

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD JULY 3, 2017

The regular meeting of the Devils Lake City Commission was held Monday, July 3, 2017 at 5:30 P.M. with the following members present: President Richard Johnson, Commissioners Ben Sander, Craig Stromme, and Dale Robbins. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Stromme moved to approve the minutes of the regular City Commission meeting held June 19, 2017. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for Street Improvement District 60-17 & 65-17 – Stromquist. The following bids were opened and read:

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|----|--|------------------|
| 1. | Strata Corporation – Grand Forks, ND
License No 693 A Bid Bond 5% | Bid \$288,790.24 |
| 2. | Mayo Construction Company Inc - Cavalier, ND
License No 2924 A Bid Bond 5% | Bid \$337,625.50 |
| 3. | Knife River Materials – Bemidji, MN
License No 1001 A Bid Bond 5% | Bid \$319,986.20 |

Commissioner Robbins moved to accept the bids as read, and refer them to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Robbins – The Public Ways Supervisor indicated aerial spraying went fine. For the next spraying, the guy needs a week or two notice for scheduling.

The Public Utilities Supervisor reported the low bidder for the pickup cannot get a 2017 pickup, and the price would be higher for a 2018 pickup. State bids for 2018 pickups will not be available until later this year.

Commissioner Stromme moved to reject the bid from Marketplace Motors of Devils Lake, ND for the public utilities pickup in the amount of \$26,479.00. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Sander – The Public Utilities Supervisor stated everything was fine in the Sewer Department.

The City Assessor said everything was fine.

Commissioner Stromme - The Police Chief stated everything was fine.

The Sanitation Supervisor said everything was fine.

President Johnson - The Public Ways Supervisor stated everything was fine.

The City Auditor requested entering into a new lease for the postage meter since the current meter was damaged by power surges and would cost \$1,500.00 to fix. The lease is based on the state bid.

Consensus of the City Commission was to enter into a lease agreement with Neopost for the postage meter.

The City Auditor stated Rob Johnson from the Law Enforcement Center will be attending the next City Commission meeting in regards to the Stepping Up Initiative, and he has requested the City appoint a representative to the core committee.

The City Administrator presented the budget meeting dates.

The City Administrator reported the Fire Department was awarded a DES grant for haz-mat equipment in the amount of \$14,700.00, and a \$10,000 grant for tree removal.

The City Engineer stated the bid opening for Mauve Estates was pushed back until July 17, 2017.

The City Engineer recommended awarding the street improvement bid to the low bidder, Strata Corporation.

Commissioner Stromme moved to award the Street Improvement District 60-17 & 65-17 bid to Strata Corporation of Grand Forks, ND in the amount of \$288,790.24 as recommended by the City Engineer. The motion was seconded by Commissioner Sander. Discussion was held on the special assessment probables, truck traffic on 10th Ave S, training for truck axle weight, and timing of the project. The motion carried unanimously.

The City Attorney said everything was fine.

Discussion was held on a screening committee for the applications for the Police Chief job.

Commissioner Robbins moved to approve having President Johnson, City Administrator, Fire Chief, Commissioner Stromme, a former judge, a private citizen and Chief Frank on the police chief screening committee. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Stromme moved to approve the consent agenda which included the following:

Game of chance permits for the month of June 2017.

The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of Estimate No. 1 to Knife River Materials for Street Improvements #61-17 and #62-17 – CMS area in the amount of \$357,902.12 as recommended by the City Engineer. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Stromme moved to approve payment of Estimate No. 2 to Elshaug Concrete Construction for 2017 Curb, Gutter & Sidewalk in the amount of \$7,962.90 as recommended by the City Engineer. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Stromme moved to approve funding for the third quarter of 2017 for the Lake Region Heritage Center in the amount of \$5,500.00 to be paid from general fund (1000-000-55170). The motion was seconded by Commissioner Sander. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Stromme moved to approve the resolution determining insufficient protests were filed in Street Improvement District No 60-17 (Stromquist Subdivision – 10th St SE, 11th St SE, 13th St SE, 15th St SE, 10th Ave SE, 11th Ave SE). The motion was seconded by Commissioner Morse, and the motion carried.

The City Administrator said some additional area was needed for the contractor to complete their work on the west underpass. The City Attorney drafted the temporary construction agreement.

Commissioner Stromme moved to approve the temporary construction easement with Lunda Construction Company of Black River Falls, WI for the west underpass. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:

4th Quarter Economic Data.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:06 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT