

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD MARCH 21, 2016

The regular meeting of the Devils Lake City Commission was held Monday, March 21, 2016 at 5:30 P.M. with the following members present: President Johnson, Commissioners Tim Heisler (via telephone), Craig Stromme, and Dale Robbins. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Stromme moved to approve the minutes of the regular City Commission meeting held March 7, 2016. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Stromme - The Police Chief stated the dog will be available for officer training starting on May 1st, and should be in Devils Lake May 15th.

The Sanitation Supervisor said garbage may not be moved out to street this spring barring a lot of rain.

Commissioner Robbins – The Public Utilities Supervisor said everything was fine.

Commissioner Heisler - The City Engineer requested out-of-state travel to visit different vendors in Minnesota for gangways and dock structures for the fishing piers.

Commissioner Heisler moved to approve out-of-state travel for the City Engineer to visit various vendors in Minnesota for gangways and dock structures for the fishing piers. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Engineer stated the project engineer will be advertising for bids for grading, paving and lighting for the Cenex project. The bids will be published March 23rd, March 30th and April 6th. The bids will be opened April 13th, and a recommendation will be made to the City on April 18th.

The City Engineer said the ND Department of Transportation opened bids for the Hwy 20 minor rehabilitation roadway overlay going north. In the agreement, the City's share was estimated at \$9,245.00. The low bid received was submitted by Mayo Construction for \$5,365,794.39 and the City's share would be \$8,952.12. The ND Department of Transportation would like the City to concur in writing to accept the low bid from Mayo Construction of Cavalier, ND.

Commissioner Robbins moved to concur with the State on awarding the bid to Mayo Construction of Cavalier, ND for the Hwy 20 minor rehabilitation roadway overlay going N in the amount of \$5,365,794.39 with the City's share being \$8,952.12 as recommended by the City Engineer. The motion was seconded by Commissioner Stromme. Discussion followed on what the project entails. The motion carried unanimously.

The City Assessor said everything was fine.

President Johnson – The Public Utilities Supervisor said everything was fine in the Sewer Department.

The City Auditor reviewed the request for relief on utility account #8429 at 504 E Agassiz Circle SE.

Commissioner Stromme moved to credit Utility Account 00008429 \$109.15 for the above normal sewer charge. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief said everything was fine.

The City Attorney said everything was fine.

Rachel Lindstrom, Executive Director of Forward DL, reviewed the letter of support for SW Design Build Inc. The whole building will now be 100% affordable - 25% will be at 80% of median income and 75% will be at 140% median income. The business has partnered with Ramsey County Housing Authority which allowed them to reduce the interest rate. The rental rates have dropped under the change. Rent includes utilities and an attached garage.

Commissioner Morse arrived at 5:43 P.M.

Commissioner Robbins moved to approve the letter of support for SW Design Build Inc for their application to the Affordable Housing Program for one 24-plex building in Devils Lake with the City's share being \$214,000 (in the form of infrastructure) and is contingent on North Dakota Housing Finance Agency approving the project application and on the commitment of all other project funding. The motion was seconded by Commissioner Morse, and the motion to approve carried unanimously.

Commissioner Heisler moved to approve the consent agenda which included the following:

1. Parade permit submitted by Devils Run on June 4, 2016 to begin at 9:50 A.M;
2. Permit to sell alcoholic beverages at a special event submitted by Proz Inc for the Mercy Hospital Foundation fundraiser to be held April 16, 2016 at the Memorial Building; and
3. Permit to sell alcoholic beverages at a special event submitted by Proz Inc for the Heritage Center gala event to be held April 22, 2016 and the Heritage Center.

The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Assessor reviewed the change order for the sanitation roof project.

Commissioner Stromme moved to approve Change Order No. 3 for Structures Inc for the sanitation roof project for various added and deducted costs and schedule to reuse existing downspouts, to add a knee wall on top of existing south CMU wall, to change the felt vapor barrier to a poly vapor barrier on the roof, to add 6 vents in the ceiling liner panel, use of high temperature water shield on south facing roof, omit wall infill at wood truss bearing points at existing trusses, install flashing in existing opening on high parapet wall, and to grout exposed existing joist pockets for a net increase in the amount of \$3,187.00 as recommended by the City Assessor. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The ND Cares Community Program Resolution was reviewed. The City Engineer and Fire Chief have agreed to serve on the committee.

Commissioner Heisler moved to approve a resolution for the City of Devils Lake to join the North Dakota Cares Coalition in supporting service members, veterans, families, and survivors. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The City Engineer reviewed the request for the City to be a sponsor of a grant to be submitted to Garrison Diversion for playground equipment at East Ditch Recreation site. The Heritage Fund awarded \$10,000.00 of the \$40,000.00 needed, and now they would like to request \$10,000.00 from Garrison Diversion. The City is not cost sharing anymore than what it has already committed for the Heritage Fund grant.

Commissioner Robbins moved to approve the City being the sponsor for a grant application to Garrison Diversion for playground equipment as recommended by the City Engineer. The motion was seconded by Commissioner Heisler, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. Fire Department monthly report;
2. Municipal Court monthly report; and
3. Police Department monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 6:00 P.M.

LINDA LYBECK
CITY AUDITOR

RICHARD S. JOHNSON
PRESIDENT