

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD FEBRUARY 20, 2018

The regular meeting of the Devils Lake City Commission was held Tuesday, February 20, 2018 at 5:30 P.M. with the following members present: Vice President Rick Morse, Commissioners Craig Stromme and Dale Robbins. President Richard Johnson was absent.

Pledge of allegiance was recited.

Commissioner Stromme moved to approve the minutes of the regular City Commission meeting held February 5, 2018. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Stromme –The Police Chief stated the computers are almost up and running. One officer is gone for military duty for about a year. Office Rodriguez-Flores started on February 16th. Officer Masset will start on March 1st.

The Sanitation Supervisor said everything was fine.

Commissioner Robbins – The Public Utilities Supervisor said everything was fine.

Vice President Morse – The City Engineer gave the following updates:

1. A public information meeting was held on February 15th for the Downtown project. The meeting was after the probable assessments had been sent out to the property owners. There is a 30 day protest period. Comments are to be received by March 9th. Plans need to be completed the beginning of March in order for bids to be opened in May. At the meeting, there was discussion on the loss of parking spaces.
2. The department is doing some background review on potential environmental concerns for the Firestone lot.
3. Snow removal for downtown will start tonight.
4. Interviews will be held later this week for the Public Ways Supervisor.

The Fire Chief requested out-of-state travel for February 28th through March 2nd for four firemen to go do the final inspection on the truck in Sioux Falls, SD.

Commissioner Stromme moved to approve out-of-state travel for four firemen to go to Sioux Falls, SD from February 28th through March 2nd. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief said this week is state fire school. From Thursday through Sunday, ten members will be attending fire school in Minot. The Rural Fire Department will be backup for the department.

The City Assessor stated everything was fine.

The City Attorney has ordered the abstract for the Bridgestone lot.

The City Administrator said at the next meeting discussion will be held on the payment received from Northeast Regional Water District.

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to cancel Check No 113687 dated February 6, 2018 in the amount of \$80.00 to ND Water & Pollution Control Conference ((Water–Water Treatment Plant-Education & Training; Sewer-Wastewater Treatment-Education & Training) - the invoice was previously paid;
2. Carnival permit submitted by Happy World LLC for June 28, 2018 through July 1, 2018 at City Plaza;
3. Parade permit submitted by Devils Run on June 2, 2018 to begin at 9:50 A.M.; and
4. A permit to sell alcoholic beverages at a special event submitted by Charras & Tequila for the Bacon & Brew Event on April 21, 2018 at City Plaza.

The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Discussion was held on special event permits being held by restaurants and on there being no limit to the number of special events held each year.

Commissioner Stromme moved to approve the 2017 Budget Amendment #02-17 – final adjust to actual as recommended by the City Administrator. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Administrator reviewed the requests for increasing the 2018 budgets for the Library and the Lake Region Narcotics Task Force.

Commissioner Stromme moved to approve Budget Amendment #01-18 – Library & LRNTF. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

The City Engineer stated the final cost for Stromquist and 5th Ave SE came in under the contract amount.

Commissioner Robbins moved to approve payment of Estimate No. 2-Final to Strata Corporation for Street Improvement #60-17 – Stromquist and Street Improvement #65-17 – 5th Ave SE in the amount of \$5,432.45 as recommended by the City Engineer. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins moved to approve the 2018 funding for Lake Region Community Service and Restitution Program in the amount of \$4,000.00 (1000-000-43720). The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Stromme. On roll call all Commissioners voted aye, and the motion carried.

Vice President Morse acknowledged the following reports:

1. City Auditor monthly report – December 2017;
2. City Auditor monthly report – January 2018;
3. Fire Department monthly report; and
4. Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 5:50 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT