

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JULY 17, 2017

The regular meeting of the Devils Lake City Commission was held Monday, July 17, 2017 at 5:30 P.M. with the following members present: President Richard Johnson, Commissioners Ben Sander, Craig Stromme, and Dale Robbins. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Stromme moved to approve the minutes of the regular City Commission meeting held July 3, 2017 and of the special City Commission meetings held July 12, 2017 and July 13, 2017. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for Water, Sewer, Street Improvement District No 57-17 – Mauve Estates. The following bids were opened and read:

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| 1. | Strata Corporation – Grand Forks, ND
License No 693 A Bid Bond 5% | Bid \$313,729.00 |
| 2. | Gowan Construction Inc – Oslo, MN
License No 22300 A Bid Bond 5% | Bid \$330,424.66 |
| 3. | Bohlman Trenching Services Inc – Thompson, ND
License No 30303 A Bid Bond 5% | Bid \$229,178.00 |
| 4. | Wagner Construction Inc dba Wagner Place - International Falls, MN
License No 26283 A Bid Bond 5% | Bid \$393,268.50 |

Commissioner Sander moved to accept the bids as read, and refer them to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Rob Johnson, Executive Director of the Lake Region Law Enforcement Center, appeared before the City Commission to discuss the Stepping Up Initiative and to request the City Commission to appoint someone to the steering committee. This initiative is trying to address mental illness in correctional facilities and to reduce the number of people with mental illness in jails. Discussion followed on people not being incarcerated long enough for treatment and the needs to carry through on treatment, housing for these individuals and continuum of care.

Commissioner Sander moved to approve participating in the Stepping Up Initiative and appointing Commissioner Robbins to the steering committee for the Stepping Up Initiative. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins – The Public Ways Supervisor reviewed the request from Mike Fisher and Lucille Holland to donate lots they have purchased to the Catholic Church. Discussion followed on how to track the lots and if the Catholic Church was willing to accept the lots. The request will be brought back to the City Commission after discussion with the Catholic Church.

Commissioner Robbins moved to table the request for the donation of cemetery lots described as St Joseph's 2nd Addition, Block 47, Lot 18, Space 4; St Joseph's 2nd Addition, Block 47, Lot 19, Space 1; St Joseph's 2nd Addition, Block 47, Lot 19, Spaces 2, 3, & 4; and St Joseph's 2nd Addition, Block 47, Lot 20 Space 1 and purchased by Mike Fisher and Lucille Holland to the Catholic Church. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Sander – The City Assessor is working with the tenants at daycare building. Johnson Controls recommends updating the controller and adding a keyboard for an estimated cost of \$2,500.00. Also, the heating system for winter needs some work. There are 2 circulation pumps. One was replaced, but the backup pump needs to be replaced which will cost around \$500.00.

Commissioner Sander moved to approve updating the air handling system at the daycare building not to exceed \$5,000.00. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Stromme - The Sanitation Supervisor said everything was fine.

The Police Chief stated everything was fine.

President Johnson - The Public Ways Supervisor stated everything was fine.

The City Engineer recommended awarding the street improvement bid to the low bidder, Bohlman Trenching. Since this company does trenching, they were able to give a better price for the installation of the water line. Discussion followed on how the project was proceeding and if the bid should be awarded. A permit for foundation work was issued today.

Commissioner Stromme moved to award the Water, Sewer, Street Improvement District No 57-17 - Mauve Estates bid to Bohlman Trenching Service Inc of Thompson, ND in the amount of \$229,178.00 contingent upon concurrence of the property owner as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer stated the mill and overlay on 6th St and 6th Ave due to the work on the west underpass should start mid next week.

The City Engineer said the materials are on site at Henegar Landing for installation of the ramps. The Devils Lake Park Board and City will coordinate the work.

President Johnson - The City Auditor indicated Safe Alternatives for Abused Families submitted a grant request for a sexual assault nurse examiner (SANE).

Commissioner Stromme moved to approve Safe Alternatives for Abused Families submitting a grant application for SANE funds. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

The Fire Chief requested hiring Nathan Bennett at a Grade 9 Step F due to his knowledge and experience related to the job.

Commissioner Stromme moved to approve hiring Nathan Bennett for the Fire Department at Grade 9 Step F. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

The City Attorney said everything was fine.

The members of the screening committee for the applications for the Police Chief job were reviewed.

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Appointment of Renard Bergstrom, Tony Prozinski, Rachel Lindstrom and Paula Vistad to four-year term expiring June 30, 2020 to the Devils Lake Renaissance Zone Authority;
2. Permit to sell alcoholic beverages at a special event submitted by Proz Inc for the Webster wedding reception and dance to be held August 5, 2017 at the Memorial Building; and
3. Reappointment of Lori Broschat and Barbara Breternitz to three-year terms expiring June 20, 2020 to the Lake Region Public Library Board.

The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Stromme moved to approve the Definitive Improvement Warrant, Series 2017, the closing certificate, loan agreement, and resolution authorization issuance for the City of Devils Lake Infrastructure loan for Water, Sewer, Street Improvement District No 57-17. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Sander moved to approve the Memorandum of Understanding between the North Dakota Court System and the City of Devils Lake for the Purchase, Implementation and Usage of Odyssey Case Management System. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the Pledge of Assets by Bremer Bank as recommended by the City Auditor. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Sander moved to approve the resolution determining insufficient protests were filed in Water, Sewer, Street Improvement District No 57-17 (Mauve Estates – 3rd St NE). The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Sander moved to approve the resolution determining insufficient protests were filed in Street Improvement District No 65-17 (5th Ave SE, south of Hwy 2). The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Sander. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. Municipal Court monthly report and
2. Police Department monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:15 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT