

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD NOVEMBER 20, 2017

The regular meeting of the Devils Lake City Commission was held Monday, November 20, 2017 at 5:30 P.M. with the following members present: President Johnson, Commissioners Craig Stromme and Dale Robbins. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Stromme moved to approve the minutes of the regular City Commission meeting held November 6, 2017. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

5:30 P.M. – This was the time set for a public hearing to vacate property set aside for public use – portion of 2nd St NW, lying west of Highway 2, City of Devils Lake, Ramsey County, North Dakota. Hearing and receiving no comments, President Johnson closed the public hearing.

The City Engineer indicated easements are retained, and the property will be divided equally among the adjacent property owners.

Brenda Bergsrud, Director of Midstate Volunteer Program, and Michelle Herman, Director of Amachi and Board Member of Midstate Volunteer Program, appeared before the City Commission to request additional funding for 2017. The program is a community based program and no longer receives federal funding. Currently, they receive \$20,000.00 from Ramsey County, and the City provides \$5,100.00 for their rent. The federal grant use to provide \$70,000.00. They are without equipment because it was removed when the association ended with NDSU. Discussion continued on the number of volunteers and the number of hours provided to the community.

Commissioner Stromme moved to approve giving \$10,000.00 to Midstate Volunteer Program from 2017 funds. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Robbins– The Public Ways Supervisor stated the city sale was held last week.

The Public Utilities Supervisor said everything was fine in the Water Department.

Commissioner Stromme - The Police Sergeant stated everything was fine.

President Johnson - The Public Utilities Supervisor stated everything was fine in the Sewer Department.

The City Assessor stated everything was fine.

The Public Ways Supervisor said everything was fine.

The City Engineer indicated everything was fine.

The City Auditor stated everything was fine.

The City Administrator declared everything was fine.

The Fire Chief said everything was fine.

The City Attorney stated everything was fine.

Suzie Kenner explained that Tourism will be applying for a 2018 Tourism Main Street Expansion Grant. The grant requires a letter of support and \$10,000.00 for match. Discussion followed on the grant being used for green space downtown if Bridgestone awards the land to the City. The grant and match would be used for grass, sprinkler system,

and splash pad fountain. A second grant will be applied for from the DOT Streetscape Program. The Park Board would maintain the area.

Commissioner Robbins moved to approve writing a letter of support for the grant application to the Tourism Main Street Grant Expansion and to provide \$10,000.00 for the cash match from the Beautification Fund contingent upon the land being acquired by the City. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Administrator stated a petition to call a special election was received for the vacancy on the City Commission. Discussion followed on the options available to the City and on a timeline for the election.

Commissioner Stromme moved to accept the petition to hold a special election for the vacant commission seat. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Administrator reviewed the documents for the Refunding Improvement Bond Series 2017. The documents are needed for the \$789,000.00 infrastructure loan from the Bank of North Dakota.

Commissioner Stromme moved to approve the resolution creating the funds of improvement districts, providing for and appropriating specials assessments for the support and maintenance of said funds and authorizing the issuance of improvement warrants thereon. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the Definitive Improvement Warrant, Series 2017. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the resolution authorizing the issuance of \$789,000 Refunding Improvement Bond Series 2017. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the Refunding Improvement Bond, Series 2017. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the loan agreement for \$789,000 from the Infrastructure Revolving Loan Fund. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the closing certificate for the \$789,000 Refunding Improvement Bond, Series 2017. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Administrator reviewed the documents for the Sales Tax Revenue Bond Series 2017. The documents are needed for the \$1,876,000.00 infrastructure loan from the Bank of North Dakota.

Commissioner Robbins moved to approve the resolution providing for the issuance and sale of City of Devils Lake, North Dakota Sales Tax Revenue Bond, Series 2017. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the Sales Tax Revenue Bond, Series 2017. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the loan agreement for \$1,876,000 from the Infrastructure Revolving Loan Fund. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the closing certificate for the \$1,876,000 Sales Tax Revenue Bond, Series 2017. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Administrator reviewed the request to hold a special election to increase the sales tax by ¼%. One-half of a percent would go to the Park Board for an activity center, and one-quarter of a percent would go to the City to fund

infrastructure projects. The City Administrator reviewed the list of infrastructure improvements for the next ten years, and the current and future commitments from the infrastructure fund.

Commissioner Stromme moved to approve holding a special election to raise the sales tax by $\frac{3}{4}\%$ with two-thirds dedicated for the activity center and one-third dedicated for infrastructure. The motion was seconded by Commissioner Robbins. Commissioner Robbins stated he would have liked more time and information on the activity center before having to decide on having a special election to raise the sales tax. Discussion followed on whether the $\frac{1}{2}\%$ for the activity center would have a sunset clause. On roll call all the Commissioners voted aye, and the motion carried.

Commissioner Stromme moved to approve payment of Estimate No. 4 to Elshaug Concrete Construction for 2017 Curb, Gutter & Sidewalk in the amount of \$29,421.03 as recommended by the City Engineer. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Robbins moved to approve the resolution vacating property set aside for public use – described as 2nd St NW, lying westerly of US Highway 2, City of Devils Lake, Ramsey County, North Dakota. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:
Municipal Court monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 7:01 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT