

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JULY 2, 2018

The regular meeting of the Devils Lake City Commission was held Monday, July 2, 2018 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Dale Robbins, Shane Hamre, Rob Hach and Jacob Volk. None were absent.

Pledge of allegiance was recited.

President Johnson recognized the following employees for their years of service.

Roger Hammond, Public Utilities Operator II – 35 years
Paul Arends, Public Utilities Operator II – 20 years
Brandon Potts, Police Detective - 10 years
Erin Bonney, Police Sergeant – 5 years

Commissioner Hach moved to approve the minutes of the regular City Commission meeting held June 18, 2018 and of the special City Commission meeting held June 26, 2018. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Volk – The Public Ways Supervisor stated the following:

1. Streets - Tri-State is patching in town.
2. Weed Control – Highway 2 is being sprayed.
3. Cemetery – Everything is fine.

Commissioner Robbins - The Police Chief said everything was fine.

The City Engineer stated fascia beams on the west underpass are being set tomorrow. The Contractor hopes to have the road opened for the 4th and for the weekend. Then the road will be closed again on Monday. The contractor is working to turnover the rail to the railroad for their work. After the railroad is done, the temporary bridge will be demolished. The final part will be the roadway work

Commissioner Hach – The Sanitation Supervisor stated everything was fine.

Commissioner Hamre – The Public Utilities Supervisor said there were water breaks on 11th St NW and on 18th St. A boring company hit the waterline on 18th St even though it was marked. The boring company will be responsible for the repair costs.

The Public Utilities Supervisor stated everything was fine in the Sewer Department.

President Johnson – The City Auditor stated everything was fine.

The City Administrator stated the budget meetings need to be scheduled. Consensus of the City Commission was to meet at noon on July 11th and at 8:00 AM on July 12th.

The Fire Chief stated the Fire Department provided mutual aid assistance to rural fire department on a fire call. Also, there was a house fire last Thursday evening.

The City Attorney has received a form from Bridgestone for the property donation to the City. The IRS form is for a noncash charitable contribution. The City Attorney recommends authorizing President Johnson to sign the form.

Commissioner Robbins moved to approve authorizing the President of the Devils Lake City Commission to sign the IRS form #8283 for the property donation from Bridgestone as recommended by the City Attorney. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Volk moved to approve the consent agenda which included the following:

1. Appointing Al Freidig as a member of the Board of Adjustment for a three-year term expiring June 30, 2021, and reappointing Rick Jorgenson as an alternate member to the Board of Adjustment for a one-year term expiring June 30, 2019;
2. Appointing Jack Volk as a member of the Weed Control Board and reappointing Cory Meyer as a member of the Weed Control Board for terms expiring December 31, 2021;
3. Game of chance permits for the month of June 2018; and
4. Taxicab license application submitted by Brandon R Kanowske dba Performance Taxi.

The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

The City Engineer review the farm cash rent agreement. The agreement is a renewal of an existing agreement. The agreement changed the distance from dike that could be farmed.

Commissioner Hamre moved to approve the farm cash rent agreement between the City of Devils Lake and Neal J Ackerman and Roberta J Ackerman for PARCEL A - That part of Section 18, Township 153 North, Range 63 West, Ramsey County, North Dakota, described as follows: Beginning at the north quarter of said Section 18; thence S88°34'59"W, along the north line of the NE1/4W1/4 of said Section 18, a distance of 731.16 feet to the easterly right-of-way of State Highway No. 2; thence southeasterly along said right-of-way, 832.65 feet, on a curve concave to the southwest having a central radius of 4027.30, a central angle of 11°50'46", a chord bearing of S44°09'25"E, and a chord length of 831.17 feet to the northwest line of ACKERMAN ACRES 1ST ADDITION; thence N46°00'08"E, along said northwest line, 625.32 feet to the northeast line of said ACKERMAN ACRES 1st ADDITION; thence N43°59'52"W, along the northwesterly extension of said northeasterly line, 690.83 feet the north line of the NW1/4NE1/4 of said Section 18; thence S88°38'33"W, along said north line, 66.39 feet to the point of beginning, subject to and together with any valid easements, restrictions and/or reservations and containing 12.82 acres more or less; and PARCEL C - That part of the W1/2 of Section 17-153-63, Ramsey County, North Dakota, described as follows: Beginning at the north quarter corner of said Section 17; thence S01°29'23"E, along the east line of said W1/2, 3958.04 feet to the south line of the N1/2W1/4 of said Section 17; thence S88°54'11"W, along said south line, 1576.90 feet to the northeasterly line of ACKERMAN ACRES SUBDIVISION; thence N43°59'52"W, along said northeasterly line, 863.29 feet to the southeasterly line of Block 5, ACKERMAN ACRES SUBDIVISION; thence N46°00'08"E, 100.00 feet; thence S43°59'52"E, 819.72 feet; thence N88°54'11"E, 732.71 feet; thence N01°29'23"W, 1849.78 feet; thence N88°54'11"E, 669.91 feet; thence N01°29'23"W, 2008.53 feet to the north line of said W1/2 of said Section 17; thence N89°00'18"E, along said north line, 130.00 feet to the point of beginning, subject to and together with any valid easements, restrictions and/or reservations, and containing 45.31 acres more or less, as recommended by the City Engineer. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

The City Administrator reviewed the service agreement with the Devils Lake Chamber. Since Forward Devils Lake will focus on primary sector, the City needs someone to administer the two programs that are more retail related. The façade loan program and the mini grant program would be handled by the Chamber.

Commissioner Volk moved to approve the shared service agreement between the City of Devils Lake and the Devils Lake Area Chamber of Commerce for executing the mini grant program and the façade improvement program for a monthly fee of \$1,000.00 as recommended by the City Administrator. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. Second quarter economic data;
2. City Auditor monthly report; and
3. Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 5:57 P.M.

**LINDA LYBECK
CITY AUDITOR**

**RICHARD S. JOHNSON
PRESIDENT**