and icy intersections.

Commissioner Hach – The City Engineer reported everything was okay in Sanitation.

The City Assessor stated Dustin Willey is now a certified plan inspector after passing the exam.

President Johnson – The City Engineer is working on projects with the Corps of Engineers.

The Police Chief reported Devin Greywater was promoted to sergeant.

The City Engineer stated Public Utilities is adjusting software for supervisor control and data acquisition. Chlorine operational changes relating to Northeast Rural Water District were discussed.

The City Auditor reported utility billing went live last week with XPressBillPay which allows residents to view and pay bills online for free and to request paperless billing.

The City Administrator stated interviews for his position have been scheduled for January 19th and 21st. The four finalist are Spencer Halvorson, Linda Lybeck, Brad Solberg and Lucas Wakefield.

The City Administrator said a quote has been requested from Corporate Technologies for setting up equipment more suitable for training in the conference room.

The Fire Chief reported everything was fine.

The City Attorney said everything was fine.

The City Attorney reviewed the information for the opioid settlement.

Commissioner Volk moved to approve completing the Settlement Overview for the opioid settlement as recommended by the City Attorney. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Hach moved to approve the consent agenda which included the following:

Permits for the month of December 2021.

The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Lisa Crosby, Director of the Lake Region Heritage Center, updated the Commission on activities at the Center – gala, art exhibit, arts fest on June 18th.

Commissioner Volk moved to approve funding for the first quarter of 2022 for the Lake Region Heritage Center in the amount of \$7,416.00 to be paid from general fund (1000-000-55170). The motion was seconded by Commissioner Hach. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Volk moved to approve the payment of \$19,098.00 to the Devils Lake Transit as allocated in the City's 2021 budget with funding from the general fund (1000-000-44940). The motion was seconded by Commissioner Hach. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Hach moved to approve the list of bills as submitted. The motion was seconded by Commissioner Volk. On roll call all Commissioners voted aye, and the motion carried.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:50 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT