

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
HELD DECEMBER 15, 2014

The regular meeting of the Devils Lake City Commission was held Monday, December 15, 2014 at 5:30 P.M. with the following members present: President Johnson, Commissioners Tim Heisler, Craig Stromme, Rick Morse and Dale Robbins. None were absent.

Pledge of allegiance was recited.

Commissioner Morse moved to approve the minutes of the regular City Commission meeting held December 1, 2014. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

**Commissioner Robbins** - The Public Ways Supervisor reported they have been cutting trees in the cemetery for the last two weeks. Eighteen trees have been cut down out of the forty three that need to be removed. Once the work in the cemetery is done and if the weather holds, they will start cutting trees in the residential area again.

**Commissioner Morse** – The Public Ways Supervisor stated everything was fine.

**Commissioner Heisler** – The City Engineer reported everything was fine.

The City Assessor said everything was fine.

**Commissioner Stromme** – The Sanitation Supervisor reported everything was fine.

The Police Chief stated two offers of employment were extended and accepted. Both are peace officer students at Lake Region State College. They will graduate Thursday and start employment on Monday.

The Police Chief requested to buy body-worn video cameras with the money coming from unexpended equipment funds in the budget. It would cost approximately \$11,000, and the cameras would tie-in with the car video systems. All patrol officers would have the cameras.

Commissioner Heisler moved to authorize the purchase of body-worn video cameras for the Police Department. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

**President Johnson** – The City Auditor stated everything was fine.

The City Administrator said everything was fine.

The Fire Chief said everything was fine.

The City Attorney stated everything was fine.

Commissioner Stromme moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to cancel Check No. 106662 dated November 18, 2014 in the amount of \$3,306.00 payable to McMaster-Carr Supply Company (Sewer-Sewage Treatment System Expenses-Equipment Maintenance). The check was for an incorrect amount and was reissued for the correct amount.
2. Gaming site authorization submitted by the Devils Lake Rural Fire Department Inc. at the location of the Memorial Building - #6, 524 4<sup>th</sup> Ave NE beginning January 29, 2015 and ending January 31, 2015.

The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Morse moved to approve Budget Amendment No. 07-14 – Library. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer stated the certification of annual maintenance is part of receiving federal funds.

Commissioner Heisler moved to approve the certification of the annual maintenance with North Dakota Department of Transportation as recommended by the City Engineer. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Morse moved to approve funding for 2014 for Lake Access in the amount of \$6,000.00 to be paid from the general fund (1000-000-55070). The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Rachel Lindstrom, Executive Director of Forward of Devils Lake, reviewed the multi-family housing incentive for Northland Properties. This is the fourth housing incentive request. Funds remain unallocated for one more project. Northland Property will be building four units in the Stone Ridge Subdivision. The City portion is \$50,000 for interest buy-down on this \$600,000 project.

Commissioner Stromme moved to approve the multi-family housing incentive for Northland Properties. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the contract agreement with the North Dakota Department of Health – Division of Microbiology for the period of January 1, 2015 through December 31, 2015. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Heisler moved to approve payment of Estimate No.2 - Final to Peterson Construction for Watermain #23-14 – 9<sup>th</sup> Ave SE in the amount of \$4,419.20 as recommended by the City Engineer. The motion was seconded by Commissioner Stromme. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Robbins moved to approve payment of Estimate No.4 - Final to Peterson Construction for Watermain #22-13 – Hwy 2 in the amount of \$4,443.80 as recommended by the City Engineer. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Stromme moved to approve payment of Estimate No.6 - Final to Elshaug Concrete Construction for 2014 Curb, Gutter & Sidewalk in the amount of \$1,761.19 as recommended by the City Engineer. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Robbins moved to approve a Resolution Establishing Fees and Rates effective January 1, 2015 as recommended by the City Administrator. The motion was seconded by Commissioner Heisler, and the motion carried unanimously.

The request for the Retired & Senior Volunteer Program was reviewed. There was a slight increase in the amount due to the increase in rent. This is a budgeted item. The Commission would like to see the funds requested sooner in the year.

Commissioner Heisler moved to approve funding for the year for the Retired & Senior Volunteer Program in the amount of \$5,025.00 to be paid from general fund (1000-000-55160). The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following reports:

1. City Auditor monthly report;
2. Fire Department monthly report;
3. Municipal Court monthly report; and
4. Police Department monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 5:46 P.M.

**LINDA LYBECK**  
**CITY AUDITOR**

**RICHARD S. JOHNSON**  
**PRESIDENT**