

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD MARCH 20, 2017

The regular meeting of the Devils Lake City Commission was held Monday, March 20, 2017 at 5:30 P.M. with the following members present: President Johnson, Commissioners Ben Sander, Rick Morse and Dale Robbins. Commissioner Craig Stromme was absent.

Pledge of allegiance was recited.

Commissioner Robbins moved to approve the minutes of the regular City Commission meeting held March 6, 2017. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

5:30 P.M. - This was the time set for a hearing on application for taxi driver's license. The Police Chief stated the applicant may reapply with the correct information on the application. Sidney Knutson, the applicant, indicated he has some disability issues and did not intentional omit the citations on the application.

Commissioner Robbins move to approve the taxi cab driver application for Sidney Knutson contingent upon approval of the Police Chief. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Sander –The Public Utilities Supervisor stated everything was fine in the Sewer Department.

Commissioner Morse – The Public Ways Supervisor said patching started today.

The City Engineer requested the City Commission to concur with the ND Department of Transportation on awarding the bid for the seal coat project from the embankment to Highway 2. The City Commission approved the agreement for this project in February 2017 with the local share estimated at \$4,780.00. Based on the bids received, the City's share would be \$4,769.00.

Commissioner Morse moved to concur to award the contract for the ND Department of Transportation project, #SS-NHU3-019(068)135 for seal coating from the embankment to Highway 2 to Asphalt Surface Technologies Corporation of St. Cloud, MN with the City's share being \$4,769.00 as recommended by the City Engineer. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

The City Engineer stated Fabri-Kal had removed the equipment from the building in the industrial park.

Commissioner Robbins –The Public Ways Supervisor stated the cemetery has been barricaded so vehicles do not drive in there. Foot traffic is still allowed.

The Public Ways Supervisor stated the health department wants the two mosquito traps taken down this year. They would like to have the City live trap instead.

The Public Utilities Supervisor stated everything was fine in the Water Department.

President Johnson - The Police Chief requested to attend sexual assault response team training in May in Minneapolis.

Commissioner Robbins moved to approve out-of-state travel for the Police Chief to attend sexual assault response team training in Minneapolis, MN in May 2017. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

The Police Chief stated he interviewed the two applicants for the open position on Friday. He would like to reopen the job for more applicants.

The Sanitation Supervisor stated garbage will be moved to streets starting on Monday, March 27, 2017.

The City Auditor stated everything was fine.

The Fire Chief requested out-of-state travel to take the fire truck to Minnesota for a recall repair. The truck would need to be left there for a week.

Commissioner Morse moved to approve out-of-state travel for Fire Department employees to take the truck to Minnesota for recall repairs and to go back and get the truck. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief indicated it would be April before they would travel to inspect the new fire truck.

The City Attorney said everything was fine.

Commissioner Robbins moved to approve the consent agenda which included the following:

Gaming site authorization submitted by Devils Lake Volunteer Fire Department for January 25, 2018 through January 27, 2018 at the Ramsey County Memorial Building – 524 4th Ave NE.

The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The City Engineer presented the preliminary engineering report for Street Improvement District No 60-17. This project is a mill and overlay for Stromquist. The drainage will be addressed. The City will pay 75% and special assess 25%.

Commissioner Sander moved to approve the preliminary engineering report for Street Improvement District No 60-17 (Stromquist Subdivision – 10th St SE, 11th St SE, 13th St SE, 15th St SE, 10th Ave SE, 11th Ave SE) as recommended by the City Engineer. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The City Engineer indicated the street improvement projects may be protested.

Commissioner Robbins moved to approve the resolution declaring the necessity of an improvement for Street Improvement District No 60-17 (Stromquist Subdivision – 10th St SE, 11th St SE, 13th St SE, 15th St SE, 10th Ave SE, 11th Ave SE) as recommended by the City Engineer. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

The City Engineer presented the preliminary engineering report the work for Street Improvement District 61-17. The City will pay 75% and special assess 25%.

Commissioner Robbins moved to approve the preliminary engineering report for Street Improvement District No 61-17 (6th St SE) as recommended by the City Engineer. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Morse moved to approve the resolution declaring the necessity of an improvement for Street Improvement District No 61-17 (6th St SE) as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer presented the preliminary engineering report for Street Improvement District 62-17. Most of the work for this project is where the watermains were replaced recently.

Commissioner Morse moved to approve the preliminary engineering report Street Improvement District No 62-17 (2nd Ave NE, 3rd Ave NE, 4th Ave NE, Kelly Ave NE, 8th St NE, 10th St NE, and 11th St NE) as recommended by the City Engineer. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Morse moved to approve the resolution declaring the necessity of an improvement for Street Improvement District No 62-17 (2nd Ave NE, 3rd Ave NE, 4th Ave NE, Kelly Ave NE, 8th St NE, 10th St NE, and 11th St NE) as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Title VI information needs to be completed for the City to be in compliance to received Federal Department of Transportation Funds. The first policy appoints the City Administrator as the Title VI coordinator and ADA coordinator.

Commissioner Sander moved to approve the Title VI Nondiscrimination and ADA Policy Statement and the United States Department of Transportation Standard Title VI Nondiscrimination Assurances. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Morse moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Sander. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. Fire Department monthly report;
2. Municipal Court monthly report; and
3. Police Department monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 5:59 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT