

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
OCTOBER 5, 2015

The regular meeting of the Devils Lake City Commission was held Monday, October 5, 2015 at 5:30 P.M. with the following members present: President Johnson, Commissioners Tim Heisler, Craig Stromme and Dale Robbins. Commissioner Rick Morse was absent.

Pledge of allegiance was recited.

Commissioner Robbins moved to approve the minutes of the regular City Commission meeting held September 21, 2015. The motion was seconded by Commissioner Heisler, and the motion carried unanimously.

**5:30 P.M.** – This was the time set for the Confirmation of the Assessment List confirmed by the Special Assessment Commission. Hearing and receiving no comments, President Johnson closed the hearing.

Commissioner Stromme moved to confirm the assessments on the 2014 Additional Curb, Gutter & Sidewalk, 2015 Miscellaneous Charges, 2015 Parking Authority Maintenance and Beautification District No. 02-01, Street Improvement District No. 51-13 – 5<sup>th</sup> St SE, Street Improvement District No. 53-14 – 6<sup>th</sup> St NE, Street Improvement District No. 54-14 – 5<sup>th</sup> St NE, Street Improvement District No. 55-14 – 4<sup>th</sup> St NE and Water Main Improvement District No. 23-14 – 9<sup>th</sup> Ave SE. The motion was seconded by Commissioner Heisler, and the motion carried unanimously.

**Commissioner Heisler** – The City Engineer reported on the following projects:

1. Watermain project - Watermain has been installed on 14<sup>th</sup> St and is waiting for testing. It is also installed on 15<sup>th</sup> St, but the final connections at Lincoln Ave need to be made. Work still remains on Lincoln and Sweetwater Dr. Work remains to be completed on 1<sup>st</sup> St. This may be completed yet this fall.
2. Cenex – work continues on the water and sewer.
3. Dike – contractor is on site working on the drainage contract. Work should be completed this fall.
4. 2<sup>nd</sup> St Sewer – The City crew completed rehabilitation of the sewer main. This Saturday the cured-in place pipe crew will be here to line the sewer line.

Commissioner Rick Morse arrived at 5:35 P.M.

**Commissioner Stromme** – The Police Chief said he received an email regarding a policeman that died on the job. He is working with the ND Peace Officers Association to add Nicholas Ethen to the memorial.

The Sanitation Supervisor indicated fall cleanup continues.

**Commissioner Robbins** - The Public Ways Supervisor said items need to be declared surplus at the next meeting in order to be placed on the city sale.

The Public Utilities Supervisor said the water treatment plant roof is about 90% complete.

**Commissioner Morse** - The Public Utilities Supervisor said everything was fine in the Sewer Department.

The Public Ways Supervisor reported the flowers will be taken down this week.

**President Johnson** - The City Auditor stated everything was fine.

The City Administrator received a request from Lake Region Heritage Center asking for the City to forgive a roll off bill of \$220.00.

Commissioner Stromme moved to forgive \$220.00 for the roll off bill for Lake Region Heritage Center. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief stated 41 LED lights have been installed which completed all of College Dr and Hwy 19. The costs for the old lights were \$7.10 per month per light. The new lights will cost \$3.29 per month per light.

The Fire Chief requested to declare the 28 old heads as surplus to be sold.

Commissioner Robbins moved to declare the 28 high pressure sodium heads as surplus and to sell them at the City auction. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The Fire Chief stated the apparatus roof is almost completed, and the contractor should start mid-week on the office area.

The Fire Department will have an open house on October 14<sup>th</sup> for fire prevention week.

The City Attorney said everything was fine.

Commissioner Heisler moved to approve the consent agenda which included the following:

1. Declaring the 2008 Chevrolet minivan as surplus and offering it for sale with a minimum bid of \$3,000;
2. Game of chance permits for the month of September 2015;
3. Increasing the in-state lodging rate from \$74.70 to \$80.10 as of October 1, 2015; and
4. Permit to sell alcoholic beverages at special event submitted by Proz Inc for a private event fundraiser for Lake Region State College to be held October 16, 2015 at the Memorial Building.

The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Engineer reviewed the change order for the water and sewer project on Smith Dr SW. The change order adds topsoil for seeding.

Commissioner Stromme moved to approve Change Order No. 2 for Naastad Brothers Inc for Water and Sewer Improvement District No. 59-14 – Smith Dr SW for a net increase in the amount of \$450.00 as recommended by the City Engineer. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of Estimate No. 5 to Elshaug Concrete Construction for 2015 Curb, Gutter & Sidewalk in the amount of \$2,830.05 as recommended by the City Engineer. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Morse moved to approve payment of Estimate No. 5 to Murphy Pipeline Contractors for Watermain Improvement District 24-15 – various locations in the amount of \$148,176.00 as recommended by the City Engineer. The motion was seconded by Commissioner Stromme. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Heisler moved to approve funding for the fourth quarter of 2015 for the Lake Region Heritage Center in the amount of \$5,500.00 to be paid from general fund (1000-000-55170). The motion was seconded by Commissioner Robbins. On roll call all Commissioners vote aye, and the motion carried.

The new director of the Heritage Center, John Grochowski was introduced to the City Commission.

Commissioner Morse moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioner voted aye, and the motion carried.

President Johnson acknowledged the following report:

3<sup>rd</sup> quarter economic data.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 5:50 P.M.

**LINDA LYBECK**  
CITY AUDITOR

**RICHARD S. JOHNSON**  
PRESIDENT