

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JUNE 18, 2018

The regular meeting of the Devils Lake City Commission was held Monday, June 18, 2018 at 5:30 P.M. with the following members present: President Dick Johnson, Commissioners Craig Stromme, Dale Robbins and Shane Hamre. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Hamre moved to approve the minutes of the regular City Commission meeting held June 4, 2018. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

5:30 P.M. - This was the time set for the bid opening for LED lights. The following bids were opened and read:

1. Border States Electric Supply – Grand Forks, ND Bid \$67,474.00
2. Graybar Electric Company Inc – Fargo, ND Bid \$66,110.00
3. Dakota Supply Group – Grand Forks, ND Bid \$59,123.90

Commissioner Robbins moved to accept the bids as read and refer them to the Fire Chief for further review and recommendation. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Paula Vistad, Executive Director of Devils Lake Chamber of Commerce, appeared before the City Commission to request waiving the water fees for the irrigation of the new park. Discussion followed on how often irrigation would take place, on what work has been donated for the park so far, on the City not having a deed yet and on the environmental review. The City Engineer stated there was no documented contamination on the site. The contractor that performed the demolition did not notice any contaminated soils or smells. The City Attorney will contact Bridgestone tomorrow about the deed.

Commissioner Stromme moved to waive the water fees for irrigation at the Bridgestone Park. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Jack Volk appeared before the City Commission to give an update on the veterans' ride program. From January through June 2018, 18 veterans have signed up for the program, and 253 rides have been given.

Debra Schlenker, Vice-President of Lake Region Heritage Center (LRHC) Board, appeared before the City Commission to provide an update on finances and to discuss changes made at LRHC. LRHC is no longer operating solely as a museum. It is now engaging the community with interactive events. Both staff members were lost during the transition, and it is currently being staffed by the volunteer board. A part-time director has started, and LRHC will be opened from noon until 5 PM Wednesday through Friday, from 9 AM until 1 PM on Saturdays and by appointment.

The Sanitation Supervisor stated everything was fine.

Commissioner Robbins - The Public Ways Supervisor stated Custom Air Borne will spray for mosquitoes on June 28th or 29th. City crews have been ground spraying.

Commissioner Robbins stated the equipment for the local access channel has been installed.

Discussion was held on mosquito control. Larvicide was applied at the end of May and is good for 30 days. After 30 days, larvicide will be reapplied.

The Public Utilities Supervisor said everything was fine in the Water Department.

Commissioner Stromme –The Police Chief said everything was fine.

Commissioner Hamre – The Public Utilities Supervisor said everything was fine.

The City Assessor stated everything was fine.

President Johnson – The Public Utilities Supervisor stated everything was fine.

The City Engineer received a change order for the west underpass from ND Department of Transportation today. The City's share would be 6.6% of the total cost of the change order.

Commissioner Hamre moved to approve Change Order No. 4 with Lunda Construction Company for the west underpass project in the amount of \$64,106.35 for the removal of coal as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer stated the work on 5th Ave NE and 14th St NE will not start until August now.

Discussion followed on the underpass work, schedule and when the road would be closed. Overall the project is on schedule. The contractor is working to get the railway turned over to the railroad by July.

The City Auditor stated the County Canvassing Board met today. There was one additional ballot added to the city precinct numbers. A total of 1097 votes were cast for the city election.

The City Administrator stated the new commissioners will be sworn in and the organizational meeting will be held on Tuesday, June 26, 2018 at noon.

The Fire Chief recommended awarding the contract for LED lights to the low bidder - Dakota Supply Group of Grand Forks, ND contingent upon the company being an authorized dealer.

Commissioner Stromme moved to approve awarding the LED lights bid to Dakota Supply Group of Grand Forks, ND in the amount of \$59,123.90 contingent upon Dakota Supply Group being an authorized dealer as recommended by the Fire Chief. The motion was seconded by Commissioner Robbins. Discussion followed on where the other lights came from, and if the City has worked with this company before. The motion carried unanimously.

The City Attorney stated everything was fine.

The City Administrator recommended giving a contract to ServiceMaster for custodial services at city hall.

Commissioner Hamre moved to award the contract for custodial services for the city office to ServiceMaster of Devils Lake in the amount of \$620.00/month as recommended by the City Administrator. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Stromme moved to approve the consent agenda which included the following:

1. 2018-2019 permit/license applicants effective July 1, 2018 through June 30, 2019;
2. Appointing Paul Gutschmidt as a member of the Board of Adjustment for a three-year term expiring June 30, 2021;
3. Gaming site authorization submitted by Rotary Club of Devils Lake for June 4, 2019 at the Elks Band Shelter – 415 Roosevelt Park NW;
4. Parade permit submitted by Devils Lake Fire Department for July 4, 2018 starting at 11:00 A.M; and
5. Permit to sell alcoholic beverages at special event submitted by Proz Inc for the wedding reception and dance for Haley Prozinski and Blake Darling on July 14, 2018 at the Burdick Arena.

The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

Commissioner Hamre moved to approve the court services contract between the State of North Dakota, Ramsey County and the City of Devils Lake for the transfer of municipal cases for jury trial. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer stated the agreement with ND Department of Transportation (DOT) is for rail crossing surface rehab over city street. The City's share is 10% for an estimated cost of \$12,106.27.

Commissioner Stromme moved to approve the urban agreement for construction of federal aid project Title II Safety Program, Project RSU-3-982(032) with the ND Department of Transportation for rail crossing surface rehab over city street as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Hamre moved to approve the 2018 lodging rates of \$83.70. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson thanked Commissioner Stromme for 20 years of service on the City Commission.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:10 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT