

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD FEBRUARY 6, 2017

The regular meeting of the Devils Lake City Commission was held Monday, February 6, 2017 at 5:30 P.M. with the following members present: President Johnson, Commissioners Ben Sander (via telephone), Craig Stromme, Rick Morse, and Dale Robbins. None were absent.

Pledge of allegiance was recited.

Commissioner Robbins moved to approve the minutes of the regular City Commission meeting held January 17, 2017. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for a public utilities pickup. The following bids were opened and read:

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|----|---|-----------------|
| 1. | Devils Lake Chrysler Center – Devils Lake, ND | Bid \$26,550.00 |
| 2. | Lake GM Auto Center – Devils Lake, ND | Bid \$28,999.00 |
| 3. | Marketplace Motors – Devils Lake, ND | Bid \$27,888.00 |

Commissioner Stromme moved to accept the bids as read, and refer them to the Public Utilities Supervisor for further review and recommendation. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

5:30 P.M. – This was the time set for a public hearing to transfer a Class IV retail liquor license held by Midway Properties Inc dba Royal Lanes located at 915 Hwy 2 E to Midway Properties dba Lakes Liquor. Hearing and receiving no comments, President Johnson closed the public hearing.

Commissioner Stromme moved to transfer a Class IV retail liquor license held by Midway Properties Inc dba Royal Lanes to Midway Properties dba Lakes Liquor located at 915 Hwy 2 E. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

5:30 P.M. - This was the time set for a public hearing to review a request for a conditional use permit to place an above ground fuel tank at 1226 Hwy 2 E (Bobcat building). Hearing and receiving no comments, President Johnson closed the public hearing.

Commissioner Stromme moved to approve a conditional use permit to allow a 560 gallon above ground fuel tank at the new Bobcat building at 1226 Hwy 2 E and submitted by Ironhide Equipment Inc, as recommended by the Devils Lake Planning Commission. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Shannon Riggle of the Optimist Club stated the club was reactivated last May.

Commissioner Morse moved to proclaim the first Thursday of every February as Optimist Day, a day that may instill pride in our City's Optimists for all of their accomplishments and for the impact they have to truly make a difference in others' lives. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins – The Public Ways Supervisor said everything was fine.

The Public Utilities Supervisor recommended accepting the low bid from Devils Lake Chrysler Center for the public utilities pickup.

Commissioner Morse moved to accept the low bid from Devils Lake Chrysler Center of Devils Lake, ND for the public utilities pickup in the amount of \$26,550.00 as recommended by the Public Utilities Supervisor. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Morse – The Public Ways Supervisor stated they guys would be coming in at 3 A.M. for snow removal.

The City Engineer stated everything was fine.

Commissioner Stromme - The Police Captain gave an update on the weekend episode. He also stated Officer Dalzell had resigned.

The Sanitation Supervisor reported everything was fine.

Commissioner Sander – The Public Utilities Supervisor stated everything was fine in the Sewer Department.

The City Assessor updated the Commission on the remodeling which should be completed by the end of this week.

President Johnson - The City Administrator reviewed the proposal for updating the signage on city hall.

Commissioner Stromme moved to accept the proposal from Xtreme Signs & Graphix for signage on city hall in the amount of \$3,722.40 as recommended by the City Administrator. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief thanked everyone for their help with the fishing tournament.

The City Attorney said everything was fine.

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to call for bids for 2017 Public Ways Pickup to be opened on Tuesday, February 21, 2017 at 5:30 P.M. at the City Office as recommended by the Public Ways Supervisor;
2. Authorizing the City Auditor to cancel Check No 111070 dated November 22, 2016 in the amount of \$247.48 to Kyle Ralston (General-Municipal Court-Legal Fees) - the check was lost and will be reissued;
3. Game of chance permits for the month of January 2017; and
4. Parade permit submitted by Devils Run on June 3, 2017 to begin at 9:50 A.M.

The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The City Engineer reviewed the annual certification. It is required since the City uses federal funds to improve some of the roads on the federal aid system. It certifies the City is using proper maintenance.

Commissioner Morse moved to approve the maintenance certification for urban federal aid project as recommended by the City Engineer. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Robbins moved to approve the 2017 funding for Lake Region Community Service and Restitution Program in the amount of \$4,000.00 (1000-000-43720). The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

The City Engineer reviewed the parking authority maintenance district. The amount allowed to be assessed each year increased from \$25,000.00 to \$40,000.00.

Commissioner Stromme moved to approve the resolution determining insufficient protests were filed in the Parking Authority Maintenance District 03-16. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Morse moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Stromme. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:

1. Police Department monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:04 P.M.

**LINDA LYBECK
CITY AUDITOR**

**RICHARD S. JOHNSON
PRESIDENT**